

## **APPENDIX 1:**

### **Guidelines for “appointment” of faculty against a Chair**

#### **Preamble**

The “appointment” of a Chair is limited to (a) honouring a faculty member by conferring upon him/her the title of “Chair Professor”, for instance, and (b) making available to him/her a “research grant” of some significant value, and (c) providing to him/her a small honorarium to cover additional effort required to fulfill the charter laid out in the corresponding MoU. The “appointment” of a Chair in the Institute is made against one of the “positions” available in IITD (including “regular” faculty, “visiting” faculty, or “Emeritus” faculty positions). In particular, a person from outside IITD would have to be appointed as a visiting faculty at IITD before he/she is appointed against the Chair.

#### **Guidelines**

- 1. Eligibility:** Anyone with a track record of an outstanding teacher or researcher in the rank of Associate Professor or Professor or a person with R & D experience from industry would be eligible to be considered for “appointment” against the Chair. Anyone who is being considered for Chair position would first be appointed against one of the positions available in IITD (including “regular” faculty, “visiting” faculty, or “Emeritus” faculty positions). Further, if the MOU that provides for the establishment of the Chair explicitly identifies a discipline, area or an expertise, then only those who possess the requisite expertise stated in the MOU would be eligible.
- 2. Designation:** The faculty member who has been “appointed against the Chair” will be called “MOUD Chair Associate Professor/ Professor” or “Visiting MOUD Chair Faculty/Professor”, or “MOUD Chair Emeritus Fellow/ Professor” , for urban transport and environment, or urban traffic safety, whichever is applicable.
- 3. Association:** The faculty member appointed to the Chair will be associated with the Transportation Research and Injury Prevention Programme at the IITD and any other cognate department/centre as per the IITD rules and norms.

4. Research grant: The Chair Grant shall be invested by the IITD according to the Institute's norms. The interest from the invested Chair Grant shall be utilised by IITD to meet the expenses of research and academic activities, including, but not limited to, travel related or professional activities of the Chair and any other expenses allowed by IITD rules. The faculty so appointed as "MOUD Chair" will receive at the beginning of each year a research grant as per rules operating for operation of Chairs at IITD. :(a) The research grant may be used for any academic purpose (including hiring of research students/ staff, undertake domestic or international travel by him/her or his/her students or his/her colleagues, or incur expenses towards specialized training in India or abroad, or procure equipment, supplies and books, or source support services, or invite his/her collaborators for short visits to IIT, etc.), and to draw, at his/her option, an honorarium of Rs. 10,000 per month for the duration that he/she is appointed against the Chair. The faculty so appointed as "MOUD Chair" will operate the research grant in a manner similar to the way he/she currently operates a sponsored research project. The unutilized funds at the end of the tenure of the appointment against the Chair, if any, shall be ploughed back to the endowment fund. "Institute overheads", normally charged from sponsored projects or consulting projects, may not be deducted from the research grant. (b) Unless otherwise agreed to by the Director, the following guidelines will be used to spend the research grant, less any honorarium drawn by him/her: up to 60% for domestic or international travel, up to 25% for training, up to 100% for research students/ staff, equipment, books and supplies, up to 25% for support services. (c) For each individual Chair the research grant will depend upon the earning that accrues from investing the corresponding corpus of the Chair, or as agreed upon in the MOU that provided for the establishment of the Chair. (d) Salary and benefits: There shall be no change in the salary or in any other benefit, including housing, LTA, medical coverage, pension benefits, increments, leave, etc. In addition to these salary and benefits, and as stated above, the incumbent may, at his/her option, draw an honorarium of Rs. 10,000 per month.

5. The person holding the Chair shall appointed by IITD as per its norms and procedures. A representative nominated by the MOUD shall be a member of the selection committee.

6. Selection procedures: A single Standing Committee consisting of eminent people representing all major disciplines would meet twice in a year and consider the cases of appointment of all Chair Professors in the Institute. Such a provision will also ensure uniformity, to a large extent, to various Chair Professor Positions. The constitution of the Standing Selection Committee would be as under :

(i) Director, IIT Delhi Chairman

(ii) Three eminent academicians approved Member

By the Chairman, Boards of Governors of IIT Delhi

(iii) Deputy Director (Faculty) Member

In addition, for each individual Chair, a nominee of the donor would be invited at the time of taking decision regarding the concerned chair. The above-mentioned committee would also be empowered to appoint a “visiting faculty” if the person is considered for appointment against the chair is neither a regular faculty nor an Emeritus fellow:-

The Director may appoint a Search Committee or a Screening Committee. Its constitution will depend upon whether or not the MOU that provided for the establishment of the Chair explicitly identifies a discipline, area or an expertise.

If the MoU requires that the Chair be placed in a given department, centre, Programme or a school then a faculty member may only be considered after the department, centre, Programme or a school where the Chair is to be placed has recommended him. This will also apply in case a person is simultaneously being considered for appointment as a Visiting faculty/Professor and for “appointment” against a Chair.

7. Duration of Chair: The “appointment” against the Chair is nominally made for a period of up to five years, but such that it does not extend beyond his/her term of employment as Associate Prof. or Professor, or Visiting Faculty/Professor or Emeritus Fellow/Professor. However, continuation into the fourth and fifth years

will be subject to a review at the end of the third year. Further, an individual may be eligible to be considered for re-appointment, together with other eligible candidates, for a period of up to 5 years (without a break) any number of times.

8. The person holding the Chair shall provide the MOUD with an annual report of the work performed.
9. The person holding the Chair shall also make a presentation of the work performed in public (including international conferences) during the second and fourth year of each five year term.