

**INDIAN INSTITUTE OF TECHNOLOGY DELHI  
TRAINING AND PLACEMENT**

No. IITD/ T&P/Purchase /

Date: 06/11/2015

**NOTICE INVITING QUOTATION**

**Sub: NIQ for Tender for Selection for vendor for erecting cabins / interview rooms during placement season 2015-16.**

The Purchase committee constituted by the competent authority for selection of vendor for erecting cabins / interview rooms during placements 2015-16 invites tenders as under.

Quotations are invited from vendors (on per cabin basis) as per following specifications.

**Specifications**

**Technical Specifications**

- Cabins of size 3mtrs X 2mtrs with walls of octronium – PVC laminated panels
- The cabins will be made inside halls as required.
- 1 side in each cabin will contain the entrance to the cabin which might be a curtain or a door (Specify cost for both cases)
- Carpeting is **NOT required**.
- Soundproofing (only if price is feasible) – kindly mention separately (Specify details in quote).
- Each cabin with a table and 3 chairs provided (only if price is feasible) – kindly mention separately (Specify details in quote).

## **Terms and Conditions**

1. The number of cabins required would be in the range of 150-200 for Dec 1 & 2, 2015, around 75-100 for Dec 3 & 4, 2015 and 50-70 for Dec 5-8, 2015 (final number will be specified at the time of placing the order).
2. The cabins must be erected at our specified locations by 30<sup>th</sup> November, 2015 morning (11 AM) itself.
3. All charges including transportation, taxes etc. must be stated very clearly.
4. Letter from vendor certifying their work and place of work should be attached.
5. Payment will be processed as per IIT norms after successful and satisfactory service.
6. Prices to be quoted in INR.
7. Taxes, Terms and conditions should be clearly mentioned.
8. The Institute reserves the right to reject any or all bid without assigning any reasons.
9. The vendor will have to provide an undertaking to service as required.
10. Other terms and conditions (if any), should be specified.
11. The bidder may provide evidence of having provided such services in the past.

The quotations must reach the office of Training & Placement Unit, 3<sup>rd</sup> Floor, Synergy Building I.I.T Delhi, Hauz Khas, and New Delhi – 110016 on or before 23<sup>rd</sup> Nov.2015, up to 1.00 PM in a sealed cover.