

हिन्दी कक्ष Hindi Cell

IITD/HC/34/2017/57921

Date: 16.06.2017

Sealed Quotations are invited from Empanelled Printers for printing of Scientific Hindi Journal "Jigyasa" for IIT Delhi conforming to the following detailed specifications, terms and conditions:

Specification for Printing:

- A-4 finish size 8.27"x11.69"
- **Font Size:** 12
- **No. of pages:** 110 pages
- Quantity in Numbers: 700 Nos.
- **Paper:** 95 GSM Sunshine Super for text. light lemon colour (or any other light colour as approved by the committee), background and sample of paper may be enclosed with quotation. 300 GSM Imported Magno Art paper for cover. (sample of paper may be enclosed)
- **Printing:** Four/multicolor printing both for text and cover.
- **Binding:** Perfect binding, sectional sewing and outer cover gloss lamination and UV.
- Samples of previous years' 'Jigyasa' are available for reference in the Hindi Cell, IIT Delhi.

Rates should be quoted as :

- (i) If Print ready file will be provided by us.
- (ii) If MS Word (Aksher) file provided by us.

Terms and Conditions :

- (i) Variation in number of pages upto 10% to be included in quoted price. If the number of pages increase beyond 10%, additional charges will be paid on pro-rata basis for the number of pages increased.
- (ii) Delivery shall be made at IIT Delhi at the cost of bidder.
- (iii) Rates should be all inclusive or specifically indicate the VAT/Taxes etc.
- (iv) Penalty can be imposed upto 5% of contract value for delay of every day subject to a maximum of 5% beyond the specified period.
- (v) Bidder should ensure quality workmanship at every stage of the work and the authorized representative of IIT Delhi will have the right to inspect the work at any stage.
- (vi) Quotes must be valid for 30 days and must conform to the above specifications.
- (vii) Payment: within 15 days after submission of the bills.

Sealed Quotations, superscribed as "Quotation for printing of Scientific Hindi Journal "**Jigyasa**" must reach the undersigned on or before **July 14, 2017** by 3:00 P.M. Quotations will not be accepted through e-mail.

Sd/-

(Dr. Vivek Raman)

Dy. Registrar (Hindi Cell)