INDIAN INSTITUTE OF TECHNOLOGY DELHI
TRAINING AND PLACEMENT

No. IITD/ T&P/Purchase / Date: 17/10/2014

NOTICE INVITING QUOTATION

Sub: NIQ for Tender for Selection for vendor for erecting cabins / interview rooms during placement season 2014-15.

The Purchase committee constituted by the competent authority for selection of vendor for erecting cabins / interview rooms during placements 2014-15 invites tenders as under.

Quotations are invited from vendors (on per panel basis) as per following specifications.

Specifications

Technical Specifications

- Cabins of size 3mtrs X 2mtrs with walls of octronium – PVC laminated panels
- The cabins will be made inside halls as required.
- Cabins to be erected in 3 possible configurations:

Cabin in	Number of walls reqd
Corner of room	1
Against a wall	2
In halls	3

- 1 side in each cabin will contain the entrance to the cabin which might be a curtain or a door (Specify cost for both cases)
- Carpeting is **NOT required**.
- Soundproofing (only if price is feasible) – kindly mention separately
- Each cabin should have a table and 3 chairs provided (Specify details in quote).

Terms and Conditions

1. The number of cabins required would be in the range of 150 for Dec 1 & 2, 2014, around 60 for Dec 3 & 4, 2014 and 40 for Dec 5-12, 2014 (final number will be specified at the time of placing the order).
2. Each cabin should have a table and 3 chairs provided.
3. The cabins must be erected at our specified locations on 30th November, 2014 evening itself.
4. All charges including transportation, taxes etc. must be stated very clearly.
5. Letter from vendor certifying their work and place of work should be attached.
6. Payment will be processed as per IIT norms after successful and satisfactory service.
7. Prices may be quoted in INR.
8. Taxes, Terms and conditions should be clearly mentioned.
9. The Institute reserves the right to reject any or all bid without assigning any reasons.
10. The vendor will have to provide an undertaking to service as required.
11. Other terms and conditions (if any), should be specified.
12. The bidder may provide evidence of having provided such services in the past.

The quotations must reach the office of Training & Placement Unit, 3rd Floor, Synergy Building I.I.T Delhi, Hauz Khas, and New Delhi – 110016 on or before 10th Nov.2014, up to 1.00 PM in a sealed cover.