FAQs Regarding Uploading of Online Documents & Forms on S-corner

Ques 1. What to do if I don’t have a PAN card?
Ans 1. Fill & upload the Undertaking form -2022 given on the Institute website in the field where the PAN card is sought.

Ques 2. Is the PAN Card/ Aadhaar required for both parents?
Ans 2. Yes, they are required for both parents.

Ques 3. Which document is to be uploaded where ‘RECEIPT OF PAYMENT MADE’ is sought in FORM A?
Ans 3. Upload the receipt of the fee paid to the Institute on the SBI I-Collect portal.

Ques 4. Is receipt of payment to JEE at the time of seat acceptance to be uploaded?
Ans 4. No separate receipt is to be uploaded. It’d be verified from the ‘Document verification-cum-seat allotment letter’.

Ques 5. What to do when a Marksheet-cum-passing Certificate has been issued instead of separate documents in class Xth & XIIth?
Ans 5. Upload the same document in the fields marked for ‘passing certificate’ & ‘marksheet’ in class Xth & XIIth.

Ques 6. Is FORM D to be uploaded if the family income is above 9 Lakhs?
Ans 6. No, FORM C is sufficient. (No supporting documents required)

Ques 7. Is FORM D to be uploaded if the family income is below 9 Lakhs?
Ans 7. Yes, FORM C & FORM D need to be uploaded along with the supporting documents (ITR 2022-23/Income certificate/Form-16/BPL Card) [ANY ONE]

Ques 8. Which documents are to be uploaded if the family income is below 60 Thousand?
Ans 8. FORM C & FORM D need to be uploaded along with the supporting documents (BPL Card & Income certificate if available)

Ques 9. Whether the ITR is to be uploaded for both parents?
Ans 9. Yes. In cases where a parent/s is not earning the FORM has to be filled/uploaded accordingly.

Ques 10. Who could be the witnesses in FORM F & FORM G?
Ans 10. Any consenting adult could be a witness in FORM F.

Ques 11. Who could be the nominees in FORM G?
Ans 11. The parents/guardians of the student are the nominees.

Ques 12. What to mention in FORM H2 if the student doesn’t have an SBI A/c?
Ans 12. The field for SBI A/c no. may be left blank until the student opens an A/c in SBI.

Ques 13. What is the students’ Programme & Department?
Ans 13. Each Programme is offered by an Academic Unit which could be a Department, a Centre or a School. The Programme is the Degree you are enrolled in.
Eg. – Programme: B.Tech. in Engineering and Computational Mechanics; Department: Applied Mechanics (refer to page no. 2 of the Courses of Study 2022-23 in the link: Courses of Study - 2022-23)
Ques 14. How much fee is to be paid by the student?
Ans 14. Refer to the UG Instruction Sheet -3 given in the link: UG Instruction Sheet - 3 & Annexure B

Ques 15. What to do in case I don’t have the required documents to upload on Scorner?
Ans 15. Fill & upload the Undertaking form -2022 given on the Institute website. Undertaking Form - 2022

Ques 16. When would the hostel name be communicated to the student?
Ans 16. An email would be sent to the student by October 20, 2022.

Ques 17. Why does FORM A shows ‘Pending verification’?
Ans 17. The uploaded documents would be verified by the Academics Section of IIT Delhi during Registration/Verification.

Ques 18. Is accommodation provided to the parents for the duration of Orientation & Registration?
Ans 18. No accommodation is provided for the parents.

Ques 19. What to fill in the field for ‘Previous Qualification Detail’ in FORM A?
Ans 19. Fill in the details for your XIIth standard.

Ques 20. What is to be done if I have accidentally submitted the incomplete FORM A?
Ans 20. The link for the ‘scorner’ would be sent back to you for uploading the remaining documents after the physical document verification process at IIT Delhi.

Ques 21. What to do in case the Welcome email has not been received?

Ques 22. Scorner does not reflect my fees.
Ans 22. Kindly read the document ‘UG Instruction Sheet 3 & Annexure B’: UG Instruction Sheet - 3 & Annexure B. Follow the steps given to pay the fees where the due amount is mentioned on the SBI I-Collect portal.

If the fee for 1st Semester 2022-23 has already been paid using the above portal, it'll reflect after the physical document verification process to be held on 28th – 30th Oct 2022.

Ques 23. The last date to pay the fee is 10th November 2022 on the SBI I-collect portal but I am required to upload the fee receipt on the Scorner portal by 24th October 2022.
Ans 23. It is advised to pay the fee by 24th Oct 2022 & upload the fee receipt.

Ques 24. Which details are to be filled in the survey form circulated by the Institute?
Ans 24. The details of the fee paid to the Institute for 1st Semester 2022-23 through the SBI I-Collect portal.

Ques 25. Where should I pay the hostel fees?
Ans 25. Form A on the Scorner portal needs to be submitted for the link to the hostel fee payment to be visible.

******************************************************************************ALL THE BEST******************************************************************************