MEMORANDUM OF UNDERSTANDING FOR ACADEMIC COOPERATION

between

INDIAN INSTITUTE OF TECHNOLOGY DELHI
Hauz Khas, New Delhi 110016, INDIA

and

INSTITUT NATIONAL DES SCIENCES APPLIQUEES DE LYON
69621 Villeurbanne Cedex, FRANCE
Memorandum of Understanding for academic cooperation between
Indian Institute of Technology Delhi
and
Institut National des Sciences Appliquees de Lyon

Indian Institute of Technology Delhi (IITD) and Institut National des Sciences Appliquees de Lyon (INSA-L) recognize their strengths in research and education in one or more disciplines of science, engineering, management and social sciences, and their mutual interest in engaging themselves in academic cooperation.

Therefore, IITD and INSA-L agree to establish a programme for academic cooperation in areas of mutual interest, and in accordance with terms and conditions set forth in this memorandum of understanding (MoU).

A. Objectives

The goal of this cooperation is to foster collaboration, provide opportunity for global experience, and to facilitate advancement of knowledge on the basis of reciprocity, best effort, mutual benefit, and frequent interactions. IITD and INSA-L agree:

a) to exchange information on research and educational programmes,
b) to exchange information on teaching, learning material and other literature relevant to their educational and research programmes,
c) to jointly organize short-term continuing education programmes on topics of mutual interest and to invite each other's faculty to participate therein,
d) to jointly organize seminars, conferences, or workshops on topics of mutual interest and to invite each other's faculty to participate therein,
e) to jointly propose and engage in research or training programmes sponsored by funding agencies, and to invite each other's faculty to participate therein,
f) to exchange, on a reciprocal basis, students at Undergraduate, Graduate and Doctoral levels for limited periods of time for purpose of education and/or research.

IITD and INSA-L agree that detailed terms and conditions that guide each activity identified above will be separately determined and agreed upon by the two institutions. These terms shall include a technical description of proposed activity, financial arrangements, and person(s) responsible for its implementation, etc.

B. Joint Sponsored Research, Development and Consulting

IITD and INSA-L agree to help identify and invite faculty members from the other institution to participate in research or development programmes already sponsored by external funding agencies. The terms and conditions for such participation will be worked by mutual agreement between the faculty member(s) and the institution extending such an invitation.

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When a faculty member visits the other institution on invitation or as part of such joint research project, then such a visit will be classified as such, and handled as per rules of the individual institution.

C. Exchange of Faculty, Scientists and Staff

IITD and INSA-L agree to encourage collaboration between faculty and scientists from the two institutions. Specifically, the institutions will encourage members of their faculty to undertake short visits to, or take up fixed-term visiting assignments at, each other’s institution during vacation periods or sabbatical leave. The terms and conditions for each visit or an assignment, including those concerning stipend, travel, and housing, will be worked out between the concerned faculty member and the institution extending an invitation.

Notwithstanding the above, IITD and INSA-L will examine ways to identify financial resources to fund international travel by their faculty/scientists/students.

D. Student Exchange

IITD and INSA-L agree that student exchange will be guided by principles listed below. A home institution refers to the institution where a student is a full-time student, and from where he/she is expected to graduate. A host institution refers to an institution that receives a student for a brief period of time to undertake a predetermined programme of study or research.

a) Exchange students will be selected by mutual agreement between the home institution and the host institution.

b) The students recommended must possess a level of English and French language proficiency sufficient to allow them to comprehend courses prescribed in their program of study. INSA-L may arrange intensive courses in French respectively for benefit of these exchange students coming to the institute for a period of one month just prior to the commencement of the semester of exchange. This four week intensive French courses will be tuition free for exchange student staying two semesters at INSA-L. For the ones who stay one semester, only two weeks will be tuition free event but the student must attend the whole four weeks course.

c) An exchange student will continue to be treated as full-time student at his/her home institution.

d) An exchange student will be considered as full-time "exchange" student at the host institution.

e) His/her programme of study at the host institution will be determined by mutual consultation between his/her academic advisor at the home institution and his/her "interim" academic advisor identified by the host institution.

f) The host institution will evaluate an exchange student's performance in each course or module, award a letter grade or marks, and issue a letter to that effect.

g) The home institution may award to the exchange student credits earned at a host institution, but only after the home institution has established correspondence between courses taken at the host institution vis-a-vis those offered at the home institution.

h) If an exchange student has undertaken research, then the host institution will
evaluate the exchange student's performance in the research, and issue a letter to that effect, together with a technical "report" of the research carried out.

i) If an exchange student has undertaken research, then the home institution will take note of the performance evaluation and the technical report, and take steps in accordance with its own procedures.

j) IITD and INSA-L as host institution will provide suitable financial assistance to the exchange students to bear expenses towards accommodation, food and medical insurance.

k) As a host institution, IITD and INSA-L will make every effort to arrange for subsidized housing for exchange students.

l) IITD and INSA-L will examine ways to identify financial resources to fund international travel by students.

m) The exchange students will pay tuition and other fees at their home institution.

n) The exchange students will have to pay visa fee that are imposed by the Indian or French governments independently of the host institution regulations.

E. Exchange of Scientific and Technical Material

IITD and INSA-L will exchange information on research and educational programmes and teaching/learning material and other literature relevant to their educational and research programmes. Further, IITD and INSA-L agree to explore ways to share teaching/learning material, and other relevant literature, while respecting each other's intellectual property and other rights.

F. Joint Conferences, workshops and short-term courses

IITD and INSA-L agree to help identify and invite faculty members from the other institution to participate in conferences, workshops and short-term courses. The terms and conditions for such participation will be worked out by mutual agreement between the invited faculty member(s) and the institution extending such an invitation.

When a faculty member visits the other institution on invitation or as part of such joint activity, then such a visit will be classified as such, and handled as per rules of individual institution.

G. Intellectual Property

IITD and INSA-L agree to respect each other's rights to intellectual property. Further, the intellectual property rights that arise as a result of any collaborative research or activity under this MoU will be worked out on a case-to-case basis, and will be consistent with officially laid down IPR policies of the two institutions.

H. Co-ordination

Each institution shall appoint one member of its teaching/research faculty to coordinate the programme on its behalf. Further, a coordination committee, consisting of (a) Director, IIT Delhi, or his/her nominee, (b) Director, INSA-L, or his/her nominee, (c) programme coordinator from the side of IITD, and (d) Programme Coordinator from the side of INSA-L, will periodically review and identify ways to strengthen cooperation between the two institutions.

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I. Tenure and Termination
This MoU will take effect from the date it is signed by representatives of the two institutions. It will remain valid for five years, and may be continued thereafter after suitable review and agreement.

Either institution may terminate the MoU by giving written notice to the other institution six months in advance. Once terminated, neither IITD nor INSA-L will be responsible for any losses, financial or otherwise, which the other institutions may suffer. However, IITD and INSA-L will ensure that all activities in progress are allowed to complete successfully.

J. Arbitration Clause
Should there be a dispute relating to any aspect of academic cooperation, Director, IITD and Director, INSA-L will jointly resolve the dispute in a spirit of independence, mutual respect, and shared responsibility.

This MoU is signed subject to approval of the respective academic/administrative bodies.

Signed by

Prof. Surendra Prasad
Director
IIT Delhi
Date:

Prof. Alain Storck
Director
INSA Lyon
Date: 25 MARS 2008

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February 2008
EXTENSION OF
MEMORANDUM OF UNDERSTANDING
FOR
ACADEMIC COOPERATION

Between:

INDIAN INSTITUTE OF TECHNOLOGY DELHI (IIT DELHI)
Hauz Khas, New Delhi 110016, India
Represented by its Director, Prof. V. Ramgopal Rao

And:

L’INSTITUT NATIONAL DES SCIENCES APPLIQUEES DE LYON (INSA Lyon)
20, Avenue Albert Einstein 69621 Villeurbanne Cedex, France,
Represented by its President, Eric MAURINCOME,

1. According to Article I, the aforementioned Memorandum of Understanding is renewed for a further period of five years w.e.f. 1.03.2018 on terms of previous extension MoU dated 3.10.2013 except the following clarifications to replace article D. (j).

   i. INSA Lyon will provide free accommodation to four students-semesters every year in order to secure present flow of students. IITD students will pay food and insurance on a regular student exchange basis.

   ii. More than four students from IIT Delhi can join Insa Lyon. The additional students have to bear the cost of accommodation, food and insurance on a regular student-exchange basis.

   iii. The Students from INSA Lyon will pay accommodation, food and insurance at IIT Delhi on a regular student-exchange basis.

Delivered in two (2) originals of one (1) page and one (1) article in English.

Prof. V. Ramgopal Rao
Director
Indian Institute of Technology Delhi

Date: 19/07/2018

Dr. Eric Maurincomme
Directeur
Insa Lyon

Date: 17/09/2018