

Indian Institute of Technology, Delhi
Room No. AD-117A, Academic Building
Hauz Khas, New Delhi- 110016

Date: - 27/07/2023

QUOTATION

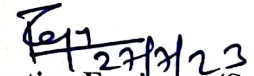
Name of Work: Engagement of consultant for renewal of fire approval of ITEC Building & CRF building of Sonipat Campus.

Executive Engineer (Sonipat Campus), IIT Delhi invites NIQ from reputed and experienced Architects for "Engagement of consultant for renewal of fire approval of ITEC Building & CRF building of Sonipat Campus."

The prescribed bid document can be downloaded from IIT Delhi website from 10.00 hrs on 28/07/2023. The last date and time for the submission of bids in the office of AEE (Electrical) Room No. 05 (Porta Cabin) on 03/08/2023 up to 15.00 hrs and date for Opening of bids is 03/08/2023 at 15.30 hrs in presence of the authorized representatives of the Architects. The financial bids shall be opened after scrutiny of the technical bids.

Authorities of IIT Delhi reserve the right to reject any or all the quotation or accept them in part or reject lowest quotation without assigning any reason.




Executive Engineer (Sonipat)

Indian Institute of Technology, Delhi

QUOTATION

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Terms and Conditions:

1. Objectives

The institute requires the Consultancy services for renewal of fire approval of ITEC Building & CRF building of Sonipat Campus of IIT Delhi

2. Eligibility Criteria

Following documents are required to become eligible for opening of price bid.

- Agency/firm must have experience of obtaining fire clearance/renewal of fire clearance of total building built up area not less than 20000 sqm. from any fire department of Haryana State.
- Agency/Fire Consultant must have minimum 03 Nos. Architects/Experience fire consultants on their role.
- Turnover of firm must be minimum Rs.1,00,00,000/- (Rs. One crore only) each year in last 03 financial years.
- Agency/Firm should be in existence for at least last 10 years.
- Earnest money of Rs. 5,000/- (Rs. Five thousand only) in the form of banker's cheque or Demand Draft or fixed deposit receipt of a schedule bank drawn in favour of Registrar, IIT Delhi. For Online payment through RTGS/NEFT IIT Delhi Bank details are as under:
- NIQ Fee of Rs. 500/- in favour of Registrar, IIT Delhi to be deposited in IIT State Bank of India, IIT Delhi (A/c No. - 10773572622 & IFSC - SBIN0001077) and receipt copy to be scanned & uploaded in tender (technical bid) or this fees can be directly RTGS to Registrar, IIT Delhi and its proof to be uploaded in technical bid.

Name of the Bank A/C:	Registrar, IIT Delhi
SBI A/C No. :	10773572622
Name of the Bank:	State Bank of India, IIT Delhi,
IFSC Code:	SBIN0001077
MICR Code:	115002156
Swift No.	SBININBB547

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3. Scope of Work

The Consultant shall be required to provide all services in respect of the following as may be required for obtaining necessary approval of the competent authority or statutory approvals.

- a) Preparation of fire application and up loading on the portal/submission of the same to fire department.
- b) Preparation of documents/drawings required for fire approval. Available documents shall be given to firm. However consultant has to prepare necessary documents/drawing if same are not available with Institute.
- c) Submission of any additional documents as per requirement of fire department.
- d) Submission of renewal of fire clearance to Institute after obtaining the same from fire department.
- e) Institute shall provide available copy of fire clearance of year 2018-19.

4. Stages of Payment

4.1 Following shall be the stages of the payment for New Works: -

S. No.	Description of stage of payment	Fee Payable
4.1.1	After successful submission of Application for renewal of fire clearance.	50%
4.1.2	After renewal of fire clearance.	50% of total fee payable

Note: - Any statutory fee to be paid to fire office/concern local body office shall be reimbursed on actual basis after submission of actual proof of payment. So bidder shall not include statutory fee/charges in their bid amount.

5. Execution of the Assignment

5.1. The consultant shall keep the institute informed about the progress of fire renewal assigned to him.

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5.2. The consultant shall appoint specialized consultants/fire consultant, if required, with the prior approval of the Institute.

5.3. The consultant shall exercise all responsible skill care and diligence in the discharge of his duties.

6. Time Schedule

The consultant shall in consultation with the institute, prepare a time schedule in respect of obtaining renewal of fire clearance.

7. Termination of Agreement

7.1 Agreement between the consultant and the institute may be terminated by either one giving the other a written notice of not less than 30 (thirty) days should either fail substantially to perform his part of responsibilities/ duties so long as the failure is not caused by the one initiating the termination.

7.2 In the event of consultancy firm closing its business or the client having terminated the agreement, the client shall have the right to employ another consultant to complete the work after making due payment to the previous architect's firm.

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CHECKLIST FOR DOCUMENTS TO BE ENCLOSED BY THE BIDDERS

(Scaled & signed copy by the bidders for submission of following documents to be enclosed)

S. No.	Document Name	Enclosed (Yes/No)
1	Documents of Registration with Council of Architecture of India date of Registration	
2	Registration Certificate of GST	
3	ESIC Registration Certificate	
4	EPFO Registration Certificate	
5	Past experience certificate of obtaining fire approval/renewal of fire clearance with area of building	
6	EMD of Rs. 5,000/- (Rupees Five thousand only) in favour of the Registrar, IIT Delhi	
7	Details of online Tender Fee of Rs. 500/- (Rupees Five Hundred only)	
8	Turnover of last 03 years	
9	Details of Architects/fire consultant on their role.	

Note:- Technical bid and price bid to be submitted in two separate envelops.

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Financial/Price Bid

S.No.	Description of work/item	Professional fees in Rupees	
		In figures	In words
1	Renewal of fire NOC for ITEC Building at Sonipat Campus		
2	Renewal of fire NOC for CRF Building at Sonipat Campus		
	GST Amount		
	Total		

Note: - price bid shall be submitted in separate envelope and price bid on that envelop should be written.



Executive Engineer (Sonipat)



AEE(Electrical)