



**Memorandum of Understanding for academic cooperation
between
Indian Institute of Technology Delhi
and
Koc University**

Indian Institute of Technology Delhi (IITD) and Koc University recognize their strengths in research and education in one or more disciplines of science, engineering and management and their mutual interest in engaging themselves in academic cooperation.

Therefore, IITD and Koc University agree to establish a programme for academic cooperation in areas of mutual interest, and in accordance with terms and conditions set forth in this memorandum of understanding (MoU). IITD and Koc University agree:

1. to exchange information on research and educational programmes,
2. to exchange information on teaching, learning material and other literature relevant to their educational and research programmes,
3. to jointly organize short-term continuing education programmes on topics of mutual interest and to invite each other's faculty to participate therein,
4. to jointly organize seminars, conferences, or workshops on topics of mutual interest and to invite each other's faculty to participate therein,
5. to jointly propose and engage in research or training programmes sponsored by funding agencies, and to invite each other's faculty to participate therein,
6. to exchange, on a reciprocal basis, faculty and students for limited periods for purpose of education and /or research.

IITD and Koc University agree that detailed terms and conditions that guide each activity identified above if required, will be separately agreed upon by the two institutions by signing the implementing agreement for each activity. These terms shall include a description of the proposed activity and financial arrangements.

Each Party will ensure appropriate protection of Intellectual Property Rights generated from cooperation pursuant to MoU, consistent with their respective laws, rules and regulations and international agreements to which both parties are committed. In case of a joint publication, the use of the name, logo and/or official emblem of the participants on any publication, document and/or paper will require prior permission of both the participants. Further, the Parties shall not assign any rights and obligations arising out of the IPR generated from inventions/activities carried out under the MoU to any third-Party without consent of the other party. Commercialization of technology in any other country shall be done jointly through a separate agreement. All Confidential Information shall remain the exclusive property of the disclosing party.

Each institution shall appoint one member of its teaching/research faculty to coordinate the programme on its behalf. The coordinator, thus appointed, will periodically review and identify ways to strengthen cooperation between the two institutions.

This MoU will take effect from the date it is signed by representatives of the two institutions. It will remain valid for five years and may be continued thereafter after suitable review and agreement. Either institution may terminate the MoU by giving written notice to the other institution six months in advance. Once terminated, neither IITD nor Koc University will be responsible for any losses, financial *or* otherwise, which the other institutions may suffer. However, IITD and Koc University will ensure that all activities in progress are allowed to complete successfully.

Should there be a dispute relating to any aspect of academic cooperation, Director, IITD and President, Koc University will jointly resolve the dispute in a spirit of independence, mutual respect, and shared responsibility.

This MoU is signed subject to the approval of the respective academic/administrative bodies.

On behalf of
Indian Institute of Technology Delhi



Prof Naveen Garg,
Dean, Alumni Affairs and International
Programs

Date: 9 December 2020

On behalf of
Koc University



Prof Umran S. Inan
President

Date: 14.12.2020



**Implementing Agreement
for
Exchange of Undergraduate Students
between
Indian Institute of Technology Delhi
and
Koc University**

IITD and Koc University agree to establish a programme for exchange of undergraduate students based upon the Memorandum of Understanding between the two institutions and in accordance with terms and conditions set forth in this implementing agreement.

IITD and Koc University agree that student exchange will be as per the guidelines listed below. A home institution refers to the institution where a student is a registered student, and from where he/she is expected to graduate. A host institution refers to an institution that receives a student for a brief period to undertake a pre-determined programme of study or research.

1. Exchange students will be selected by mutual agreement between the home institution and the host institution.
2. An exchange student will continue to be treated as a registered student at his/her home institution.
3. The exchange student will pay tuition and other fees at his/ her home institution.
4. An exchange student will be considered as a student/ visitor at the host institution.
5. His/her programme of study at the host institution will be determined by mutual consultation between his/her academic advisor at the home institution and his/her "interim" academic advisor identified by the host institution.
6. The host institution will evaluate an exchange student's performance in each course or module, award a letter grade or marks, and issue a letter to that effect.
7. This agreement also facilitates credit transfer of exchange students between the two institutions. The home institution may award to the exchange student credits earned at a host institution based on its credit transfer policy.
8. If an exchange student chooses to research at the host institution, his area of research will be determined by mutual consultation between his/ her Research Guide at the home institution and his/ her "interim" Research Guide identified by the host institution. The host institution will evaluate the exchange student's performance in the research, and issue a letter to that effect, together with a technical "report" of the research carried out.
9. If an exchange student has undertaken research, then the home institution will take note of the performance evaluation and the technical report and take steps

in accordance with its procedures.

10. Each institution, conforming to the admission requirements of the host institution, shall assume full responsibility in the assessment and nomination of qualified candidates from the institution. Nominated candidates must be admitted to undergraduate study at the nominating institution at the time of their nomination. The nominating institution shall identify nominated candidates on or before [date]. Nominated candidates from both institutions must hold at least 3.0 GPA (on a scale of 4.0) or equivalent and must have evidence of minimum 80 (IBT) TOEFL score or must otherwise demonstrate proficiency in applicable language.
11. Koç University shall accept 2 full-time IITD students in its undergraduate programs for one full academic year as Non-degree visiting students. IITD shall accept 2 full-time Koç University students in its undergraduate programs for one full academic year as Non-degree visiting students.
12. Either institution may send students to the other institution for one semester rather than for one full academic year. In this case, two students for one semester shall be equivalent to one student for one full academic year. Two students for one semester each in successive semesters shall be equivalent to two students for one academic year.
13. Exchange students shall have the same access, on the same basis and at the same cost, to all privileges and activities including academic, athletics, library, computer, counselling and other resources of the host institution as regularly enrolled undergraduate degree candidates of the host institution.
14. Housing shall be arranged as follows: Exchange students are responsible for securing their housing accommodations, but the host institution will provide assistance and support in locating appropriate housing. A student interested in living in university housing, if available, should apply to the housing office of the host campus through the host international exchange coordinator.
15. All travel, living and academic expenses other than tuition shall be borne by each student. These expenses include but are not limited to: the student's living expenses during school (room and board), the student's living expenses during extended academic recess (i.e. holidays, winter and spring break periods, etc.), living expenses for spouse and dependents, passport expenses, excess baggage shipment and storage, repatriation, international and domestic travel, and such personal expenses as telephone charges, books, etc.
16. Only minor illnesses of the exchange student may be treated at the host institution's health center. Hospital and other medical expenses are the sole responsibility of each student. Each student must purchase health, accident, emergency medical evacuation and repatriation of remains [, and disability] insurance for himself/ herself and his/ her spouse and dependents at least comparable to that endorsed and made available by the host institution to cover medical contingencies while in the host country, and provide proof of health insurance coverage to the host institution prior to the visit.
17. Violation of local laws committed in the host country shall subject the exchange student to the immediate withdrawal of his/ her academic sponsorship and expulsion from the host institution.
18. IITD and Koc University as host institution will make effort to provide suitable financial assistance to the exchange students to bear expenses towards living

- costs including accommodation, food, transportation and medical insurance.
19. As a host institution, IITD and Koc University will make every effort to arrange for subsidized housing for exchange students.
 20. IITD and Koc University will examine ways to identify financial resources to fund international travel by students.

This agreement will take effect from the date it is signed by representatives of the two institutions and will remain valid for the same period of the MoU.

On behalf of
Indian Institute of Technology Delhi



Prof Naveen Garg,
Dean, Alumni Affairs and International
Programs
Date: [9 December 2020](#)

On behalf of
Koc University



Prof Umran S. Inan
President
Date: 14.12.2020



**Implementing Agreement
for
Exchange of Ph.D. Students
between
Indian Institute of Technology Delhi
and
Koç University**

IITD and KU agree to establish a programme for exchange of Ph.D. students based upon the Memorandum of Understanding between the two institutions and in accordance with terms and conditions set forth in this implementing agreement.

IITD and KU agree that student exchange will be as per the guidelines listed below. A home institution refers to the institution where a student is a registered student, and from where he/she is expected to graduate. A host institution refers to an institution that receives a student for a brief period of time to undertake a pre-determined programme of research.

1. Exchange students will be selected by mutual agreement between the home institution and the host institution.
2. An exchange student will continue to be treated as a registered student at his/her home institution.
3. The exchange student will pay tuition and other fees at his/her home institution.
4. An exchange student will be considered as a student/ visitor at the host institution.
5. The exchange will be for a period normally ranging from six months to one year. The exchange can take place at any time of the research programme.
6. The exchange student's area of research at the host institution will be determined by mutual consultation between his/her Research Guide at the home institution and his/her "interim" Research Guide identified by the host institution.
7. It is expected that the exchange student would normally have completed his/her course credit requirement at the home institution.
8. IITD and KU will make effort to maintain the reciprocity in numbers of exchange students over the period of the MoU.
9. IITD and KU as host institution will make effort to provide suitable financial assistance to the exchange students to bear expenses towards living costs including accommodation, food, transportation and medical insurance.
10. As a host institution, IITD and KU will make every effort to arrange for subsidized housing for exchange students.
11. IITD and KU will examine ways to identify financial resources to fund international travel by students.

This agreement will take effect from the date it is signed by representatives of the two institutions and will remain valid for the same period of the MoU.

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