

DEPARTMENT OF ELECTRICAL ENGINEERING

INDIAN INSTITUTE OF TECHNOLOGY DELHI

Date : 30-11-15

Sub : Notice inviting quotations for Flexible link accessory for Quanser Make Rotary Servo Base Unit

The duly constituted purchase committee invites quotations from OEM or authorized distributors for products of Quanser Inc. for Flexible Link Accessory Module of Quanser make.

The Module should be compatible with the existing units of Rotary Servo Base Unit (SRV02) of Quanser make. The module should have dimensions in the range 45 to 50 cm X 2 cm with flexible link mass less than 70 grams.

Terms and Conditions:-

1. Please submit the TECHNICAL and FINANCIAL bids in separate sealed envelopes. Mark the two envelopes clearly as “**Technical Bid**” and “**Financial Bid**”. Both the sealed envelopes should be sent in a single sealed envelope, with clearly marked as Quotation for as “**Flexible Link Accessory for Rotary Servo Base Unit**”. The quote should reach the following address on or before **15/12/2015 up to 5.00PM**.

Name : Dr. S. Janardhanan

**Address : Control Lab,
Room No. II-214,
Department of Electrical Engineering,
IIT Delhi, New-Delhi – 110016 (India)**

2. Quotations delivered at other addresses or delivered without proper acknowledgement will not be entertained.
3. Please quote the price at FOB / CIF New- Delhi, inclusive of installation charges.
4. Quote should be in Indian Rupees as well as US Dollars or GBP and to be valid for at least three months.
5. Attached all technical literature and list of similar installation done in India.
6. Warranty as per OEM.
7. Mention if you can provide any technical support like training of IIT Delhi personnel at IIT Delhi or in your factory and providing a technical person for operation of the equipment for the initial period of 2 years. Kindly mention about this in technical bid.
8. If the quote is being submitted by the representative of the principals/manufactures themselves, a valid Agency ship/ Dealership certificate authorizing the agent to quote to IIT Delhi on behalf of the Principals should be enclosed.

9. The institute reserves the rights to accept/reject any/all quotations without assigning any reasons thereof.
10. Complete set of manuals for the operation of the equipment should be given. All circuit diagrams, other mechanical and electrical schematics must be provided to main unit, sub systems and accessories.
11. Delivery within 20 weeks on receipt of PO.
12. Clearly specify the installation requirements – Such as space, power, frequency, environment (Temperature and Humidity) .
13. If the item quoted are proprietary in nature, please enclose proprietary certificate from the principals stating “certificate that ----- is proprietary item of M/s ----- and no other manufacture make these items”.
14. If the bidder is Indian agent, the agency certificate should be enclosed.
15. Please produce compliance certificate for the specification.
16. Please ensure that the Indian agent has been enlisted with the Department of Expenditure, evidence may please be attached.
17. All bank charges payable in India are to buyer's account and the bank charges in seller's country to seller's account.

S. Janardhanan

(Dr. S. Janardhanan)

Electrical Engineering Dept.

IIT Delhi,

New-Delhi-110016.