

**INDIAN INSTITUTE OF TECHNOLOGY DELHI**  
**HAUZ KHAS, NEW DELHI-110016**

**Dated: 19/09/2014**

**Open Tender Notice No. ITD/CRDT(SP-71)/2014**

Indian Institute of Technology Delhi is in the process of purchasing following item(s) as per details as given as under.

<b>Details of the item</b>	<b>Consultancy services for enhancing outreach of the Rural Housing Knowledge Network with Panchayat functionaries and State Government Rural Development / Rural Housing Departments</b>
<b>Earnest Money Deposit to be submitted</b>	Nil

Tender Documents may be downloaded from Central Public Procurement Portal <https://eprocure.gov.in/eprocure/app>. Aspiring Bidders who have not enrolled / registered in e-procurement should enroll / register before participating through the website <https://eprocure.gov.in/eprocure/app>. The portal enrolment is free of cost. Bidders are advised to go through instructions provided at 'Instructions for online Bid Submission'.

Tenderers can access tender documents on the website, fill them with all relevant information and submit the completed tender document online on the website <https://eprocure.gov.in/eprocure/app> as per the schedule given below:

(Note: Go to advanced search option and choose organization name as Indian Institute of Technologies and department name as **Centre for Rural Development and Technology** and click to submit button)

### Schedule

Tender Reference No.	IITD/CRDT(SP-71)/2014
Name of Organization	Indian Institute of Technology Delhi
Tender Type (Open/Limited/EOI/Auction/Single)	OPEN
Tender Category (Services/Goods/works)	Services
Type/Form of Contract (Work/Supply/ Auction/Service/Buy/Empanelment/ Sell)	Services
Product Category (Civil Works/Electrical Works/Fleet Management/ Computer Systems)	Others
Re-bid submission allowed (Yes/No)	YES
Is Offline Submission Allowed (Yes/No)	YES
General Technical Evaluation Allowed (Yes/No)	YES
Withdrawal Allowed (Yes/No)	YES
Is Multi Currency Allowed	No (Only INR)
Payment Mode (Online/Offline)	Not Applicable
Date of Issue/Publishing	19/09/2014 (17:00Hrs)
Document Download/Sale Start Date	19/09/2014 (17:00Hrs)
Document Download/Sale End Date	6/10/2014 (17:30Hrs)
Clarification Start Date	19/09/2014 (17:00Hrs)
Clarification End Date	6/10/2014 (17:30Hrs)
Date for Pre-Bid Conference	Nil
Venue of Pre-Bid Conference	Nil
Last Date and Time for Uploading of Bids	6/10/2014 (17:30Hrs)
Date and Time of Opening of Technical Bids	7/10/2014 (11:00Hrs)
Tender Fee	Nil
No. of Covers (1/2/3/4)	2
Bid Validity days (180/120/90/60/30)	120 days
Address for Communication	Dr V M Chariar Block III, Room No 284 Centre for Rural Development &Technology Indian Institute of Technology Delhi HauzKhas, New Delhi-110 016
Contact Phone Numbers	(+91)-11-26596358
Fax Number	(+91)- 11-26591121
E-mail Address	<a href="mailto:chariarv@rdat.iitd.ac.in">chariarv@rdat.iitd.ac.in</a>

**Chairman Purchase Committee  
(Buyer Member)**

## **Instructions for Online Bid Submission:**

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal ([URL:https://eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app)). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at:  
<https://eprocure.gov.in/eprocure/app>

## **REGISTRATION**

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Click here to Enroll”. Enrolment on the CPP Portal is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their userID / password and the password of the DSC / eToken.

## **SEARCHING FOR TENDER DOCUMENTS**

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

## **PREPARATION OF BIDS**

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and

content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.

4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

### **SUBMISSION OF BIDS**

1) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

3) Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.

4) A standard BoQ format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

OR

Financial bids to be submitted in PDF format.

5) The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

6) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.

7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.

8) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

## **ASSISTANCE TO BIDDERS**

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315.

## **General Instructions to the Bidders**

- 1) The tenders will be received online through portal <https://eprocure.gov.in/eprocure/app> . In the Technical Bids, the bidders are required to upload all the documents in .pdf format.
- 2) Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app> . Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://eprocure.gov.in/eprocure/app> under the link “Information about DSC”.
- 3) Tenderer are advised to follow the instructions provided in the ‘Instructions to the Tenderer’ for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app> .

**Centre for Rural Development & Technology  
Indian Institute of Technology Delhi  
HauzKhas, New Delhi-110 016**

**NOTICE INVITING QUOTATIONS**

Dated : 19-09-2014

Tender No: **IITD/CRDT(SP-71)/2014**

**Subject : Consultancy services for enhancing outreach of the Rural Housing Knowledge Network with Panchayat functionaries and State Government Rural Department / Rural Housing departments**

**Invitation for Tender Offers**

Indian Institute of Technology Delhi invites online Bids (Technical bid and Commercial bid) from eligible and experienced NGOs for **Consultancy services for enhancing outreach of the Rural Housing Knowledge Network with Panchayat functionaries and State Government Rural Department / Rural Housing departments** as per terms & conditions specified in the tender document, which is available on CPP Portal <https://eprocure.gov.in/eprocure/app>

**TECHNICAL SPECIFICATION :**

<b>Technical Specifications</b>	<b>Remarks</b>
<p>Rural Housing Knowledge Network Project at Centre for Rural Development &amp; Technology, Indian Institute of Technology Delhi (IITD) invites quotations from qualified Non-Governmental Organisation(s) (NGOs) for providing the following services for Four Months period :</p> <ol style="list-style-type: none"> <li>Organize and conduct meetings / consultation with panchayats on issues of rural housing in at least three states covering 1,000 panchayat level influencers of rural habitat development viz. panchayat leaders, local leaders, Self Help Group (SHG) members, masons etc.</li> <li>Prepare sustainability strategy for Rural Housing Knowledge Network (RHKN) in consultation with RHKN team at IIT Delhi and regional secretariats of RHKN</li> <li>Train state secretariats to carry forward the mandate of RHKN</li> <li>Facilitate regional and national workshops on rural housing in at least 3 states</li> <li>Engage with at least three state governments for assisting in the development of their strategy for rural housing</li> </ol> <p>The respondent should study the url <a href="http://www.ruralhousingnetwork.in">www.ruralhousingnetwork.in</a> to understand the context and scope of sustainability for which this notice (NIQ) is inviting quotations.</p> <p><b>Qualification Requirement</b></p> <ol style="list-style-type: none"> <li>The respondent should be a NGO registered on or before 15 August 2011 as per the rules of Government of India. Self attested photocopies of Registration Certificate and Commencement of Business Certificate should be attached to the quotation.</li> <li>The NGO should be registered with Income Tax Department of India with PAN / TAN number. Self attested photocopy of the PAN card / necessary registration certificate should be attached to the quotation.</li> <li>The respondent should have a proven experience of at least ten years of having successfully made digital content available to rural masses in India.</li> <li>The respondent should have worked with panchayats functionaries, SHGs, government bodies, multilateral agencies and successfully manage of a network of partners.</li> <li>The respondent should have previous experience of conducting trainings and capacity building of panchayats and local leadership for influencing quality of life in rural India.</li> <li>The respondent should have undertaken projects worth Rs 10 crore in the last three</li> </ol>	<p><b>Compliance Sheet is to be filled by the bidder.</b></p> <p><b>Compliance Sheet, Formats of Technical Bid and Financial Bid are attached herewith as Annexure A, Annexure B and Annexure C respectively.</b></p>

<p>years. Self attested photocopies of balance sheets should be attached to the quotation.</p> <p>7. The respondent should study the url <a href="http://www.ruralhousingnetwork.in">www.ruralhousingnetwork.in</a> to understand the context and scope of sustainability for which this notice (NIQ) is inviting quotations.</p> <p><b>I. Please Note the following Points</b></p> <ol style="list-style-type: none"><li>1. The technical proposal shall include methodology and time lines for delivering the services mentioned above.</li><li>2. Financial proposal should include the budget of each component of technical proposal.</li><li>3. The relative weightage of technical and financial proposals shall be 70% and 30%. Financial proposals of three respondents with the maximum scores for technical proposal shall be evaluated.</li><li>4. The Institute has the right to accept or reject any or all quotations without assigning any reasons thereof.</li><li>5. Since this is a research project sponsored by MoRD, Govt of India, a special price discount may be offered.</li></ol> <p><b>II. Terms and Conditions</b></p> <ol style="list-style-type: none"><li>1. Validity of the quotations should be at least for 90 days.</li><li>2. Taxes/Duties applicable should be clearly mentioned.</li></ol>	
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A complete set of tender documents\* may be Download by prospective bidder free of cost from the website <http://eprocure.gov.in/eprocure/app>.

\*Tender document can be downloaded (from 19-9-2014 to 6-10-2014) from <https://eprocure.gov.in/eprocure/app>

## Terms and Conditions

Sl. No.	Specification
1.	<b>Due date:</b> The tender has to be submitted before the due date. The offers received after the due date and time will not be considered.
2.	<p><b>Preparation of Bids:</b>The offer/bid should be submitted in two bid systems (i.e.) TECHNICAL BID and FINANCIAL BID. The technical bid should consist of all technical details along with commercial terms and conditions. Financial bid should indicate item wise price for the items mentioned in the technical bid in the given format. Financial Bids to be submitted in PDF format.</p> <p>The Technical bid and the Financial bid should be submitted Online in 2 Envelope (Folder).</p>
3.	<b>Opening of the tender:</b> The online bid will be opened by a committee duly constituted for this purpose. Online bids (complete in all respect) will be opened as mentioned at “Annexure: Schedule” in presence of bidders representative, if available. Only one representative will be allowed to participate in the tender opening. The technical bid will be opened online first and it will be examined by a technical committee which will decide the suitability as per our specification and requirement. The financial offer/bid will be opened only for the offer/bid which technically meets all our requirements as per the specification, and will be opened in the presence of the vendor’s representatives subsequently for further evaluation.The bidders, if interested, may participate on the tender opening Date and Time. The bidder should produce authorization letter from their company to participate in the tender opening.
4.	<b>Acceptance/ Rejection of bids:</b> The Committee reserves the right to reject any or all offers without assigning any reason.
5.	<p><b>Pre-qualification criteria:</b></p> <p>(i) The respondent should be a NGO registered on or before 15 August 2011 as per the rules of Government of India. Self attested photocopies of Registration Certificate and Commencement of Business Certificate should be attached to the quotation.</p> <p>(ii) The NGO should be registered with Income Tax Department of India with PAN / TAN number. Self attested photocopy of the PAN card / necessary registration certificate should be attached to the quotation.</p> <p>(iii) The respondent should have a proven experience of at least ten years of having successfully made digital content available to rural masses in India.</p> <p>(iv) The respondent should have worked with panchayats functionaries, SHGs, government bodies, multilateral agencies and successfully manage of a network of partners.</p> <p>(v) The respondent should have previous experience of conducting trainings and capacity building of panchayats and local leadership for influencing quality of life in rural India.</p> <p>(vi) The respondent should have undertaken projects worth Rs 10 crore in the last three years. Self attested photocopies of balance sheets should be attached to the quotation.</p> <p>(vii) The respondent should study the url <a href="http://www.ruralhousingnetwork.in">www.ruralhousingnetwork.in</a> to understand the context and scope of sustainability for which this notice (NIQ) is inviting quotations.</p> <p>(viii) The respondents should submit technical and financial proposals online in two separate folders clearly mentioning “<i>Technical Proposal</i>” and “<i>Financial Proposal</i>”.</p> <p>(ix)The technical proposal shall include methodology and time lines for delivering the services mentioned above.</p> <p>(x) Financial proposal should include the budget of each component of technical proposal.</p> <p>(xi) The relative weightage of technical and financial proposals shall be 70% and 30%. Financial proposals of three respondents with the maximum scores for technical proposal shall be evaluated.</p> <p>(xii) Taxes / Duties applicable should be clearly mentioned.</p> <p>(xiii) Since this is a research project sponsored by MoRD, Govt of India, a special price</p>



	discount may be offered. (xiv) Non-compliance of tender terms, non-submission of required documents, lack of clarity of the specifications, contradiction between bidder specification and supporting documents etc. may lead to rejection of the bid.
6.	<p><b>Force Majeure:</b> The Supplier shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.</p> <ul style="list-style-type: none"> <li>• For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.</li> <li>• If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.</li> </ul>
7.	<p><b>Risk Purchase Clause:</b> In event of failure of supply of the item/equipment / services within the stipulated delivery schedule, the purchaser has all the right to purchase the item/equipment / services from the other source on the total risk of the supplier under risk purchase clause.</p>
8.	<p><b>Delayed delivery:</b> If the delivery is not made within the due date for any reason, the Committee will have the right to impose penalty 1% per week and the maximum deduction is 10% of the contract value / price.</p>
9.	<p><b>Prices:</b> Bidder should quote the prices in the given format as .PDF format. OR The price bid should be in PDF format.</p> <p>The price should be quoted in net per unit (after breakup) and must include all packing and delivery charges. The offer/bid should be exclusive of taxes and duties, which will be paid by the purchaser as applicable. However, the percentage of taxes &amp; duties shall be clearly indicated.</p> <p>The price should be quoted without custom duty and excise duty, since IIT Delhi is exempted from payment of Excise Duty and is eligible for concessional rate of custom duty. Necessary certificate will be issued on demand.</p>
10.	<p><b>Notices:</b> For the purpose of all notices, the following shall be the address of the Purchaser and Supplier.</p> <p><b>Purchaser :</b>  <b>Dr V M Chariar</b>  <b>Centre for Rural Development &amp; Technology</b>  Indian Institute of Technology  HauzKhas, New Delhi - 110016</p> <p><b>Supplier :</b> (To be filled in by the supplier)  _____  _____  _____</p>
11.	<p><b>Progress of Supply:</b> Wherever applicable, supplier shall regularly intimate progress of supply, in writing, to the Purchaser as under:</p> <ol style="list-style-type: none"> <li>1. Quantity offered for inspection and date;</li> <li>2. Quantity accepted / rejected by inspecting agency and date;</li> <li>3. Quantity dispatched / delivered to consignees and date;</li> </ol>

	<p>4. Quantity where incidental services have been satisfactorily completed with date;</p> <p>5. Quantity where rectification / repair / replacement effected / completed on receipt of any communication from consignee / Purchaser with date;</p> <p>6. Date of completion of entire Contract including incidental services, if any; and</p> <p>7. Date of receipt of entire payments under the Contract (In case of stage-wise inspection, details required may also be specified).</p>
12.	<p><b>Resolution of Disputes:</b> The dispute resolution mechanism to be applied pursuant shall be as follows:</p> <ul style="list-style-type: none"> <li>• In case of Dispute or difference arising between the Purchaser and a domestic supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration &amp; Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings. The dispute shall be referred to the Director, Indian Institute of Technology (IIT) Delhi and if he is unable or unwilling to act, to the sole arbitration of some other person appointed by him willing to act as such Arbitrator. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties to this order.</li> <li>• In the case of a dispute between the purchaser and a Foreign Supplier, the dispute shall be settled by arbitration in accordance with provision of sub-clause (a) above. But if this is not acceptable to the supplier then the dispute shall be settled in accordance with provisions of UNCITRAL (United Nations Commission on International Trade Law) Arbitration Rules.</li> <li>• The venue of the arbitration shall be the place from where the order is issued.</li> </ul>
13.	<p><b>Applicable Law:</b> The place of jurisdiction would be New Delhi (Delhi) INDIA.</p>
14.	<p><b>Supplier Integrity</b> The Supplier is responsible for and obliged to conduct all contracted activities in accordance with the Contract using state of the art methods and economic principles and exercising all means available to achieve the performance specified in the contract.</p>
15.	<p><b>Training</b> The Supplier is required to provide training on training to the designated Purchaser's technical and end user personnel to enable them to effectively operate the total equipment / services.</p>
16.	<p><b>Governing Language</b> The contract shall be written in English language. English language version of the Contract shall govern its interpretation. All correspondence and other documents pertaining to the Contract, which are exchanged by the parties, shall be written in the same language.</p>
17.	<p><b>Applicable Law</b> The Contract shall be interpreted in accordance with the laws of the Union of India and all disputes shall be subject to place of jurisdiction.</p>
18.	<p><b>Notices</b></p> <ul style="list-style-type: none"> <li>• Any notice given by one party to the other pursuant to this contract/order shall be sent to the other party in writing or by cable, telex, fax or e-mail and confirmed in writing to the other party's address.</li> <li>• A notice shall be effective when delivered or on the notice's effective date, whichever is later.</li> </ul>
19.	<p><b>Taxes and Duties</b> Suppliers shall be entirely responsible for all taxes, duties, license fees, octroi, road permits, etc., incurred until delivery of the contracted Goods to the Purchaser. However, VAT in respect of the transaction between the Purchaser and the Supplier shall be payable extra, if so stipulated in the order.</p>
20.	<p><b>Agency Commission:</b> Agency commission if any will be paid to the Indian agent in Rupees on receipt of the equipment and after satisfactory installation. Agency Commission will not be paid in foreign currency under any circumstances. The details should be explicitly shown in Tender even in case of Nil commission. The tenderer should indicate the percentage of agency commission to be paid to the Indian agent.</p>
21.	<p><b>Payment:</b> Payment will be made through irrevocable Letter of Credit (LC). Letter of Credit (LC) will be established in the favour of foreign Supplier after the submission of</p>

	<p>performance security. The letter of credit (LC) will be established on the exchange rates as applicable on the date of establishment.</p> <ul style="list-style-type: none"> <li>● For Indigenous supplies, 100% payment shall be made by the Purchaser against delivery, inspection, successful installation, commissioning and acceptance of the equipment at IITD in good condition and to the entire satisfaction of the Purchaser and on production of unconditional performance bank guarantee as specified in Clause 9 of tender terms and conditions.</li> <li>● All the bank charges within India will be borne by the Institute and outside India will be borne by the Supplier.</li> </ul>
22.	<b>User list:</b> Brochure detailing technical specifications and performance, list of industrial and educational establishments where the items enquired have been supplied must be provided.
23.	<p><b>Manuals and Drawings</b></p> <ul style="list-style-type: none"> <li>● Before the goods and equipment are taken over by the Purchaser, the Supplier shall supply operation and maintenance manuals. These shall be in such details as will enable the Purchaser to operate, maintain, adjust and repair all parts of the works as stated in the specifications.</li> <li>● The Manuals shall be in the ruling language (English) in such form and numbers as stated in the contract.</li> <li>● Unless and otherwise agreed, the goods equipment shall not be considered to be completed for the purposes of taking over until such manuals and drawing have been supplied to the Purchaser.</li> </ul>
24.	<p><b>Termination for Default</b></p> <p>The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part:</p> <p>(i) If the Supplier fails to deliver any or all of the Goods / Services within the period(s) specified in the order, or within any extension thereof granted by the Purchaser; or</p> <p>(ii) If the Supplier fails to perform any other obligation(s) under the Contract.</p> <p>(iii) If the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.</p> <ul style="list-style-type: none"> <li>● For the purpose of this Clause: <ul style="list-style-type: none"> <li>i. <b>“Corrupt practice”</b> means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.</li> <li>ii. <b>“Fraudulent practice”</b> means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition;”</li> </ul> </li> <li>● In the event the Purchaser terminates the Contract in whole or in part, the Purchaser may procure, upon such terms and in such manner, as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Purchaser for any excess costs for such similar Goods or Services. However, the Supplier shall continue the performance of the Contract to the extent not terminated.</li> </ul>
25.	<b>Disputes and Jurisdiction:</b> Any legal disputes arising out of any breach of contract pertaining to this tender shall be settled in the court of competent jurisdiction located within New Delhi.
26.	<b>Compliance Certificate:</b> This certificate must be provided indicating conformity to the technical specifications.
27.	<b>Acknowledgement:</b> It is hereby acknowledged that we have gone through all the conditions mentioned above and we agree to abide by them.

## Bid Submission

i. **Online Bid Submission :**

The Online bids (complete in all respect) must be uploaded online in **Two Envelops** as explained below :

<b>Envelope – 1</b> <b>(Following documents to be provided as single PDF file)</b>			
<b>Sl. No.</b>	<b>Documents</b>	<b>Content</b>	<b>File Types</b>
1.	Compliance Sheet	Compliance Sheet should be submitted in PDF format.	.PDF
2.	Technical Bid	Technical Bid should be submitted in PDF format.	.PDF
<b>Envelope – 2</b>			
<b>Sl. No.</b>	<b>Types</b>	<b>Content</b>	<b>File Types</b>
1.	Financial Bid	Price bid should be submitted in PDF format.	.PDF

**Compliance Sheet**  
(to be filled by the bidder)

Date : \_\_\_\_\_

We, M/s \_\_\_\_\_ undertake that “Consultancy services for enhancing outreach of the Rural Housing Knowledge Network with Panchayat functionaries and State Government Rural Development / Rural Housing Departments” will be done within four months. The detailed Compliance Sheet is attached below.

Sr No.	Description	Agreed Yes	Agreed No
1.	M/s _____ are providing the following services for four months period :		
2.	Organize and conduct meetings / consultation with panchayats on issues of rural housing in at least three states covering 1,000 panchayat level influencers of rural habitat development viz. panchayat leaders, local leaders, Self Help Group (SHG) members, masons etc.		
3.	Prepare sustainability strategy for Rural Housing Knowledge Network (RHKN) in consultation with RHKN team at IIT Delhi and regional secretariats of RHKN.		
4.	Train state secretariats to carry forward the mandate of RHKN.		
5.	Facilitate regional and national workshops on rural housing in at least 3 states.		
6.	Engage with at least three state governments for assisting in the development of their strategy for rural housing.		
7.	The respondent should study the url <a href="http://www.ruralhousingnetwork.in">www.ruralhousingnetwork.in</a> to understand the context and scope of sustainability for which this notice (NIQ) is inviting quotations.		
8.	<b>The technical proposal shall include methodology and time lines for delivering the services mentioned above.</b>		
9.	Financial proposal should include the budget of each component of technical proposal.		
10.	The respondent should be a NGO registered on or before 15 August 2011 as per the rules of Government of India. Self attested photocopies of Registration Certificate and Commencement of Business Certificate should be attached to the quotation.		
11.	The NGO should be registered with Income Tax Department of India with PAN / TAN number. Self attested photocopy of the PAN card / necessary registration certificate should be attached to the quotation.		
12.	The respondent should have a proven experience of at least ten years of having successfully made digital content available to rural masses in India.		
13.	The respondent should have worked with panchayats functionaries, SHGs, government bodies, multilateral agencies and successfully manage of a network of partners.		
14.	The respondent should have previous experience of conducting trainings and capacity building of panchayats and local leadership for influencing quality of life in rural India.		
15.	The respondent should have undertaken projects worth Rs 10 crore in the last three years. Self attested photocopies of balance sheets should be attached to the quotation.		

16.	The respondents should submit technical and financial proposals online in two separate envelopes / folders.		
17.	The technical proposal shall include methodology and time lines for delivering the services mentioned above.		
18.	Financial proposal should include the budget of each component of technical proposal.		
19.	Taxes / Other Taxes applicable should be clearly mentioned in Financial Proposal.		

Signature of the Bidder / Supplier

### Format of Technical Bid

M/s \_\_\_\_\_ are providing the following services for four months period :

Sr No.	Description	Methodology	Timeline for delivering the services
1.	Organize and conduct meetings / consultation with panchayats on issues of rural housing in at least three states covering 1,000 panchayat level influencers of rural habitat development viz. panchayat leaders, local leaders, Self Help Group (SHG) members, masons etc.		
2.	Prepare sustainability strategy for Rural Housing Knowledge Network (RHKN) in consultation with RHKN team at IIT Delhi and regional secretariats of RHKN.		
3.	Train state secretariats to carry forward the mandate of RHKN.		
4.	Facilitate regional and national workshops on rural housing in at least 3 states.		
5.	Engage with at least three state governments for assisting in the development of their strategy for rural housing.		

Signature of the Bidder / Supplier

## Annexure C

### Format of Financial Bid

M/s \_\_\_\_\_ are providing the following services for four months period :

Sr No.	Description	Methodology	Timeline for delivering the services	Amount (INR)
1.	Organize and conduct meetings / consultation with panchayats on issues of rural housing in at least three states covering 1,000 panchayat level influencers of rural habitat development viz. panchayat leaders, local leaders, Self Help Group (SHG) members, masons etc.			
2.	Prepare sustainability strategy for Rural Housing Knowledge Network (RHKN) in consultation with RHKN team at IIT Delhi and regional secretariats of RHKN.			
3.	Train state secretariats to carry forward the mandate of RHKN.			
4.	Facilitate regional and national workshops on rural housing in at least 3 states.			
5.	Engage with at least three state governments for assisting in the development of their strategy for rural housing.			
6	Total			
7	VAT (_____%)			
8	Other Govt Taxes			
9	<b>Grand TotalRs</b>			
	<b>(Rupees _____ Only)</b>			

Signature of the Bidder / Supplier