Sirs,

Sealed quotations are invited against each of the following items. The quotation should be superscribed with the above Reference No. & Due date of opening:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of article &amp; full specification</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>File Cover Printed (As per our sample and specification) (Print Hindi &amp; English) Size 35 ½ x 24 cm,</td>
</tr>
</tbody>
</table>

The quotation will be received by the office of the undersigned upto 3.00 p.m. Quotation received later than 3.00 p.m. on due date are liable to be ignored.

Note:
1. The terms & Conditions for submitting the quotation are given in the next page which must be carefully read while submitting the quotations.
2. The quotation will be opened by the PC constituted by the competent authority at 3:30 PM in the o/o the DR(Stores) on the due date.

Deputy Registrar (Stores)
Indian Institute of Technology Delhi
Hauz Khas, New Delhi – 110016