

INDIAN INSTITUTE OF TECHNOLOGY, DELHI

HAUZ KHAS, NEW DELHI-110016

Dated: 13/11/2014

Open Tender Notice No.IITD/HOSP(SP-105)/2014

Indian Institute of Technology Delhi is in the process of empanelling two Diagnostic Testing Agencies (DTAs) as per details given below:

| | |
|--|--|
| Details of the item | Empanelment of Diagnostic Testing Agency |
| Earnest Money Deposit to be submitted | Rs.25,000/- |

Aspiring bidders may download the Tender Documents from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app> . Aspiring Bidders who have not enrolled / registered in e-procurement should enroll / register before participating through the website <http://eprocure.gov.in/eprocure/app> . Bidders are advised to go through instructions made available online at 'Instructions for online Bid Submission'.

Bidders can access tender documents from NIC website (For quick access one may use search facility on NIC site by typing 'IIT' and pressing "GO" button Completed tender document should be submitted online on the website <http://eprocure.gov.in/eprocure/app> as per the schedule given in the next page.

No manual bids will be accepted. All quotation (both Technical and Financial should be submitted in the E-procurement portal).

Schedule

| | |
|---|---|
| Name of Organization | Indian Institute of Technology, Delhi |
| Tender Type (Open/Limited/EOI/Auction/Single) | Open |
| Tender Category (Services/Goods/works) | Service |
| Type/Form of Contract (Work/Supply/ Auction/Service/Buy/Empanelment/ Sell) | Empanelment |
| Product Category (Civil Works/Electrical Works/Fleet Management/ Computer Systems) | Others |
| Is Multi Currency Allowed | No (INR) |
| Date of Issue/Publishing | 13/11/2014 (12:00 Hrs) |
| Document Download/Sale Start Date | 13/11/2014 (12:00 Hrs) |
| Document Download/Sale End Date | 27/11/2014 (17:00 Hrs) |
| Date for Pre-Bid Conference | 21/11/2014 (15:00 Hrs) |
| Venue of Pre-Bid Conference | Senate Room, IIT Delhi, Hauz Khas, New Delhi-110016 |
| Last Date and Time for Uploading of Bids | 27/11/2014 (17:00 Hrs) |
| Date and Time of Opening of Technical Bids | 28/11/2014 (11:00 Hrs) |
| Tender Fee | --- |
| EMD | Rs.25,000/- in the name of Registrar IIT Delhi payable at New Delhi. Offline EMD should be submitted to the office of the purchaser as per address for communication. |
| No. of Covers (1/2/3/4) | 02 |
| Bid Validity days (180/120/90/60/30) | 120 days |
| Address for Communication | Head (Hospital Services) IIT Delhi, Hauz Khas, New Delhi-110016 |
| Contact No. | 011-26591535, 2659-6628 |
| Fax No. | 011-26586937 |
| Email Address | aksaroha@chemical.iitd.ac.in jain4567@hospital.iitd.ac.in |

**Chairman Purchase Committee
(Buyer Member)**

Instructions for Online Bid Submission:

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement (CPP) Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at:

<http://eprocure.gov.in/eprocure/app>

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link “Click here to Enroll”.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (DSC) (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their userID / password and the password of the DSC / eToken.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) A standard BoQ format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

OR

In some cases Financial Bids can be submitted in PDF format as well (in lieu of BOQ).

- 5) The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 6) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315.

General Instructions to the Bidders

- 1) The tenders will be received online through portal <http://eprocure.gov.in/eprocure/app> . In the Technical Bids, the bidders are required to upload all the documents in .pdf format.
- 2) Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app> . Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://eprocure.gov.in/eprocure/app> under the link “Information about DSC”.
- 3) Tenderer are advised to follow the instructions provided in the ‘Instructions to the Tenderer for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app> .

NOTICE INVITING TENDER

For

EMPANELMENT OF DIAGNOSTIC TESTING AGENCY

2.1 Terms of Reference

Background

2.1.1 The Indian Institute of Technology Delhi (abbreviated IIT Delhi or IITD) is an Institute of National Importance established by Government of India. IIT Delhi is located in Hauz Khas, South Delhi and has residential complexes.

2.1.2 The multifarious medical needs of the Campus population comprising the students, staff and members of their families are met by the Institute Hospital. The Hospital is headed by the Head (Hospital Services) with a team of full- time Medical Officers, Visiting Specialists and Para Medical staff.

2.1.3 During last year, the volume of pathological tests/investigations conducted to the tune of Rs. 50.lakh and the data relating to some typical investigations / tests conducted by the presently empanelled DTA during March, April and May months are as under:

| <u>IIT DELHI</u> | <u>MAR-14</u> | <u>APRIL-14</u> | <u>MAY-14</u> |
|----------------------------|----------------------|------------------------|----------------------|
| L.F.T. | 163 | 150 | 167 |
| KFT | 150 | 145 | 151 |
| LIPID PROFILE | 184 | 180 | 171 |
| PLASMA GLUCOSE FASTING-PP | 25 | 24 | 20 |
| HBA1C | 173 | 157 | 160 |
| TOTAL THYROID PANEL | 85 | 91 | 85 |
| VITAMIN D, 25 HYDROXY | 83 | 79 | 80 |
| TSH | 165 | 168 | 170 |
| VITAMIN B12, SERUM | 21 | 18 | 19 |
| PROSTATIC SPECIFIC ANTIGEN | 30 | 25 | 35 |
| URINE, ROUTINE | 31 | 32 | 35 |
| URINE, CULTURE | 65 | 42 | 55 |

2.2. Schedule and Scope of Work

2.2.1. The list of tests include tests under the following:

- a. Clinical Chemistry
- b. Clinical Hematology
- c. Clinical Microbiology
- d. Microscopy/Parasitology
- e. Serology
- f. Cytogenetics
- g. Molecular Diagnostics

- 2.2.2 The complete list of tests to be performed is listed in **Annexure VI**.
- 2.2.3. The Diagnostic Testing Agency (DTA) shall provide the agreed upon services to IIT registered users referred by IITD medical officers or visiting specialist doctors only. The referred patients would be issued a job form consisting of patient's details viz. name, age, sex, medical ID and relation with the employee. These forms will be duly signed by IITD medical officer or visiting specialist doctor or their representative.
- 2.2.4. The DTA shall not refuse any test listed in **Annexure VI**.
- 2.2.5. The DTA would not outsource the Institute cases further to other centres under normal circumstances. If it is very essential, prior intimation should be given to the Head, Hospital Services and the reliability of the test results would be the sole responsibility of empanelled DTA. Payment in such cases would also be restricted to approved rates only.
- 2.2.6. In the case, the investigations/tests carried out by the DTA are not found to be meeting the standards of quality as per norms in medical practice, the DTA will bear any liability towards costs of retesting of fresh/original sample and Institute will not have any liability financial or legal for the same.
- 2.2.7. Any liability arising out of or due to any default or negligence in provision or performance of the diagnostic services shall be borne exclusively by the DTA, who shall alone be responsible for the defect in rendering such services.
- 2.2.8. While carrying out tests/diagnostic procedures of Institute beneficiaries, the DTA shall not ask the Institute beneficiaries to purchase separately the medicine from outside, but bear the cost on its own.
- 2.2.9. The DTA will provide credit/cashless facility subsequently by raising the bill to the Institute. However, for students of the Institute, the testing/investigation will be on cash basis only.
- 2.2.10. The DTA should have facility for computational reporting / e-reporting.
- 2.2.11. The samples will be collected in the Hospital premises only. In exceptional cases, the DTA may send qualified technical person to the patient's residence on campus to collect the test sample from patients. The DTA should take all precautions to preserve the sample while transporting it to the hospital or to the testing laboratory. IITD will not make any extra payment for such services.
- 2.2.12. Responsibility of collection of sample is of the outsourced agency:
1. Collection time during working days: 08:00 am – 12:00 noon.
 2. On holidays: 09:00 am – 12:00 noon
 3. In emergency situation, the DTA may summon by the Head, Hospital Services to collect sample any time of the day or he/she may extend the sample collection duration.
- 2.2.13. Turn around time (TAT) between the collection of sample and reporting for routine test should be 8 hours, latest by 5 pm on the day of sample collected on normal working days, in emergency – within 2 hours, for cultures 48 hours to 7 days. Preliminary report may be demanded by the Head, Hospital Services in case of any emergency situation as early as possible.

- 2.2.14 Two Diagnostic Testing Agency offering the lowest prices will be empanelled.
- 2.2.15 Kindly fill up **Annexure-VII** for Educational Qualification and Experience of Pathologist
- 2.2.16 Kindly fill up **Annexure-VIII** for Educational Qualification and Experience of Technical Staff
- 2.2.17 Kindly fill up **Annexure-IX** for Infrastructure

2.3 Time Period

The selected DTA will be required to provide the desired services initially for a period of two years. Notwithstanding anything contained herein above, the Institute reserves the right to discontinue the services of DTA in the event their services are evaluated as unsatisfactory at any time during the period and the test results are not reliable or not trust worthy.

2.4 Support and Inputs to the Diagnostic Testing Agency

The Institute shall provide necessary space to collect the sample from IIT Hospital premise.

2.5 Prequalification Criteria for Empanelment of DTA.

Qualifying Requirements for DTA:

- 2.5.1 The DTA should be based in Delhi.
- 2.5.2 The DTA should have registration with State Government, Department of Health.
- 2.5.3 The DTA should have Service Tax No (PAN based).
- 2.5.4 The DTA should have PAN No. (**Annexure-I**)
- 2.5.5 Diagnostic Testing Agency should own equipment to carry out all listed tests and should meet the following conditions. Lab should have –
 - (a) Qualified staff – pathologist MD/DNB (path) MD/DNB (Microbiology)/MD Phd (Biochemistry), Lab Technician (DMLT)
 - (b) The DTA should be NABL Accredited (ISO 15189:2007/ISO 15189: 2012).

Note: Certificates and copies of support documents with respect the above requirement shall be submitted along with the “Technical Bid”.
- 2.5.6 The DTA should have an average annual turnover (through testing services only) of not less than Rs. 5.00 crore (Rupees five crore only) for the last three consecutive years i.e. 2011-12, 2012-13 and 2013-14. (**Annexure-II**)
- 2.5.7 The DTA should have undertaken such work for at least three Government Departments during the last three years. (**Annexure-III**)
- 2.5.8 The DTA should not have been black listed / debarred by any State/Centre Government organizations or whose approval had been suspended or revoked partially or in full by Statutory Authority. (**Annexure-I**)
- 2.5.9 The DTA should not have been withdrawn from the list of DTA empanelled under CGHS Delhi – especially on the basis of the recommendations of Ethics Committee of Medical Council of India. (**Annexure-I**)

2.6 Payment Terms

The payment shall be made against the services provided by DTA subject to the following terms and conditions:

| | |
|--------|--|
| 2.6.1 | The payment during the entire contract period shall be made in accordance with the financial bid submitted by the selected DTA or any other rate accepted by the DTA at the time of signing the MOU with the Institute. The test rates once agreed upon should not be revised during the period of contact. |
| 2.6.2 | The DTA will carry out the prescribed tests of IIT Delhi employees, their dependents, pensioners (their dependents-spouse), the students officially referred by IIT Doctors. IIT Hospital will issue the reference slip bearing the Name of the Employee, Medical Booklet No., Date of Reference, Test(s) to be carried out. The referred patient has to produce the medical booklet duly affixed with the attested photograph issued to him/her alongwith Identity Card of the employee. The DTA staff will certify the identity of the employee/their dependents/students, from the I.Card/Medical Booklets before carrying out the tests. Checking of the cards/medical booklets, their validity and checking of identity is the sole responsibility of the DTA. There will be no reimbursement of the charges from IIT Delhi in case, where the patient is not concerned with IIT Delhi or the test carried out was not recommended by the IIT medical officers. |
| 2.6.3. | Signatures of the patient should be taken on the bill to be raised monthly. All the bills raised by DTA will be verified by IIT Delhi for reimbursement to DTA. All the bills due will be payable by IIT Delhi. |

3.4 Evaluation Procedure

- 3.4.1 Evaluation will be done by the Purchase Finalization Committee (PFC), constituted by Director, IIT Delhi.
- 3.4.2 The NIT submitted by the DTA will be evaluated in the following manner:

Step 1: Part A of the proposals of NIT shall be examined to confirm if all the eligibility criteria are met. The applicants who fail to meet one or more of the stipulated eligibility criteria shall be declared as non responsive and their technical and financial proposals shall not be opened.

Step 2: Part B of all applicants who hence crossed Step 1 successfully shall be opened next and evaluated on the parameters as indicated below:

| | <u>Parameter</u> | <u>Marks</u> | <u>Maximum Marks</u> |
|-----------|---|--------------|----------------------|
| 1. | Experience of Agency in managing DTA services | | 20 |
| | Experience of 3 years or more but less than 5 years | 10 | |
| | Experience of more than 5 years and less than 10 years | 15 | |
| | Experience of more than 10 years | 20 | |
| 2. | Average Annual Turnover in the last three financial years (assessment will be based on certificate issued by the Auditors) | | 20 |
| | In the range of Rs. 5 crore to Rs. 7.5 crore | 10 | |
| | In the range of Rs.7.5 crore but less than 10 crore | 15 | |
| | More than Rs. 10.00 crore | 20 | |
| 3. | No. of Govt. organizations/ Institutions which empanelled the bidder for purpose of carrying out all the tests listed in Annexure 1 in last three years | | 20 |

| | | | |
|-----------|---|----|-----------|
| | For 3 | 10 | |
| | For 4 to 5 | 15 | |
| | More than 5 | 20 | |
| 4. | Geographical Coverage of network of diagnostic testing agency | | 20 |
| | Atleast 2 cities | 10 | |
| | 3 to 5 cities | 15 | |
| | More than 5 cities | 20 | |

3.4.3 The top five Technical proposals (based on the marks obtained in the Technical Evaluation in the above mentioned criteria) will be required to make a presentation to the committee. The committee will shortlist the DTAs based on the presentation/visit to the DTA and the financial proposals of the shortlisted DTAs will only be opened.

PART C:Financial Proposal

3.4.4 This will include the discount offered on CGHS rates by DTA/bidder. (Annexure-IV)

The financial bids will be ranked according to the discount offered on CGHS rates, with the highest discount DTA/bidder being ranked number L1, next highest L2, next highest L3 and so on.

Since two DTAs have to be empanelled, the discount rate offered by L1 bidder shall be offered to L2 bidder in order to match the discount rate. If L2 does not agree for the same then L3 will be asked to match the discount rate offered by L1 and so on. Only those bidders who match the highest discount will be considered for empanelment. (However, there is no percentage fixed for allotment of work load between the two diagnostic testing agencies). Bidder need to fill the **Annexure-V** in this context.

Terms & Conditions Details

| Sl.No. | Specification |
|--------|--|
| 1. | Due date: The tender has to be submitted before the due date. The offers received after the due date and time will not be considered. |
| 2. | Preparation of Bids: The offer/bid should be submitted in two bid systems (i.e.) Technical bid and financial bid. The technical bid should consist of all technical details along with commercial terms and conditions. The Technical bid and the financial bid should be submitted Online. |
| 3. | EMD: The tenderer should submit an EMD amount by way of Demand Draft drawn in favour of “ Registrar, Indian Institute of Technology, Delhi ” and payable at New Delhi from any nationalized bank valid for six months. The Technical Bid without EMD would be considered as UNRESPONSIVE and will not be accepted. The EMD will be returned without any interest to the unsuccessful bidders immediately after the award of contract. Till further notice EMD should be submitted offline of IIT Delhi. Refer to Schedule (at page 2) for its actual place of submission. |
| 4. | Refund of EMD: The EMD will be returned to unsuccessful Tenderer only after the Tenders are finalized. In case of successful Tenderer, it will be retained till the successful and complete installation of the equipment. |

| | |
|-----|---|
| 5. | <p>Opening of the tender: The online bid will be opened by a committee duly constituted for this purpose. Online bids (complete in all respect) received along with Demand Draft of EMD (Physically) will be opened as mentioned at “Annexure: Schedule” in presence of bidders representative if available, Only one representative will be allowed to participate in the tender opening. Bid received without EMD will be rejected straight way. The technical bid will be opened online first and it will be examined by a technical committee which will decide the suitability as per our specification and requirement. The financial offer/bid will be opened only for the offer/bid which technically meets all our requirements as per the specification, and will be opened in the presence of the vendor’s representatives subsequently for further evaluation. The bidders if interested may participate on the tender opening Date and Time. The bidder should produce authorization letter from their company to participate in the tender opening.</p> |
| 6. | <p>Acceptance/ Rejection of bids: The Committee reserves the right to reject any or all offers without assigning any reason.</p> |
| 7. | <p>Notices: For the purpose of all notices, the following shall be the address of the Purchaser and Supplier.</p> <p>Purchaser: Head Hospital, IIT Hospital Indian Institute of Technology Hauz Khas, New Delhi - 110016.</p> <p>Supplier: (To be filled in by the supplier) (All supplier’s should submit its supplies information as per Annexure-I).</p> <hr/> |
| 8. | <p>Applicable Law: The place of jurisdiction would be New Delhi (Delhi) INDIA.</p> |
| 9. | <p>Resolution of Disputes: The dispute resolution mechanism to be applied pursuant shall be as follows:</p> <ul style="list-style-type: none"> • In case of Dispute or difference arising between the Purchaser and a domestic supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings. The dispute shall be referred to the Director, Indian Institute of Technology (IIT) Delhi and if he is unable or unwilling to act, to the sole arbitration of some other person appointed by him willing to act as such Arbitrator. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties to this order. • In the case of a dispute between the purchaser and a Foreign Supplier, the dispute shall be settled by arbitration in accordance with provision of sub-clause (a) above. But if this is not acceptable to the supplier then the dispute shall be settled in accordance with provisions of UNCITRAL (United Nations Commission on International Trade Law) Arbitration Rules. <p>The venue of the arbitration shall be the place from where the order is issued.</p> |
| 10. | <p>Performance Security : The successful bidder will be required to deposit Rs.75,000/- towards Performance Security in the form of Bank Guarantee before execution of the agreement. The Bank Guarantee must be valid beyond 60 days of the contract period</p> |

**<< Organization Letter Head >>
DECLARATION SHEET**

We, _____ hereby certify that all the information and data furnished by our organization with regard to this tender specification are true and complete to the best of our knowledge. I have gone through the specification, conditions and stipulations in details and agree to comply with the requirements and intent of specification.

This is certified that our organization has been authorized (Copy attached) by the OEM to participate in Tender. We further certified that our organization meets all the conditions of eligibility criteria laid down in this tender document.

We have not been blacklisted by any Govt./PSU in last 3 years. We have not been withdrawn from the list of DTA empanelled under CGHS Delhi – especially on the basis of the recommendations of Ethics Committee of Medical Council of India.

The prices quoted in the financial bids are subsidized due to academic discount given to IIT Delhi.

| | |
|--|---|
| We, further specifically certify that our organization has not been Black Listed/De Listed or put to any Holiday by any Institutional Agency/ Govt. Department/ Public Sector Undertaking in the last three years. | NAME & ADDRESS OF THE Vendor/ Manufacturer / Agent |
| 1. Phone | |
| 2. Fax | |
| 3. E-mail | |
| 4. Contact Person Name | |
| 5. Mobile Number | |
| 6. TIN Number | |
| 7. PAN Number | |
| 8. Registration No. with State Govt., Deptt. of Health. | |
| 9. Service Tax No. | |

(Signature of the Tenderer)

Name :

Seal of the Company

Financial Turnover

| | 2011-12 | 2012-13 | 2013-14 | Average Annual Turn over |
|---|---------|---------|---------|--------------------------|
| Annual Turnover of the Diagnostic Testing Agency (DTA) (Rupees in Lakhs) | | | | |

Signature of Bidder

Name : _____

Designation : _____

Organization Name : _____

Contact No. : _____

Format for Financial Bid

| <u>Item</u> | <u>% age Discount Offered</u> |
|---------------------------------------|---|
| Discount offered on CGHS Rates | Both in Numeric and in Words _____ percent _____ percent |

Signature of Bidder

Name : _____

Designation : _____

Organization Name : _____

Contact No. : _____

INDIAN INSTITUTE OF DELHI
HAUZ KHAS: NEW DELHI – 101 016

To,

M/s.

Sub: Matching of discount rate with L1

Sir,

It is to bring to your kind notice that vide above NIT “*Empanelment of Diagnostic Testing Agencies (DTAs)*”, your bid is L2/L3. As per the terms and conditions, you are hereby requested to give your consent for matching the discounts offered by L1 within 7 days.

Signature of Bidder

Name : _____

Designation : _____

Organization Name : _____

Contact No. : _____

List of Tests

| S. No. | TEST NAME | S. No. | Test Name |
|--------|-------------------------------------|--------|---|
| 1 | 1-25 Dihydroxy (Vit D) | 46 | Body Fluid (CSF/ Ascitic Fluid etc.) Sugar, Protein etc |
| 2 | 17- OH, Progesterone | 47 | C 3 |
| 3 | Absolute Eosionphil Count | 48 | C 4 |
| 4 | ACE | 49 | C ANCA |
| 5 | Acid Phosphatase (ACP) | 50 | C2 |
| 6 | ADA | 51 | CA 125 |
| 7 | AFP (Alpha Feto protien) | 52 | CA 15.3 |
| 8 | Albumin | 53 | CA 19.9 |
| 9 | Albumin 24hrs Urine | 54 | Calcitonin |
| 10 | Aldosterone 24 hrs urine | 55 | Calcium |
| 11 | Aldosterone serum | 56 | Calcium - 24 hrs urine |
| 12 | ALP | 57 | Calcium Ionised |
| 13 | AMH(anti mullerian) | 58 | Carbamazepine |
| 14 | ANA by ELISA | 59 | Cardiolipin IgG Antibodies |
| 15 | ANA by <i>Immuno flouracence</i> | 60 | Cardiolipin IgM Antibodies |
| 16 | Androstendione | 61 | Catecholamines serum/ plasma |
| 17 | Anti Cardiolipin Ab IgA | 62 | Catecholamines urine |
| 18 | Anti Cardiolipn Ab IgG | 63 | CD Count : CD3, CD4, CD8 |
| 19 | Anti Cardiolipn Ab IgM | 64 | CD55+CD59 |
| 20 | Anti CCP | 65 | CEA |
| 21 | Anti HBc IgM | 66 | Ceruloplasmin |
| 22 | Anti HBcTotal | 67 | Chikungunia IgM |
| 23 | Anti Hbe | 68 | Chloride Fluid |
| 24 | Anti HBS | 69 | CK-MB |
| 25 | Anti HEV Ab | 70 | Clot Retraction time |
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| 35 | ASMA | 80 | Cortisol free 24 hrs urine |
| 36 | ASO Titer | 81 | C-Peptide Serum |
| 37 | Bence Jones Protien | 82 | CPK |
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| 296 | Urine Chloride | | |
| 297 | Urine Culture & Sensitivity | | |
| 298 | Urine Ketones | | |
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| 301 | Urine Pregnancy Test | | |
| 302 | Urine Routine & Microscopy | | |
| 303 | Urine Sodium | | |
| 304 | Urine Sugar- Qualitative | | |
| 305 | Urine Sugar/Albumin Qualitative | | |
| 306 | Urine total proteins | | |
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| 308 | Urinary Creatinine - 24 hours urine | | |
| 309 | Urinary Proteins - 24 hours urine | | |
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| 311 | Vaginal Culture | | |
| 312 | Valproic acid | | |
| 313 | VDRL | | |
| 314 | Vitamin B12 | | |
| 315 | Vitamin D (25Hydroxy) | | |
| 316 | VMA | | |
| 317 | Widal Test | | |

Bid Submission

i. Online Bid Submission :

The Online bids (complete in all respect) must be uploaded online in **Two** Envelops as explained below :-

| Envelope – 1 (Following documents to be provided as single PDF file) | | | |
|--|---------------|--|------------|
| Sl. No. | Documents | Content | File Types |
| 1. | Technical Bid | Organization Declaration Sheet as per Annexure – I | .PDF |
| 2. | | Financial Turnover as per Annexure-II | .PDF |
| 3. | | List of Govt. Organization/Deptt. as per Annexure –III | .PDF |
| 4. | | Matching of discount rate with L1 as per Annexure-V | .PDF |
| 5. | | Educational Qualification and Experience of Pathologist as per Annexure-VII | .PDF |
| 6. | | Educational Qualification and Experience of Technical Staff as per Annexure-VIII | .PDF |
| 7. | | Infrastructure as per Annexure-IX | .PDF |
| Envelope – 2 | | | |
| Sl. No. | TYPES | Content | |
| 1. | Financial Bid | Price bid should be submitted in PDF format. | .PDF |