Executive Engineer (Electrical), Indian Institute of Technology Delhi, Hauz Khas, New Delhi – 110016 (Ph. No. 011-2659 1742) on behalf of Board of Governors invites sealed Item Rate Quotation from contractor of repute for similar work. Similar work means Repair and Maintenance of ATS.

Name of Work :- A.R & M.O E.I and fans in Academic area i/c street light arrangement at IIT Delhi.

S. Head:- Comprehensive annual maintenance of 10 Nos. 200 amp. ATS for One Year in Academic Area at IIT Delhi.

<table>
<thead>
<tr>
<th>Estimated Cost</th>
<th>Earnest Money Rs. P</th>
<th>Completion Time</th>
<th>Last date for Submission of Quotation</th>
<th>Last date for Opening of Quotations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rs. 1,74,825/-</td>
<td>EMD Declaration be Submitted</td>
<td>12 Months</td>
<td>19/04/2021 Up to 2.30 pm</td>
<td>19/04/2021 At 3.00 pm</td>
</tr>
</tbody>
</table>

The quotation documents can be had from the e-publishing site.

Following documents should be attached with quotation :-

1. Cost of quotation @ Rs. 500/- to be deposited in SBI/ Canara bank at IIT Delhi (Non Refundable).
2. Quotation shall be submitted in the prescribed manner in sealed cover.
3. Similar work means repair of ATS.
4. Attested copy valid GST Registration.
5. Attested copy completion certificates.
6. Attested copy Electrical License.
7. EMD declaration be submitted.

Quotation shall be submitted in Sealed Cover Telegraphic postal. Unsealed & Conditional quotation are liable to be summarily rejected.

The following particulars should be record on the envelope containing the offered quotation documents.


Ch to :- NPN-18/23 (W03371)  

Executive Engineer (Elect.)  
For & on behalf of BOG IIT Delhi

Note :- Contractors are advised to visit the site before quoting the rates.

Copy to :- M/s

1. D.A for opening of quotation on 19/04/2021 at 3.00 pm in the Office of Executive Engineer (Elect.)

2. AE (E) 3. AE (E) AA 4. AE (E) 5. Notice Board
Performa for Earnest Money Deposition

(To be submitted on firm’s letter head with Quotation Bid)

Whereas, I/we …………………………………………………………………………… (Write Name of Agency here) have submitted bids for Comprehensive annual maintenance of 10 Nos. 200 amp. ATS for One Year in Academic Area at IIT Delhi.

I/We hereby submit following declaration in lieu of submitting Earnest Money Deposit.

1. If after the opening of tender/ Quotation, I/We withdraw or modify my/ our bid during the period of validity of Tender/ Quotation (including extended validity of tender/ Quotation) specified in the tender/ Quotation documents.

   Or

2. If after the award of work, I/We fail to sign the contract, or to submit performance guarantee before the deadline in the tender/ Quotation documents.

I/We shall be suspended for one year and shall not be eligible to bid for IIT Delhi tenders/ Quotation from date of issue of suspension order.

Signature of the Bidder / Contractor
SCHEDULE OF MATERIALS TO BE ISSUED

Schedule showing approx. quantity of materials to be supplied by the Institute under clause 12 of the conditions of contract for work contracted to be executed and the rates at which they are to be charged for.

<table>
<thead>
<tr>
<th>Particulars</th>
<th>Rate at which the materials will be charged to the Contract</th>
<th>Place of Delivery</th>
</tr>
</thead>
<tbody>
<tr>
<td>NIL</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note:-

1. The Person of firm submitting the quotation/tender should be seeing that rates in the above schedule are filled up by the Engineer-in-charge on the form prior to the submission of the tender.

2. The above issued rates are inclusive of 2% (Two Percentage) storage charges.

E.E (Elect.) Contractor Signature AE(E)/AA
**Name of Work :-** A.R & M.O E.I and fans in Academic area i/c street light arrangement at IIT Delhi.

**S. Head:-** Comprehensive annual maintenance of 10 Nos. 200 amp. ATS for One Year in Academic Area at IIT Delhi.

<table>
<thead>
<tr>
<th>S.NO</th>
<th>Description of items</th>
<th>Qty</th>
<th>Rate per Unit</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Comprehensive annual maintenance of Automatic Transfer switch of 200 Amp rating of GE make including replacement of faulty main card and control card, replacement of faulty battery and preventive maintenance of ATS etc as required.</td>
<td>12.0 Job</td>
<td>In Figure</td>
<td>In Words</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Amount Rs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discount @ %</td>
</tr>
<tr>
<td>Net Tender Cost Rs.</td>
</tr>
</tbody>
</table>

**E.E(Elect.)**

**Contractor**

**AE(E)/AA**
Terms & Conditions of Work – Order

1. Work shall be completed as per CPWD specifications.
2. Nothing will be paid extra in labour rates/items rates.
3. For bad work suitable penalty will be imposed and recovery will be made from the bill of the contractor.
4. The time period for the execution of the work will be 12 Months from the date of issue of the work order.
5. No advance payment will be made to the contractor.
6. Storage of material inside the IIT campus is strictly prohibited.
7. Income tax as per rules deducted from the bill of the contractor, where the value of the contract exceeds Rs. 10,000/- including enhancement.
8. Material should be shown/inspected to the concerned Engineer in-charge/supervisor before installation.
9. Work will be completed to the entire satisfaction of the engineer in-charge.
10. Incomplete work will be got done at the risk and cost of the contractor.
11. No T & P shall be issued by the institute and contractor has to make his own arrangement.
12. The work shall be executed as per program draw by the Engineer In-Charge. Necessary compensation (As per CPWD, 7 & 8) will be imposed in case; it is found that the contractor is intentionally delaying the execution of work.
13. The contractor shall maintain in good condition all works executed till the completion of entire work allotted to him.
14. The contractors shall be responsible for any injury or accident to the labour working at site and no claim shall be given by the institute.
15. Recovery for the damage hand done of the institute Building by the contractor or his labour will made from the bill of contractor.
16. GST will be applicable from the bill of the contractor.
17. I. Tax 2% & 1% Cess will be deducted from the bill of the contractors.
18. The envelope containing quotation documents must be properly sealed.
19. Use of correction fluid in quotation/tender documents not to be allowed such quotation/tenders is liable to be rejected.
20. Monthly Check-up of the equipments.
21. Replacement of the cards, controllers & programming cards in case the cards are beyond repairing.
22. Replacement of the DC battery as & when required.
23. Attending the complaints in time.

E.E(Elect.) AE (E)/AA Contractor’s Signature