

**INDIAN INSTITUTE OF TECHNOLOGY DELHI**  
**ACADEMICS SECTION – UG**

**FAQs Regarding Uploading of Online Documents & Forms on S-corner**

**Ques 1. What to do if I don't have a PAN card?**

Ans. 1. Fill & upload the Undertaking form -2022 given on the Institute website in the field where the PAN card is sought.

**Ques 2. Is the PAN Card/ Aadhaar required for both parents?**

Ans 2. Yes, they are required for both parents.

**Ques 3. Which document is to be uploaded where 'RECEIPT OF PAYMENT MADE' is sought in FORM A?**

Ans. 3. Upload the receipt of the fee paid to the Institute on the SBI I-Collect portal.

**Ques 4. Is receipt of payment to JEE at the time of seat acceptance to be uploaded?**

Ans 4. No separate receipt is to be uploaded. It'd be verified from the 'Document verification-cum-seat allotment letter'.

**Ques 5. What to do when a Marksheet-cum-passing Certificate has been issued instead of separate documents in class Xth & XIIth?**

Ans 5. Upload the same document in the fields marked for 'passing certificate' & 'marksheet' in class X<sup>th</sup> & XII<sup>th</sup>.

**Ques 6. Is FORM D to be uploaded if the family income is above 9 Lakhs?**

Ans 6. No, FORM C is sufficient. (No supporting documents required)

**Ques 7. Is FORM D to be uploaded if the family income is below 9 Lakhs?**

Ans 7. Yes, FORM C & FORM D need to be uploaded along with the supporting documents (ITR 2022-23/Income certificate/Form-16/BPL Card) *[ANY ONE]*

**Ques 8. Which documents are to be uploaded if the family income is below 60 Thousand?**

Ans 8. FORM C & FORM D need to be uploaded along with the supporting documents (BPL Card & Income certificate if available)

**Ques 9. Whether the ITR is to be uploaded for both parents?**

Ans. 9. Yes. In cases where a parent/s is not earning the FORM has to be filled/uploaded accordingly.

**Ques 10. Who could be the witnesses in FORM F & FORM G?**

Ans 10. Any consenting adult could be a witness in FORM F.

**Ques 11. Who could be the nominees in FORM G?**

Ans 11. The parents/guardians of the student are the nominees.

**Ques 12. What to mention in FORM H2 if the student doesn't have an SBI A/c?**

Ans 12. The field for SBI A/c no. may be left blank until the student opens an A/c in SBI.

**Ques 13. What is the students' Programme & Department?**

Ans 13. Each Programme is offered by an Academic Unit which could be a Department, a Centre or a School. The Programme is the Degree you are enrolled in.

**Eg. – Programme: B.Tech. in Engineering and Computational Mechanics; Department: Applied Mechanics** (refer to page no. 2 of the Courses of Study 2022-23 in the link: [Courses of Study - 2022-23](#))

**Ques 14. How much fee is to be paid by the student?**

Ans 14. Refer to the UG Instruction Sheet -3 given in the link: [UG Instruction Sheet - 3 & Annexure B](#)

**Ques 15. What to do in case I don't have the required documents to upload on Scorer?**

Ans 15. Fill & upload the Undertaking form -2022 given on the Institute website. [Undertaking Form - 2022](#)

**Ques 16. When would the hostel name be communicated to the student?**

Ans 16. An email would be sent to the student by October 20, 2022.

**Ques 17. Why does FORM A shows 'Pending verification'?**

Ans 17. The uploaded documents would be verified by the Academics Section of IIT Delhi during Registration/Verification.

**Ques 18. Is accommodation provided to the parents for the duration of Orientation & Registration?**

Ans 18. No accommodation is provided for the parents.

**Ques 19. What to fill in the field for 'Previous Qualification Detail' in FORM A?**

Ans 19. Fill in the details for your XII<sup>th</sup> standard.

**Ques 20. What is to be done if I have accidentally submitted the incomplete FORM A?**

Ans 20. The link for the 'scorer' would be sent back to you for uploading the remaining documents after the physical document verification process at IIT Delhi.

**Ques 21. What to do in case the Welcome email has not been received?**

Ans 21. Kindly check the Spam/Junk folder of your email provided during JEE registration.

**Ques 22. Scorer does not reflect my fees.**

Ans 22. Kindly read the document 'UG Instruction Sheet 3 & Annexure B': [UG Instruction Sheet - 3 & Annexure B](#). Follow the steps given to pay the fees where the due amount is mentioned on the SBI I-Collect portal. *If the fee for 1<sup>st</sup> Semester 2022-23 has already been paid using the above portal, it'll reflect after the physical document verification process to be held on 28<sup>th</sup> – 30<sup>th</sup> Oct 2022.*

**Ques 23. The last date to pay the fee is 10<sup>th</sup> November 2022 on the SBI I-collect portal but I am required to upload the fee receipt on the Scorer portal by 24<sup>th</sup> October 2022.**

Ans 23. It is advised to pay the fee by 24<sup>th</sup> Oct 2022 & upload the fee receipt.

**Ques 24. Which details are to be filled in the survey form circulated by the Institute?**

Ans 24. The details of the fee paid to the Institute for 1<sup>st</sup> Semester 2022-23 through the SBI I-Collect portal.

**Ques 25. Where should I pay the hostel fees?**

Ans 25. Form A on the Scorer portal needs to be submitted for the link to the hostel fee payment to be visible.

-----ALL THE BEST-----