

UG Instruction 2

LIST OF DOCUMENTS TO BE UPLOADED ON THE PORTAL BY NEW UNDERGRADUATE STUDENTS AT THE TIME OF ONLINE REGISTRATION FROM 8th November, 2020 TO 13th November, 2020

L- For submission/verification at the time of Registration:

PHOTOGRAPH AND CERTIFICATES (SOFT COPIES/ SCANNED FROM ORIGINAL)

1. LATEST PHOTOGRAPH
2. AADHAR CARD/ VOTER ID CARD/ PASSPORT (FIRST AND LAST PAGES)
3. PERMANENT ACCOUNT NUMBER (PAN) CARD
4. Provisional seat allotment letter – (Downloaded from JOSAA site)
5. Document verification-cum-seat acceptance letter.
6. Receipt of payment of balance amount of Institute fees as given in Instruction Sheet-3 (UG).
7. Identity proof of the student and parent (any one of the following: Addhar card/pan card/passport/identity card if working in central or state govt.)
8. 12th passing certificate
9. 12th marks sheet
10. 10th passing certificate
11. 10th marks sheet
12. The following if applicable
 - (i) caste/ category certificate (for SC/ST/OBC/EWS)
 - (ii) Disability certificate (for PwD category students)
13. Undertaking by student member against sexual harassment at workplace.

FORMS (TO BE DOWNLOADED->FILLED->SIGNED->SCANNED->UPLOADED)

14. FORM A – TO BE FILLED ON-LINE ON THE GIVEN PORTAL
15. FORM B – UNDERTAKING DULY FILLED AND SIGNED BY ALL CANDIDATES
16. FORM C & D - INCOME CERTIFICATE, ITR/ FORM 16 (LATEST), FAMILY INCOME STATEMENT
17. FORM E – HONOUR CODE DULY FILLED AND SIGNED BY ALL CANDIDATES
18. FORM F – BENEVOLENT FUND SCHEME FORM DULY FILLED AND SIGNED BY ALL CANDIDATES

19. **FORM G** – INSURANCE SCHEME FORM DULY FILLED AND SIGNED BY ALL CANDIDATES
20. Form **H1** and **H2**
21. **FORM H3** – UNDERTAKING REGARDING MEDICAL FACILITIES AND MOTOR VEHICLES
22. **FORM H4** – UNDERTAKING REGARDING ANTI-RAGGING DULY FILLED AND SIGNED BY ALL CANDIDATES
23. **FORM H5** – UNDERTAKING REGARDING SMOKING, ALCOHOL, DRUGS ETC. DULY FILLED AND SIGNED BY ALL CANDIDATES