

Extract of the minutes of 214th Meeting of Senate pertaining to the provisions for teaching in Semester IIA, Semester IIB of Academic Year 2020-21

RESOLUTION No. S/04 /2021

I. Schedule for Semester IIA, 2020-21

1. Semester will be conducted in online mode as it is not possible to safely conduct classroom teaching at present.
2. Different semester schedules will be followed for UG first year courses and other than UG first year courses. Classes will start from February 03, 2021 for other than UG first year courses and March 01, 2021 for UG first year courses.
3. The semester schedules (for both UG first year and other than UG first year courses) will provide for 60 class days for synchronous online teaching.
4. The course content corresponding to the balance 10 days of a normal 70-class day semester (equivalent to two weeks of normal semester) may be provided in asynchronous mode (as an option), or by scheduling extra live sessions outside the slot hours. In addition, only for other than UG first year courses, the course-offering Academic Unit or Course Coordinator may adjust the course contents to suit the 60-class day semester duration. The course contents to be provided in asynchronous mode may be accordingly reduced, if required, while ensuring that the course continues to broadly achieve the desired learning objectives.
5. All the weeks of the semester will have up to five class days (including Saturday, where required) and no week will have six class days.
6. Some of days where classes are not scheduled will be declared as Buffer Days which can be used for teaching to partly cover for the 10 days (2 weeks of a normal semester) not provided for in the semester schedule. There will be 7 such buffer days (6 Saturdays and the day between last day of teaching and start of major examination) for other than the UG first year courses and 9 buffer days for UG first year courses. The number of synchronous hours of the course delivery on buffer days is to be announced by the course coordinator in the first week of classes along with the course evaluation policy.
7. For other than the UG first year courses, in addition to the above buffer days, 2 Saturdays (February 06, 2021 and February 13, 2021) falling on the

weekends on which GATE examination is scheduled may also be used for teaching provided all the students of the course are available.

8. The laboratory courses for the final year students can be completed in virtual mode wherever possible. Graduating students who have pending laboratory courses/project which requires physical presence in the laboratory may be allowed to come back to campus in staggered manner on a case to case basis from February to June 2021 for completing the course. The detailed onboarding plan for this will be rolled out by the COVID response committee in due course.

II. Schedule for Semester IIB

The Semester IIB for conducting laboratory courses that require physical presence of the students. The schedule for Semester IIB will be common for all courses (including the UG first year courses) and the classes will start from July 19, 2021. This semester will provide for 30 working days and, therefore, is only for laboratory courses and will not offer any lecture courses.

The detailed calendars for Semester IIA, IIB, and Summer Semester, 2020-21 are included in the end. (Appendix 2).

III. Other provisions

1. Transcript / Grade sheet will include a note or provide a link to information on provision to audit a core/ compulsory course and additional elective courses in online semesters.
2. Provisions for doing course(s) on audit basis for the online semesters:
 - i. For the UG first year students, there is no change from the provisions adopted in 212th meeting of the Senate. UG first year students can audit up to one course in an online semester, the pass marks for audit course is to be fixed at 30% and a student who audited a course cannot apply for change of programme at the end of first year.
 - ii. For students other than UG first year students, the following changed provisions will be applicable:
 - a. Up to 2 courses with a limit of one core / compulsory course can be done on audit basis in an online semester.

- b. Major Project for PG programmes (including Dual Degree), cannot be audited.
 - c. The default minimum marks for audit pass grade to be 30%. However, it can be changed in the range of 30-40% for a course and needs to be informed as a part of course evaluation policy in the first week of classes. The minimum marks for audit pass grade may not be same as minimum marks for D grade. These requirements need to be informed to students as part of the course evaluation policy in the first week of classes.
 - d. Some of the evaluation components of the courses with minimum performance in these evaluations may be made a necessary requirement of doing the course on audit basis and needs to be informed as a part of course evaluation policy in the first week of classes.
 - e. The performance in the evaluations conducted in a continuous manner during the semester is to be shared with the students by the respective Course Coordinator prior to the audit option time period. It is desirable to complete and share 30-40% evaluation before the start of the course audit-withdrawal window, so that the students have an idea about their performance in a course before they exercise the audit option.
3. Attendance policy, suitably accommodative of online environment (limited or interruptive connectivity at students end), may be a part of course evaluation policy. *A priori* approval of any deviation from the approved attendance policies (for normal semesters), as listed in the Courses of Study, must be obtained from Dean Academics.
 4. The lower limit of the range of marks for the D grade (for courses being done on credit basis) to remain fixed at 30% for online semesters.
 5. The 60-teaching day (with rest of the course contents covered optionally though asynchronous online lectures, or in-person lectures conducted on buffer days or outside slot hours), with one-minor, one-major model to continue until the pandemic situation ends and complete normalcy and in-

campus academic activities are restored (which may be sometime during, or by end of Academic Year 2021-22).

- IV.** All other provisions for the online semesters, as resolved by the Senate in its 212th meeting held on July 29, 2020 which are not modified, and those stated above will continue to remain applicable for online semesters. Any minor deviations from the above plans, if required, may be approved by the Chairperson Senate.