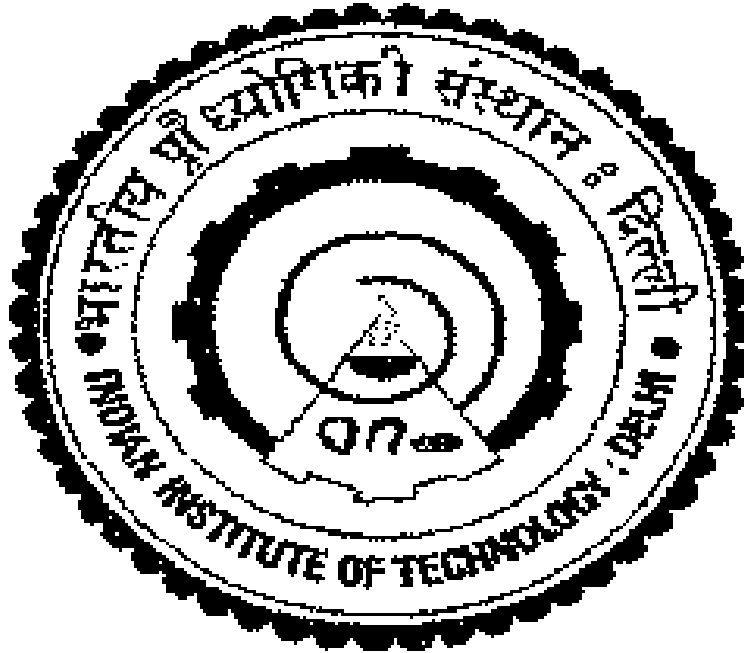


# Notice Inviting E-Quotation



**Indian Institute of  
Technology, Delhi**

**Hauz Khas, New**

**Delhi – 110016**

**(Works Department)**

## NOTICE INVITING QUOTATION

**The Executive Engineer (CD-III), IIT DELHI, HAUZ KHAS, New Delhi-16 (Phone No 011-26596237),** on behalf of the Board of Governors, invite online Item-Rate E-Quotation from eligible firms/contractors direct authorized by Delhi Pollution Control Boards for providing comprehensive Hazardous waste management services at IIT Delhi campus.

1. NIQ No : / IITD/NIQ/EE(CD-III)/2025-26
2. Name of work : Comprehensive Hazardous Waste Collection, Segregation, Transportation and Disposal of Hazardous waste for IIT Delhi As per HWM Rule 2016
3. Sub Head : Hazardous Waste Management & Disposal Work.
4. Estimated cost : Rs. 5,63,408 /-
5. Earnest Money : Rs. 11,286/-
6. Period of completion : 06 Months
7. Last time & date of submission of E-Quotation : **30/01/2026 at 3:00 PM**

The bid forms and other details can be obtained from the <http://eprocure.gov.in/eprocure/app> or [www.iitdelhi.ac.in](http://www.iitdelhi.ac.in) free of cost. For more clarification you may visit on above website and contact on E-Quotation helpdesk No: 0120-4200462.

**Executive Engineer (CD-III), IIT Delhi,  
Hauz Khas, New Delhi-110016.**

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**Ch. Head: New Construction /Services/Equipment/35.01.01(2021/007/0581)**

**Copy to: -**

1. Associate Dean Infra - II
2. Institute Engineer
3. Safety Officer
4. D.R. (A/Cs) – for opening of E-Quotation on **02/02/2026 at 03.00 PM**
5. Notice Boards.
6. Office Copy
7. Web site Administrator, I.I.T.D.

**INDEX**

**Name of work:** - Comprehensive Hazardous Waste Collection, Segregation, Transportation and Disposal of Hazardous waste for IIT Delhi As per HWM Rule 2016

**Sub Head:** - Hazardous Waste Management & Disposal Work

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Certified that this e-Quotation Notice contains 1 to 24 pages.

**Executive Engineer (CD-III), IIT Delhi,  
Hauz Khas, New Delhi-110016.**

**INDIAN INSTITUTE OF TECHNOLOGY:DELHI HAUZ**  
**KHAS: NEW DELHI – 110016**

**INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-Quotation (E-Quotation Notice)**

The Executive Engineer (CD-III), IIT DELHI, HAUZ KHAS, New Delhi-16 (Phone No 011-26596237), on behalf of the Board of Governors, invite online Item-Rate E-Quotation from eligible firms/contractors authorized by Direct Delhi Pollution Control Boards for providing comprehensive hazardous waste management services at IIT Delhi campus of the following work:

SL. No.	NIQ No.	Name of Work	Estimated Cost (in Rs.)	Earnest Money (in Rs.)	Time for completion
1	/IITD/NIQ/EE(CD-III)/2025-26	Comprehensive Hazardous Waste Collection, Segregation, Transportation and Disposal of Hazardous waste for IIT Delhi As per HWM Rule 2016 Sub Head – Hazardous Waste Management & Disposal Work.	Rs. 5,63,408/-	Rs. 11,286/-	06 Months

Last date and time of submission of financial & Technical bid :- **30/01/2026, 3:00PM**

Date and time of opening of technical bid: - **02/02/2026, 3:00PM** (Office of DR Store)

Price bids of eligible bidders as per E-Quotation notice shall be opened at a later date after scrutiny of Technical bids.

- Contractors must be directly approved from Delhi Pollution control committee under The Ministry of Environment & Forests, Government of India, the Hazardous Waste (Management & Handling) Rules on July 28, 1989 under the provisions of the Environment (Protection) Act, 1986.
- Contractors who fulfill the following requirements and compliance of HWM Rule 2016 shall be eligible to apply. Joint ventures are not accepted.
- Contractors who fulfill the following requirements shall be eligible to apply. Joint ventures are not accepted.
  - Firms/Contractors must have completed satisfactorily one similar work of value not less than Rs. **4,51,000/-** or Two similar works each of value not less than **Rs. 3,39,000/-** or three similar works each of value not less than **Rs 2,26,000** during last 7 years ending on previous day of last day of submission of bids.
- Earnest money of Rs. 11,286 /- in the form of Banker's cheque or Demand draft or fixed deposit receipt of a schedule bank drawn in favor of Registrar, I.I.T. Delhi.
- The intending bidder must read the terms and conditions of IITD carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
- Information and Instructions for bidders posted on website shall form part of bid document.
- The bid document consisting the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website <http://eprocure.gov.in/eprocure/app> .in free of cost.
- Completion certificates issued by an officer, not below the rank of Executive Engineer of similar works completed by the Agency.
- Work means only work under Government/ Public Sector Under taking / Autonomous bodies.
- Similar work shall mean work of "Comprehensive Hazardous Waste Collection, Segregation, Transportation and Disposal as per HWM Rule 2016".

11. The value of executed work shall be brought to the current costing level by enhancing the actual value of work at simple rate of 7% per annum calculated from the date of completion to last date of submission of financial bid.
12. IITD is committed to follow the principle of transparency, equity and competitiveness in public procurement. Before submission of bid each bidder should sign integrity pact at respective places and submit the bid, if duly signed integrity pact is not submitted by bidder such bid shall not be considered.
13. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website.
14. The intending bidder must have valid class-III digital signature to submit the bid.
15. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
16. Contractor can upload documents in the form of PDF format.
17. Contractor must ensure to quote rate of each item, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).
18. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.
19. In E-Quotation intending bidder can quote his rates in figures only. The rates in words, amount of each item and total is generated automatically. Therefore, the rate quoted by the bidder in figures is to be taken as correct.
20. The following undertaking in this regard shall be up-loaded by the intending bidders: **"the physical EMD shall be deposited by me / us with the Authority inviting the tender, in case I / we become the lowest tenderer, within a week of the opening of financial bid, otherwise, department may reject the e-Quotation and also take action to debar me / us from tendering in any form in IIT Delhi"**
21. **Copy of authorization letter and certificate of work experience and other documents as specified in the Press Notice / web notice shall be scanned and up-loaded to the e-Tendering website within the period of bid submission. However, certified / original copy of all the scanned and up-loaded documents as specified in press notice web / notice shall have to be submitted by the lowest bidder only along with physical EMD of the scanned copy of EMD uploaded within a week physically in the office of e-tendering authority and it shall be sole responsibility of lowest bidder.**
22. **Online bid documents submitted by intending bidders shall be opened only of those bidders, whose scanned and uploaded documents are found in order.**
23. When bids are invited in two /three stages systems and if it is desired to submit revised financial bid it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid – Not applicable.
24. The bid submitted shall become invalid if:
  - a) The bidder does not upload all the documents (including GST registration) as stipulated in the E-Quotation document
  - b) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest Tenderer in the office of E-Quotation opening authority.
25. Bid validity shall be 75 days after opening of financial bids.
26. GST shall be treated as inclusive in quoted rates of bidders.

**List of Documents to be scanned and uploaded within the period of bid Submission: -****Technical Bid:-**

The following documents are to be uploaded by the bidder along with the technical bid. As per the E-Quotation document.

1. Demand Draft/Pay order or Banker's Cheque /Deposit at Call Receipt/FDR of any Scheduled Bank against EMD.
2. Valid Authorization letter from **Delhi Pollution Control Boards**.
3. Certificate of work experience.
4. Certificate of Registration for GST and acknowledgement of up to date filed return of GST.
5. Undertaking as per 'Sl. No. 20 on page No. 4 on firm's letter head.  
**The physical EMD shall be deposited by me / us with the Authority inviting the tender, in case I / we become the lowest tenderer, within a week of the opening of financial bid, otherwise, department may reject the e-Quotation and also take action to debar me / us from tendering in any form in IIT Delhi.**
6. ESI & EPF registration.
7. FORM "F" (Duly filled with all required details).
8. In case of Partnership firm if all the papers of e-Quotation not signed by all the partners than a power of attorney authorizing the person who has signed the e-Quotation paper must be uploaded with the e-Quotation documents.
9. Annexure-I (duly filled & signed by the bidders)
10. Annexure-II (duly filled & signed by the bidders)
11. Annexure-II (duly filled & signed by the bidders)

**Note: - All Documents mentioned S.No. 1 to 08 are mandatory for technically qualifying and documents mentioned 09 to 11 are not mandatory.**

**E.E (CD – III),  
For & on Behalf of BOG, IIT Delhi  
Hauz Khas, New Delhi-110016.**

**Ch. Head: New Construction /Services/Equipment/35.01.01(2021/007/0581)**

**Copy to: -**

1. Associate Dean Infra -II
2. Institute Engineer
3. Safety Officer
4. D.R. (A/Cs) – for the opening of E-Quotation on 02/02/2026 ,3:00PM
5. Notice Boards.
6. Office Copy
7. Web site Administrator, I.I.T.D
8. NIQ :- Publicity on Website on Institute as well as on CPP portal <http://eprocure.gov.in> may be ensured as per instruction issued.
9. E-Quotation Web. <http://eprocure.gov.in/eprocure/app> or [www.iitdelhi.ac.in](http://www.iitdelhi.ac.in)

FORM "F"  
STRUCTURE & ORGANISATION

1. Name & Address of the bidder
2. Telephone no./ Telex no./ Fax no.
3. Legal status of the bidder (attach copies of original document defining the legal status)
  - a. An Individual
  - b. A proprietary firm
  - c. A firm in partnership
  - d. A limited company or Corporation

4. Particulars of registration with various Government Bodies (attach attested photocopy)

Organization/ Place of registration

Registration No.

1.

2.

3.

5. Name and titles of Director's & Officers with designation to be concerned with this work

.....  
!

6. Designation of individuals authorized to act for the organization

.....  
!

7. Has the bidder or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion?  
If so, give name of the project and reasons for abandonment

.....  
!

8. Has the bidder or any constituent partner in case of partnership firm, ever been debarred/ black listed for tendering in any organization at any time? If so, give details

.....  
!

9. Has the bidder, or any constituent partner in case of partnership firm, ever been convicted by the court of law? If so, give details .....

10. Past work experience in IIT Delhi will be considered in deciding the Technical bid .....

Signature of Bidder(S)

## **Notice Inviting Quotation**

### **INDIAN INSTITUTE OF TECHNOLOGY** **DELHI HAUZ KHAS, NEW DELHI 110016**

#### **Terms & Conditions**

**IITD/SAFETY (SP- 5238)/2026**

Indian Institute of Technology Delhi is in the process of purchasing the following item(s) as per details as given as under.

<b>Details of the item</b>	<b>As per e-Quotation Notice</b>
<b>Earnest Money Deposit to be submitted</b>	<b>As per e-Quotation Notice</b>
<b>Warranty</b>	<b>As per terms &amp; condition and as per make list</b>

e-Quotation Documents may be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders who have not enrolled / registered in e-procurement should enroll / register before participating through the website <http://eprocure.gov.in/eprocure/app> . The portal enrolment is free of cost. Bidders are advised to go through instructions provided at ‘Instructions for online Bid Submission ‘.

E-Quotation can access e-Quotation documents on the website (For searching in the NIC site, kindly go to e - Quotation Search option and type ‘IIT’. Thereafter, Click on “GO” button to view all IIT Delhi E-Quotation ). Select the appropriate e-Quotation and fill them with all relevant information and submit the completed e-Quotation document online on the website <http://eprocure.gov.in/eprocure/app> as per the schedule given in the next page.

No manual bids will be accepted. All quotes (both Technical and Financial should be submitted in the E-procurement portal).



## Schedule

Name of Organization	Indian Institute of Technology Delhi
e-Quotation Type (Open/Limited/EOI/Auction/Single)	Open
E-Quotation Category (Services/Goods/works)	Work
Type/Form of Contract (Work/Supply/ Auction/Service/Buy/Empanelment/ Sell)	Work
Product Category (Civil Works/Electrical Works/Fleet Management/ Computer Systems)	Hazardous Waste
Source of Fund (Institute/Project)	<b><u>New Construction /Services/Equipment/35.01.01(2021/007/0581)</u></b>
Is Multi Currency Allowed	No
Date of Issue/Publishing	23/01/2026 AT 18:00 HRS
Document Download/Sale Start Date	23/01/2026 AT 18:00 HRS
Document Download/Sale End Date	30/01/2026 AT 15:00 HRS
Date for Pre-Bid Conference	Nil
Venue of Pre-Bid Conference	---
Last Date and Time for Uploading of Bids	30/01/2026 AT 15:00 HRS
Date and Time of Opening of Technical Bids	02/02/2026 AT 15:00 HRS
EMD	<b>11,286 /-</b>
	(To be paid through RTGS/NEFT/offline. IIT Delhi Bank details are as under: Name of the Bank A/C : Registrar IIT Delhi. SBI A/C No. 10773572622 Name of the Bank : State Bank of India, IIT Delhi, Hauz Khas, New Delhi-110016 IFSC Code : SBIN0001077 MICR Code 110002156 Swift No. : SBININBB547 (This is mandatory that UTR Number is provided in the on- line Tender/bid. (Kindly refer to the UTR Column of the Declaration Sheet at Annexure-II) <b><u>or as per NIQ/ e-Quotation Notice</u></b>
No. of Covers (1/2/3/4)	02
Bid Validity days (180/120/90/60/75/30)	75
Address for Communication	<b>1. Office of the Safety Officer, IIT DELHI, HAUZ KHAS, New Delhi-16 (Phone No 011-26596400)</b> <b>2. The Executive Engineer (CD-III), IIT DELHI, HAUZ KHAS, New Delhi-16 (Phone No 011-26596237)</b>
Contact No.	<b>011-2659 6400, 011-26596237</b>
Fax No.	Nil
Email Address	<b><u>Safety.Officer@admin.iitd.ac.in a26516@admin.iitd.ac.in</u></b> <b><u>ie@admin.iitd.ac.in</u></b>

C----NIL

I----NIL O-----NIL

EE (CD III)

Safety Officer

### **Instructions for Online Bid Submission:**

As per the directives of Department of Expenditure, this E-Quotation document has been published on the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at:

<http://eprocure.gov.in/eprocure/app>

### **REGISTRATION**

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link “Click here to Enroll”. Enrolment on the CPP Portal is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their userID / password and the password of the DSC / eToken.

### **SEARCHING FOR E-QUOTATION DOCUMENTS**

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active E-Quotation by several parameters. These parameters could include E-Quotation ID, organization name, location, date, value, etc. There is also an option of advanced search for E-Quotation , wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a E-Quotation published on the CPP Portal.
- 2) Once the bidders have selected the E-Quotation they are interested in, they may download the required documents / E-Quotation schedules. These E-Quotation can be moved to the respective ‘My E-Quotation ’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the E-Quotation document.
- 3) The bidder should make a note of the unique E-Quotation ID assigned to each Tender, in case they want to obtain any clarification / help from the Helpdesk.

## **PREPARATION OF BIDS**

- 1) Bidder should take into account any corrigendum published on the E-Quotation document before submitting their bids. Please go through the E-Quotation advertisement and the E-Quotation document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 2) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the e- E-Quotation document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- 3) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

## **SUBMISSION OF BIDS**

- 1) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the E-Quotation document.
- 3) Bidder has to select the payment option as “on-line” to pay the E-Quotation fee / EMD as applicable and enter details of the instrument. Whenever, EMD / E-Quotation fees is sought, bidders need to pay the E-Quotation fee and EMD separately on-line through RTGS (Refer to Schedule, Page No.2).
- 4) A standard BoQ format has been provided with the E-Quotation document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

OR

In some cases Financial Bids can be submitted in PDF format as well (in lieu of BOQ).

- 5) The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 6) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.
- 7) The uploaded E-Quotation documents become readable only after the E-Quotation opening by the authorized bid openers.

- 8) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

### **ASSISTANCE TO BIDDERS**

- 1) Any queries relating to the E-Quotation document and the terms and conditions contained therein should be addressed to the E-Quotation Inviting Authority for a E-Quotation or the relevant contact person indicated in the Tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315.

### **General Instructions to the Bidders**

- 1) The E-Quotation will be received online through portal <http://eprocure.gov.in/eprocure/app> . In the Technical Bids, the bidders are required to upload all the documents in .pdf format.
- 2) Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app>. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://eprocure.gov.in/eprocure/app> under the link “Information about DSC”.
- 3) E-Quotation are advised to follow the instructions provided in the ‘Instructions to the E-Quotation for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>.

## **Terms & Conditions Details**

S. No.	Specification
1.	<b>Due date:</b> The E-Quotation has to be submitted on-line before the due date. The offers received after the due date and time will not be considered. No manual bids will be considered.
2.	<b>Preparation of Bids:</b> The offer/bid should be submitted in two bid systems (i.e.) Technical bid and financial bid. The technical bid should consist of all technical details along with commercial terms and conditions. Financial bid should indicate item wise price for the items mentioned in the technical bid in the given format i.e BOQ_XXXX. OR Financial Bids to be submitted in Excel.  The Technical bid and the financial bid should be submitted Online.
3.	<b>EMD (if applicable):</b> As per E-Quotation notice not applicable
4.	<b>Refund of EMD :-</b> As per E-Quotation notice
5.	<b>Opening of the Tender:</b> As per E-Quotation Notice, E-Quotation& IITD form 8
6.	<b>Acceptance/ Rejection of bids:</b> The Committee reserves the right to reject any or all offers without assigning any reason.
7.	<b>Pre-qualification criteria:</b> - Mentioned in E-Quotation notice
8.	<b>Force Majeure :-</b> As per IITD form 8
9.	<b>Risk &amp; Cost Clause :</b> As per IITD form 8
10.	<b>Delivery and Documents:</b> As per E-Quotation Notice & IITD form 8
11.	<b>Delayed delivery:</b> As per E-Quotation Notice & IITD form 8
12.	<b>Prices:</b> As per E-Quotation Notice & IITD form 8
13.	<b>Progress of Work :</b> As per E-Quotation Notice & IITD form 8
14.	<b>Inspection and Tests:</b> As per E-Quotation Notice & IITD form 8
15.	<b>Resolution of Disputes:</b> As per E-Quotation Notice & IITD form
16.	<b>Applicable Law:</b> As per E-Quotation Notice & IITD form 8

17.	<b>Supplier Integrity : As per E-Quotation Notice &amp; IITD form 8</b>
18.	<b>Training : As per E-Quotation Notice &amp; IITD form 8</b>

19.	<b>Installation &amp; Demonstration : As per E-Quotation Notice &amp; IITD form 8</b>
20.	<b>Incidental services: As per E-Quotation Notice &amp; IITD form 8</b>
21.	<b>Defect liability Period : As per E-Quotation Notice &amp; IITD form 8</b>
22.	<b>Governing Language : As per E-Quotation Notice &amp; IITD form 8</b>
23.	<b>Applicable Law : As per E-Quotation Notice &amp; IITD form 8</b>
24.	<b>Notices : As per E-Quotation Notice &amp; IITD form 8</b>
25.	<b>Taxes : As per E-Quotation Notice &amp; IITD form 8</b>
27.	<b>Termination for Default : As per E-Quotation Notice &amp; IITD form 8</b>
28.	<b>Disputes and Jurisdiction: As per E-Quotation Notice &amp; IITD form 8</b>
29.	<b>Completion certificate: As per E-Quotation Notice &amp; IITD form</b>

## COMPLIANCE SHEET

## TECHNICAL SPECIFICATION:

S.No.	Technical Bid Requirement As per E-Quotation Notice & IITD form 8	Compliance Y/N
1	Demand Draft/Pay order or Banker's Cheque /Deposit at Call Receipt/FDR of any Scheduled Bank against EMD.	
2	Enlistment order of contractor / Authorized by Delhi Pollution Control Boards for providing comprehensive Hazardous waste management services as per HWM Rule 2016.	
3	Certificate of work experience.	
4	Certificate of Registration for GST and acknowledgment of up-to-date filed return of GST.	
5	Undertaking as per 'Sl. No. 20 on page No. 4 on the firm's letterhead.	
6	ESI & EPF registration.	
7	FORM "F" (Duly filled with all required details).	
8	In case of Partnership firm if all the papers of e-Quotation not signed by all the partners than a power of attorney authorizing the person who has signed the e-Quotation paper must be uploaded with the e-Quotation documents.	
9	Annexure-I (duly filled & signed by the bidders)	
10	Annexure-II (duly filled & signed by the bidders)	
11	Annexure-III (duly filled & signed by the bidders)	
12	Any other Document mentioned in Tender	

I have also enclosed all relevant documents in support of my claims, as above.

Signature of Bidder Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Contact No. : \_\_\_\_\_

## ANNEXURE-II

<< Organization Letter Head >>  
DECLARATION SHEET

We, \_\_\_\_\_ hereby certify that all the information and data furnished by our organization with regard to this E-Quotations specification are true and complete to the best of our knowledge. I have gone through the specification, conditions and stipulations in details and agree to comply with the requirements and intent of specification.

This is certified that our organization has been registered as per E-Quotation Notice & NIT & IITD form 8 E-Tender. We further certified that our organization meets all the conditions of eligibility criteria laid down in this E-Quotation document.

We, further specifically certify that our organization has not been Black Listed/De Listed or put to any Holiday by any Institutional Agency/ Govt. Department/ Public Sector Undertaking in the last three years.	NAME & ADDRESS OF THE Vendor/ Manufacturer / Agent
1 Phone	<b>As per E-Quotation Notice</b>
2 Fax	
3 E-mail	
4 Contact Person Name	
5 Mobile Number	
6 GST Number	
7 PAN Number	
(In case of on-line payment of E-Quotation Fees)	
8UTR No. (For E-Quotation Fee)	
(In case of on-line payment of EMD)	
9 UTR No. (For EMD)	

(Signature of the Bidder)

Name:

Seal of the Company

C----NIL

I----NIL O-----NIL

EE (CD III)

Safety Officer



### Annexure-III

### List of Govt. Organization/Deptt.

[illegible]

**Signature of**

**Bidder Name:**\_\_\_\_\_

**Designation:** \_\_\_\_\_

**Organization Name:** \_\_\_\_\_

**Contact No. :** \_\_\_\_\_

\_\_\_\_\_

## Bid Submission

**Online Bid Submission:**

The Online bids (complete in all respect) must be uploaded online in two Envelops as explained below:-

Bid Document – 1 (Following documents to be provided as single PDF file)			
Sl. No.	Documents	Content	File Types
1.	Technical Bid	Compliance Sheet as per Annexure – I	.PDF
2.		Organization Declaration Sheet as per Annexure-II	.PDF
3.		List of organizations/ clients where the same products have been supplied (in the last two years) along with their contact number(s). (Annexure-III)	.PDF
4.		Technical supporting documents in support of all claims made at Annexure-I (Annexure-IV)	.PDF
Bid Document – 2			
Sl. No.	TYPES	Content	
1.	Financial Bid	Price bid should be submitted in Excel format.	.xls

### **IITD-6 FOR E-QUOTATION AND TERM & CONDITIONS**

Item rate E-Quotation are invited on behalf of Board of Governors from firms/contractors direct authorized by Delhi Pollution Control Boards for providing comprehensive Hazardous waste management *work as per E-Quotation notice*.

The enlistment of the contractors should be valid on the last date of submission of E-Quotation. In case the last date of submission of E-Quotation is extended, the enlistment of contractor should be valid on the original date of submission of e- E-Quotation.

- 1.1 The work is estimated to cost as per E-Quotation notice This estimate, however, is given merely as a rough guide.
- 1.2 Details of criteria for eligibility As Indicated in "INFORMATION AND INSTRUCTIONS FOR FIRMS FOR e- E-QUOTATION FORMING PART OF NIQ AND TO BE POSTED ON WEBSITE"
2. The time allowed for carrying out the work will be as per E-Quotation notice from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the E-Quotation documents.
3. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of E-Quotation as notified.
4. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of E-Quotation as notified.
5. If it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the E-Quotation submitted earlier shall become invalid. <http://eprocure.gov.in/eprocure/app>
6. The bid submitted shall become invalid if:
  - (i) The bidders are found not eligible.
  - (ii) The bidders do not upload all the documents (including GST registration / other documents as per E-Quotation Notice) as stipulated in the bid document.
  - (iii) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically in the office of E-Quotation opening authority.
7. The time & date of submission & opening of financial bid of contractors qualifying the criteria as per E-Quotation Notice shall be communicated to them at a later date.
8. Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their E-Quotation as to the nature of the waste to be disposed off & access to the site, information as to risks, contingencies and other circumstances which may influence or affect their Tenderer. A Tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The Tenderer & shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a E-Quotation by a e- Tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.
9. The competent authority on behalf of the Board of Governors does not bind itself to accept the lowest or any other e- E-Quotation and reserves to itself the authority to reject any or all the E-Quotation received without the assignment of any reason. All E-Quotation in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the E-Quotation shall be summarily rejected.
10. Canvassing whether directly or indirectly, in connection with E-Quotation is strictly prohibited and the E-Quotation submitted by the contractors who resort to canvassing will be liable to rejection.
11. The competent authority on behalf of Board of Governors reserves to himself the right of accepting the whole or any part of the E-Quotation and the E-Quotation shall be bound to perform the same at the rate quoted.
12. The contractor shall not be permitted to E-Quotation for works in the IITD responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the Central Public Works Department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
13. The E-Quotation for the works shall remain open for acceptance for a period of Seventy Five (75) days from the date of opening of E-Quotation, if any E-Quotation withdraws his E-Quotation before the said period or issue of letter of acceptance,

whichever is earlier, or makes any modifications in the terms and conditions of the E-Quotation which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the E-Quotation shall not be allowed to participate in the E-Quotation process of the work.

14. This notice inviting E-Quotation shall form a part of the contract document. The successful E-Quotation/ A given, on acceptance of his E-Quotation by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-
  - a) The Notice Inviting Tender, all the documents including additional conditions, specifications, if any, forming part of the E-Quotation as uploaded at the time of invitation of E-Quotation and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
15. In case any discrepancy is noticed between the documents as uploaded at the time of submission of the bid online and hard copies as submitted physically in the office of Executive Engineer, then the bid submitted shall become invalid.

**E.E (CD – III)**  
**Delhi, Hauz Khas, New Delhi**

### SCHEDULE OF MATERIAL TO BE ISSUED

*(Clause 10 of the Conditions of Contract for work contracted to be executed)*

**Schedule showing the approximate quantities of materials to be supplied by the Institute and the rates at which they are to be charged to the contractor**

Item Particulars	Rates at which the material will be charged to the contractor (₹)	Place of Delivery
		—
	<b>NIL</b>	

**Note:**

1. No materials will be issued by the Institute for this work. The contractor shall make his own arrangements at his own cost for all **materials, tools, protective equipment, collection and transport containers, vehicles, and consumables** required for **collection, transportation, storage, treatment, and disposal of hazardous waste** in accordance with DPCB/CPCB guidelines.
2. The person or firm submitting the E-Quotation should ensure that the above schedule is correctly endorsed as “NIL” and duly signed by the Engineer-in-Charge prior to submission of the Tender.
3. Since no materials are being issued by the Institute, **no storage or handling charges** are applicable under this contract

**INDIAN INSTITUTE OF TECHNOLOGY:**  
**DELHI**  
**Terms & Conditions of Safety order**

1. No tools and plants (T&P) shall be supplied by the Institute. The contractor shall make his own arrangements for all tools, plants, and equipment required for safe collection, segregation, transportation, and disposal of hazardous waste.
2. The contractor is advised to inspect the site, study the waste management requirements, specifications, and additional safety conditions carefully before quoting. No claim shall be entertained on account of ignorance or misinterpretation of site conditions or work specifications. Work shall be executed as per the availability of the site.
3. All activities related to collection, segregation, storage, transportation, and disposal of hazardous waste shall strictly comply with CPCB, MoEF and DPCB guidelines, including the Hazardous and Other Wastes (Management and Transboundary Movement) Rules, 2016 under the Environment Protection Act 1986.
4. The quoted rates shall be deemed net and inclusive of all taxes, levies, royalties, cartage, GST, labour cess, stacking, loading/unloading, PPE cost, and any other incidental charges. No additional payment shall be made on any account.
5. Any damage caused to existing structures, utilities, or equipment during execution shall be made good by the contractor at his own cost.
6. All materials, containers, and personal protective equipment (PPE) used shall conform to CPCB and IS standards and be from approved makes/firms.
7. Samples of containers, bags, PPE, and other materials proposed for use shall be approved by the Engineer-in-Charge before procurement and use.
8. Samples required for any testing shall be provided by the contractor free of cost. If test results are satisfactory, the Institute shall bear the testing charges. If results are unsatisfactory, charges shall be recovered from the contractor.
9. The contractor shall submit a detailed work plan within 7 days of award of work, including waste collection schedule, manpower deployment, and route mapping for transportation. The Engineer-in-Charge may modify the plan as necessary.
10. The contractor shall obtain all necessary permissions for waste-carrying vehicles from competent authorities such as Traffic Police, DPCB and ensure vehicles comply with CPCB/DPCB norms for hazardous waste transport.

11. No compensation shall be payable for any damages or delays caused by rain, natural calamities, or unforeseen conditions during the execution of work.
12. Security and access restrictions imposed by IIT Delhi shall be strictly followed. Labour camps/huts will not be allowed within the campus. Temporary structures such as storage sheds or watchman huts may be permitted with prior approval. The contractor shall arrange labour accommodation outside the campus at his own cost.
13. The contractor shall be fully responsible for the safe custody of all materials, vehicles, and equipment brought or issued for execution of work.
14. All waste collected shall be managed as per CPCB guidelines. Hazardous waste shall be transported only to CPCB/DPCB-approved Treatment, Storage and Disposal Facilities (TSDFs). The contractor shall maintain manifest records, GPS tracking, and disposal receipts and obtain all necessary authorizations from CPCB/DPCB.
15. The site shall be kept clean and free from waste accumulation. After completion, the area must be thoroughly cleaned and inspected by the Engineer-in-Charge before final acceptance.
16. The contractor cannot quote either minus or zero rate for schedule of credit items.
17. Income tax, labour cess, and other applicable taxes shall be deducted from the contractor's bills as per rules.
18. Labour cess at 1% or as applicable shall be deducted from the contractor's bills.
19. The contractor shall ensure strict compliance with safety standards. All workers shall be provided with PPE such as gloves, masks, boots, and reflective jackets and other applicable gazette as per directed by Institute safety officer. Emergency response plans, first aid kits, and fire safety arrangements shall be maintained at all times.
20. The contractor shall ensure no waste accumulation or water stagnation at the site to prevent mosquito breeding or other health hazards. Any penalties imposed by local bodies due to such negligence shall be borne by the contractor.
21. GST shall be considered inclusive in the quoted rates.
22. The total value of work executed shall not exceed 2.0 times the E-Quotation amount.
23. The quoted rates shall be inclusive of all statutory levies, taxes, GST, ESI, EPF, and labour cess. Nothing extra shall be payable on any account.
24. All the involved manpower must be registered under the ESI and EPF.

## **Schedule of Quantity**

**Name of work: - Comprehensive Hazardous Waste Collection, Segregation, Transportation and Disposal of Hazardous waste for IIT Delhi As per HWM Rule 2016**

**Sub Head: -. Hazardous Waste Management & Disposal Work.**

Sl No.	Description	Qty	Unit	Rate	Amount
1	Glass Waste	14000.00	Kg.		
2	Empty Container Up to 25 Litter capacity	800.00	Nos.		
3	Expired chemicals	7000.00	Kg.		
	<b>Total</b>				

**Special Conditions:**

1. No labour huts shall be allowed in IIT Campus and nothing shall be paid extra on this account.
2. The contractor must visit the site of work /buildings before quoting the rates.
3. No labour to stay in IIT Campus nothing shall be paid extra on this account.
4. Site shall be available in parts or phases as per directions of Engineer in Charge and nothing extra on this account shall be paid to the Contractor.
5. Quoted rates of participating agencies shall be inclusive of GST.