

**Department of Mechanical Engineering
Indian Institute of Technology Delhi
Hauz Khas, New Delhi 110 016**

NOTICE INVITING QUOTATIONS

Dated: **07 Sept. 2016**

Subject: **Purchase of weighing machine with capacity 0-50 kg.**

Invitation for Tender Offers

Indian Institute of Technology Delhi invites sealed tender offers in two bid format (Technical bid and Commercial bid) from eligible and experienced OEM (Original Equipment Manufacturer) OR OEM Authorized Dealer for **supply and installation of weighing machine with capacity 0-50 kg** with one year on site comprehensive warranty from the date of receipt of the material as per terms & conditions specified in the tender document.

TECHNICAL SPECIFICATION:

S. No.	Item	Specification requirement
1.	Machine type	Load cell type weighing machine or equivalent
2.	Capacity (range)	0 to 50 kg
3.	Accuracy	0.5 gram
4.	Operating temperature	Ambient up to 500 °C
5.	Fire proofing	Yes required
6.	Thermal proofing	Yes required
7.	Display monitor	To be provided
8.	Plate size	300 mm x 300 mm

Terms & Conditions

The sealed quotations are to be submitted in two separate envelopes:

A- For Technical Quote (Specifications) &

B- For Financial Quote.

(For details see ANNEXURE I below)

Both these envelopes should be enclosed in an outer envelope, which should also be sealed and addressed to, Prof. S. R. Kale, clearly mentioning on top right corner of the envelope **"Weighing machine with capacity 50 kg"**.

The sealed quotation (the "**Technical bid**" & **Financial bid**" in separate and clearly marked sealed envelopes) should be addressed to *Prof. S.R. Kale, Block –III Room No. 179, Department of Mechanical Engineering, IIT Delhi, Hauz Khas, New Delhi-110016*. Those bidders who want to submit quotations by hand should submit these to Room No. 156, Block II Department of Mechanical Engineering.

The quotations should reach on or before **21 September 2016**.

ANNEXURE-I

Envelope A: Technical Quote:

The following details are to be enclosed (Mention clearly on this envelope- Technical Quote)

1. A compliance chart based on the specifications as per the NIQ.
2. List and addresses of organizations where the material has been supplied in last 3 years in India.
3. Catalogue of the equipment should be provided.
4. If quote is for imported material supplied through Indian Agent, then Sole Agency Certificate on the letterhead of the principal company must be provided.

Envelope B: Financial Quote

The following details are to be enclosed/ ensured. (Mention clearly on this envelope - Financial Quote).

1. The validity of the quotation must be at least 3 months from last date of tender submission.
2. Prices should be quoted CIF IIT Delhi.
3. The cost of weighing machine and other items (accessories) if any should be separately mentioned along with details of taxes in INR.
4. Warranty period one year should also be confirmed and mentioned.
5. The prices quoted must include charges of delivery at IIT Delhi.
6. The compliance certificate should be provided.
7. Purchase procedure/rules of IIT Delhi will be strictly followed. IIT Delhi reserves the right to cancel any or all quotations without assigning any reason thereof.

8. IIT Delhi does not encourage any advance payment and payment will be made after delivery and successful installation.
9. The supplier should be able to supply the quoted material within 15 (fifteen) days of date of purchase order.
10. If some specifications are not being met, deviations may be clearly stated. In the unlikely event that none of the vendors are able to meet all the specifications, the committee reserves the right to waive or relax any of the requirements at the technical evaluation stage.
11. The Quotation received after due date will not be considered.

Prof. S. R. Kale,
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