Notice Inviting Quotation

To,

Sirs,

Please send your quotation to the undersigned in a sealed cover superscribed with our Reference No. & Due date of opening:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of article &amp; full specification</th>
<th>Unit</th>
<th>Qty</th>
<th>Remark</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Letter Head (As Per Sample Printed)</td>
<td>Nop</td>
<td>2000</td>
<td>Rs.</td>
</tr>
<tr>
<td></td>
<td>(The sample may be collected from</td>
<td></td>
<td></td>
<td>E-I</td>
</tr>
<tr>
<td></td>
<td>Supt. (Central Store).</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Medical Booklet with PVC Cover</td>
<td>Nop</td>
<td>500</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(The sample may be collected</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>from Supt. (Central Store).</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The quotation will be opened by the undersigned in his office at 3.30 p.m. in the presence of attending Tenders. Quotations received later than 3.00 p.m. on due date are liable to be ignored.

Note:
1. The terms & Conditions for submitting the quotation are given overleaf which must be carefully read before submitting the quotations.
2. Quotations other than those addressed will not be entertained.

Asstt. Registrar (Stores)
Indian Institute of Technology
Hauz Khas, New Delhi - 110 016