

INDIAN INSTITUTE OF TECHNOLOGY DELHI  
Transportation Research & Injury Prevention Programme

Date: **29/10/2015**

Due date: **13/11/2015**

**Sub: Tender for Tea and Lunch for International course and Symposium participants from 29 November - 5 December 2015.**

Quotations are invited for “supply of Tea and Lunches for International Course participants from 29<sup>th</sup> November to 5<sup>th</sup> December 2015 at IIT Delhi” for 80 participants from 29 Nov to 2<sup>nd</sup> December and for 300 participants from 3 – 5 December 2015 with the following menu:

11:00 AM : Morning Tea (Black/ Normal Tea & Coffee with Biscuits (salt & sweet) + Chips+soft drinks+ Mineral water)

01:00 PM : Lunch (Indian Non-Veg Lunch (Including soup+ Salad (Green/ Russian, etc.)+ Dry-vegetable + Vegetable Gravy (Different Preparation on different days) + Non-Veg main course + Dal + Vegetarian boiled/jeera Rice + Dahi/Raita+Indian Breads +Indian Dessert + Fresh Fruits + Papad + Chutney +Achar+soft drinks+ Mineral Water.

04:00 PM : Evening Tea (Black/Normal Tea and Coffee with Cookies + Chips+ soft drinks+Mineral water)

Mineral water (bottled) will also be provided at the course venues (III LT-2, IV LT-2, IV LT-3 and V LT1)

**Terms and Conditions:**

The vendor should provide technical and financial bids in separate sealed envelopes and each envelope should be clearly marked with words “**Technical Bid**” and “**Financial Bid**” and submit in one envelope stating “**Catering for International Course and Symposium 29 Nov. - 5 December 2015**” and submitted to:

**Prof. Geetam Tiwari, TRIPP, Room MS 815 Main Building,  
Indian Institute of Technology Delhi, New Delhi-110016**

1. Last date of receipt of quotation is **13/11/2015 by 5 PM**.
2. Duration of the course and symposium is from 29 November - 5 December 2015.
3. Hygiene and quality of food is of utmost importance.
4. Price must be quoted inclusive of all service taxes as applicable.
5. Tea and Lunch will be served on a buffet display.
6. The quality and standard of the food would be monitored on a regular basis. The contract may be summarily terminated at any stage, at the sole discretion of organizers, if quality and standard are found lacking.
7. All arrangements for cooking has to be made at bidders own unit and served at the venue.
8. Quotation validity should be clearly mentioned.
9. Payment will be made as per Institute norms.
10. The institute reserves the right to accept or reject any or all the quotations without assigning any reason thereof.
11. Other terms and conditions (if any), should be specified.
12. The bidder may provide evidence of having provided such services in past at any educational institution.
13. For any enquiry please contact Mr. Mahesh Gaur, Project Officer, TRIPP at 2659 6361 or 26596557



Course Coordinator