

UNDER CERTIFICATE OF POSTING

THE QUOTATION MUST BE SENT IN A SEALED COVER
SUPERSCRIBED WITH OUR REFERENCE NO. & DUE DATE OF
OPENING FAILING WHICH THE QUOTATION WILL BE RENDERED
INVALID

Telegram : TECHNOLOGY
Phone : 666979/7026.
Fax : 91-11-6862037
Telex : 31-73087 IITD IN
: 31-61460 IITD IN



INDIAN INSTITUTE OF TECHNOLOGY, DELHI

HAUZ KHAS, NEW DELHI - 110 016

NIQ NO. IITD/ **CS-I/ISPS**

DATE **17-5-12**

To,

DUE DATE: **31/5/12**

NOTICE INVITING QUOTATION

Sirs,
Please send your quotation to the undersigned in a sealed cover superscribed with our Reference No. & Due date of opening :-

Sl.No.	Name of article & full specification	Unit	Qty.	Remark
Subject:- Requirement of Preprinted Stationery.				
The following pre-printed stationery is urgently required for Postgraduate Section:-				
1.	Letter head of the Institute	-	1000 (As per sample enclosed)	
2.	Consolidated Grade Card	-	3000 (As per sample enclosed)	
3.	Semester Grade Card	-	6000 (As per sample enclosed)	
4.	Provisional Degree Certificate	-	3000 (As per sample enclosed)	
<p>The sample paper can be seen at ^(during office hours) Central Store - I, IIT Delhi, Hauz Khas, New Delhi - 16.</p>				

The quotation will be opened by the undersigned in his office at 3.30 p.m. in the presence of attending Tender. Quotations received later than 3.00 p.m. on due date are liable to be ignored.

Note: (1) The terms & Conditions for submitting the quotation are given overleaf which must be carefully read before submitting the quotations.
(2) Quotations other than those addressed will not be entertained.

Deputy Registrar (Stores)
 Indian Institute of Technology
 Hauz Khas, New Delhi - 110 016