

Indian Institute of Technology Delhi Publication Cell

June 13, 2014.

Sub:- Printing of Institute Publications for the year 2014-2015.

Sealed quotations are invited from the following 8 empaneled printers on Limited Tender basis for printing of nine Institute Publications (i) Prospectus (Eng.), (ii) Courses of Study (UG), (iii) Courses of Study (PG), (iv) Annual Report (Eng.), (v) Annual Report (Hindi), (vi) Convocation Brochure, (vii) Director Report (Hindi), (viii) Prospectus (H), and (ix) Faculty Events 2015 as per specifications given in Annexure-I. Terms and Conditions are given in Annexure-II. The Printer should submit Financial Bid in sealed envelope duly marked. Quotations not received in sealed envelopes would be rejected.

1. Aravali Printers & Publishers (Pvt) Ltd., Okhla Phase-II, New Delhi.
2. Brijbasi Art Press Ltd., A-81, Sector-V, Noida-201301.
3. India Offset Press, A-1, Mayapuri Industrial Area, New Delhi-110064.
4. International Print-O-Pac Ltd., C-4, Hosiery Complex, Phase-II, Gr.Noida.
5. Nu-Tech. Photolithographers, B-240, Okhla Phase-I, New Delhi-110020.
6. Paras Offset Pvt. Ltd., C-176, Naraina Industrial Area, Phase-I, New Delhi-110028.
7. Rave Scans Pvt. Ltd., A-27, Naraina Industrial Area, Phase-II, New Delhi-110028.
8. Salasar Imaging Systems, B-69, Lawrence Road Industrial Area, New Delhi-110035.

Financial Bid

The Financial Bid must provide the following information:

Prices of all individual jobs as well as for the whole jobs separately. (9 in numbers).

The quotations complete in all respects, under sealed covers, as per above instructions, should be sent to :

Assistant Registrar,
Publication Cell
Room No. AD-258,
Indian Institute of Technology Delhi
Hauz Khas, New Delhi-110016, India
Phone: 26591714, 26597268.

The cover should be sealed and superscribed as "**Confidential - Quotation for Institute Publications**".

Quotations should reach the above address on or before **5 P.M. on June 30, 2014 (Monday)** during working hours. The Institute reserves the right to accept or reject any or all the quotations without assigning any reasons thereof. No quotation will be accepted through email.

P.S.: Copies of last year publications can be seen in the Publication Cell.


(N. Bhaskar)
Assistant Registrar

Annexure-I

LIST OF PUBLICATIONS TO BE BROUGHT OUT DURING 2014-2015 FOR INVITING QUOTATIONS (PUBLICATION-WISE WITH PAPER QUALITY)

No.	Title of Publication	Size	No. of Copies to be printed	No. of pages	Paper to be used		Specifications
					Text	Cover	
1.	Prospectus 2014-2015	221mm x 220mm (finished)	4000	224+4 pages cover	Magno Matt 100 gsm.	Magno Matt Art Card 250 gsm.	CRC (camera ready copy) will be provided by us. Text & cover in 4 colors. Cover with matt lamination and spot UV coating. Involving perfect binding with section sewing etc., 1+1 proofs to be shown by the vender.
2.	Courses of Study (PG) 2014-2015	8.25x11.75" (A4 size finished)	2000	194+4 pages cover	Magno Matt 100 gsm.	Magno Matt Art Card 300 gsm.	CRC will be provided by us. Text in two colors & cover in 4 colors. Cover with matt lamination and spot UV coating. Text in inner cover in single color, involving perfect binding with section sewing etc., 1+1 proofs to be shown by the vender.
3.	Courses of Study (UG) 2014-2015	8.25x11.75" (A4 size finished)	2000	128+4 pages cover	Magno Matt 100 gsm.	Magno Matt Art Card 300 gsm.	CRC will be provided by us. Text in two colors & cover in 4 colors. Cover with matt lamination and spot UV coating. Text in inner cover in single color, involving perfect binding with section sewing etc., 1+1 proofs to be shown by the vender.
4.	Annual Report 2013-14 (English Version)	8.25x 11.75" (A4 size finished)	200	108+4 pages cover	Magno Matt 130 gsm.	Magno Matt 300 gsm.	CRC will be provided by us. All pages text and cover in 5 colours, cover spot UV and section sewing cover drawn on. Perfect machine glue binding. Before final printing colour proof to be shown by the vender.
5.	Annual Report 2013-14 (Hindi Version)	8.25 x 11.75" (A4 size finished)	100	108+4 pages cover	Magno Matt 130 gsm.	Magno Matt 300 gsm.	CRC will be provided by us. All pages text and cover in 5 colours, cover spot UV and section sewing cover drawn on. Perfect machine glue binding. Before final printing colour proof to be shown by the vender.
6.	Faculty Events 2015	8.5 cm x 11 cm	500	136 (136+8 end pages)	Sun Shine Super Printing Ballarpur 136 Pages 70 gsm. 8 End Pages 120 gsm. Sun Shine Super Printing	Magno Matt Card 280 gsm	CRC will be provided by us. Text in single color, cover in 4 colors, Text on end page in single special colors, duly paper pasting printed with lamination, section sewing, cover drawn on with perfect binding. 2 proofs shown by the printer, before printing machine proof required.
7.	Convocation Brochure 2014	8.5"x8.5"	2200	76	Magno Matt 130 gsm.	Magno Matt Card 300 gsm.	CRC will be provided by us. 28 pages 4 colors (32 Photographs) and 52 pages in 2 colors with cover in 4 colors (both sides), Text in second cover page in 2 colors, duly laminated, perfect binding and cover drawn on. 2 proofs to be shown by the vender.
8.	Director's Report (H), Convocation Address (H) and Chairman, BOG's Address (H) (Convo 2014)	8.5"x8.5"	500	52	Magno Matt 130 gsm.	Magno Matt Card 300 gsm.	CRC will be provided by us. Text in black & white with cover in 4 colors (both side), duly laminated, centre stitched and cover drawn on. 2 proofs to be shown by the vender.
9.	Prospectus 2014-2015 (Hindi Version)	8.25x11.75" (A4 size finished)	100	168	Magno Matt 100 gsm.	Magno Matt Art Card 300 gsm.	CRC will be provided by us. Text in black & white with cover in 4 colors. Matt Lamination UV coating, text on second cover page in single color, duly laminated, Perfect Binding. 2 proofs to be shown by the vender.

- Variation in number of pages up to 10% to be included in quoted price.
- If the number of pages increased beyond 10%, additional charges will be paid on pro-rata basis.
- Specimen of the publications can be seen from the Publication Cell, IIT Delhi.
- The delivery of all the publications shall be made at IIT Delhi at the cost of the bidder.
- Bidders should specifically indicate that prices are inclusive of VAT/taxes.
- Penalty can be imposed upto .5% of contract value for delay of every day subject to a maximum of 5% beyond the specified period.
- Bidder should ensure quality workmanship at every stage of the work and the authorized representative of IIT Delhi will have the right to inspect the work at any stage.