

INDIAN INSTITUTE OF TECHNOLOGY DELHI

Central Library

Subject : NIQ for Purchase of compactor/optimizer (4x2)units in the Central Library

NOTICE INVITING QUOTATIONS

Sealed quotations in “separate envelops of ‘Technical’ and financial bids” kept in a sealed outer envelop are invited for purchase of compactors/ Optimizer (4x2) unit as per specifications given below. The Technical Bid should contain all enclosures as per details given in Annexure-I including the demand draft for Rs.1,20,000 (One lac twenty thousand only) in favour of “ REGISTRAR, IIT Delhi” payable at New Delhi. **NO FINANCIAL QUOTE SHOULD BE IN THE TECHNICAL BID.**

The sealed quotation should be addressed to “Prof. I/C (LIBRARY), CENTRAL LIBRARY, INDIAN INSTITUTE OF TECHNOLOGY DELHI,HAUZ KHAS,NEW DELHI 110016” and it should be submitted on or before 3/2/2012 (Friday) (latest by 5:30pm)

Specification of Compactors (steel made) in mm

Single Static drive cover Unit 5 Bay Dimension 915W x 300D x 1980H	8
Twin Mobile Drive Unit five way Dimension 915W x 300D x 1980H	40
Single Last Drive Unit 5 Bay Dimension 915W x 381D x 1980H	8
Shelf for Compacter (additional)	480
Channels 12' D5 (Rail)	8
Channels 03' D5 (Rail)	8
0.8mm Thickness of Gage of sheet (minimum)	
Centralized locking arrangement in single last unit	

Annexure – I

Technical Bid

S.No.	Item	Details or Enclosure No.
1.	Name of compactors manufacturer	
2.	Name of the Manufacturing/Authorized Dealer (copy of Authorization Certificate must be attached) Complete Postal Address with Tel.No./Cell No./FAX/ E-Mail	
3.	The Manufacturer should have an annual turnover of Rs 2 crores/ year for last 3 financial years. PAN No. TIN RTGS/ NEFT	
4.	Undertaking that the Tendered is the manufacturer of the required item having ISO 9001, ISO 14001 and BS OHSAS 18001 BIFMA certified for manufacturing the quoted products <u>OR</u> is an authorized agent/ distributor of a manufacturing firm having ISO 9001, ISO 14001 and BS OHSAS 18001 certified facilities Firms must have proper certification and copy of the certification should be enclosed. The firms, which are in the process of getting the certificates there tender documents will not be entertained.	
5	Please supply at least the name of five most important Government orders / institute orders where similar compactors has been supplied with its order value not less than Rs 25 lakhs (Attach order copy)	
6	Address of the manufacturing unit with the complete address, location map and name of the concerned officer in case the committee decides a visit.	
7	Particulars of Earnest Money Deposit for Rs. 1,20,000 (One lac twenty thousand in the shape of demand draft in favour of “Registrar, IIT	Bank: DD no.: DD Date:

	Delhi” payable at New Delhi.	
8	The supplier must provide 5 years warranty	
9	Performance Security of 10% of order value to be provided by the successful bidder within one month from the award of the job.	

Certified that the information furnished/ given above is true and correct. In case, any of the information it is found false, at any stage the institute reserves the right to cancel the order and the performance security and the earnest money will be forfeited.

Signature:

Name:

Designation:

Seal of Agent/ Vender/ Manufacture:

FINANCIAL BID

S.No.	Item	Details
1.	Name of the Agent/ Vendor / Manufacturer Complete Postal Addrsss with Tel.No./ Cell No./FAX/E-Mail	
2	Total Net cost of Compactor after Discount and (Inclusive of all Taxes, freight, Installation etc) Rs _____	<u>Cost Details:</u> Actual Cost: <u>Less:</u> Discount(if any including Educational Institute Discount): <u>Add:</u> Taxes, Frieght, Installation etc. _____ Total Net Cost: RS _____

Signature:

Name:

Designation:

Seal of Agent/ Vender/ Manufacturer:

ANEXURE-III

Terms and conditions

1. Payment: 100% after complete satisfactory Installations of compactors in good condition with regard to quality and quantity.
2. The EMD will not earn any interest. The EMD of unsuccessful bidder will be refunded to the unsuccessful bidders after the finalisation of tender. EMD of successful bidder will be refunded after successful installation and receipt of performance security.
3. The successful firm (s) will have to enter into an agreement on a non-judicial stamp paper of appropriate value, the cost of which has to be borne by the firm itself
4. Delivery Period 1 to 8 weeks from the date of receipt of orders and delivered to Central Library, IIT Delhi. A penalty @ 0.5% per month of order value will be imposed in case the supply is not executed within the stipulated period and the same will be deducted from any pending bill.
5. No change in rates on higher side will be allowed after acceptance of tender. If the firm/ Authorized dealer is found that they have supplied similar compactors to other organizations at lower rate than quoted to IIT Delhi (within three months before and after the last date of tender submission) then that lower quote will be applicable to IIT, Delhi.
6. Tender should be valid up to 31st March 2012.
7. All matters and disputes related to Purchase of compactors are subject to legal jurisdiction of Honorable High Court, Delhi.
8. IIT Delhi is exempted from paying Customs and Excise duty and exemption certificate can be provided

I agree to abide by the above terms and Conditions.

Signature
Name:
Designation:

Seal of Agent/Vender/Manufacture:

