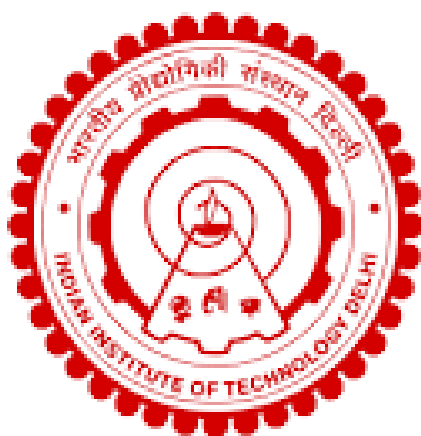


Notice Inviting Tender

Comprehensive Maintenance of Civil work, Horticulture, Public Health Works, Service of Hospitality, Housekeeping, Pest Control and round the clock O & M of E & M services at Sonipat Campus of IIT Delhi.



**INDIAN INSTITUTE OF TECHNOLOGY DELHI
HAUZ KHAS, NEW DELHI
(Works Department)**

**INDIAN INSTITUTE OF TECHNOLOGY DELHI
HAUZ KHAS, NEW DELHI-110016**

INDEX

Name of work:- Comprehensive Maintenance of Civil work, Horticulture, Public Health Works, Service of Hospitality, Housekeeping, Pest Control and round the clock O & M of E & M services at Sonipat Campus of IIT Delhi.

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It is certified that this document contains three parts i.e. Part A, Part B & Part C containing page no. **1 to 64**

Executive Engineer (E)

Executive Engineer (CD-I),

NIT approved for Rs.3,55,00,611.00 (Rupees Three Crore Fifty Five Lakhs Six Hundred Eleven only)

Institute Engineer

**INDIAN INSTITUTE OF TECHNOLOGY DELHI
HAUZ KHAS, NEW DELHI-110016**

Notice Inviting e -Tender

The Executive Engineer (CD-I), IIT DELHI, HAUZ KHAS, New Delhi-16 (Phone No 011-26591458) on behalf of Board of Governors invite online **Item Rate Tender** from Firms/ Contractors Registered in appropriate class and category with CPWD, MES, BSNL, and Railways **Composite works** of the following work:

NIT No.	: /IITD/EE(CD-I)/2022-23
Name of Work	:	Comprehensive Maintenance of Civil work, Horticulture, Public Health Works, Service of Hospitality, Housekeeping, Pest Control and round the clock O & M of E & M services at Sonipat Campus of IIT Delhi.
Estimated cost	:	Rs. 3,55,00,611/-
Earnest Money	:	Rs. 7,10,100/- (Those agencies who has already submitted the EMD for the same work, (between 21/04/2023 to 01/05/2023 upto 3:00 PM), they may not be submitted now)
Performance Guarantee	:	3% of Tendered value
Security Deposit	:	2.5% of Tendered Value
Period for completion	:	12 Months
Last date & time for submission of bids	:	11/05/2023 upto 1500 Hrs.
Date & Time of opening of Bids	:	12/05/2023 at 1530 Hrs.

The bid forms and other details can be obtained from the website www.iitd.ac.in or e-procure.gov.in free of cost. For more clarification you may visit on above website.

**Executive Engineer (CD-I),
For & on Behalf of BOG, IIT Delhi**

Budget Head: Civil Maintenance of Sonipat Campus/ 31.06.70 (2021/007/0064)

Copy to: -

1. Institute Engineer
2. Executive Engineer (CD-I) for information.
3. D.A. (Works Accounts)
4. D.R. (A/Cs) – for opening of uploaded documents **at 3:30 PM on 12/05/2023** in the office of D.R. Store
5. Notice Boards.
6. Office Copy
7. Web site Administrator, I.I.T.D.

PART 'A'

INDIAN INSTITUTE OF TECHNOLOGY: DELHI

HAUZ KHAS: NEW DELHI – 110016

IITD/WORKS(SP-4204)/2023

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING (Tender Notice)

The Executive Engineer (CD-I), IIT DELHI, HAUZ KHAS, New Delhi-16 (Phone No 011-26591458) on behalf of Board of Governors invite online **Item Rate Tender** from Firms/ Contractors Registered in appropriate class and category with CPWD, MES, BSNL, and Railways for **Composite works** of the following work:

SL. No.	NIT No.	Name of Work	Estimated Cost (in Rs.)	Earnest Money (in Rs.)	Tender Fees (in Rs.)	Time for Completion
1	/IITD/EE(CD-I)/2022-23.	Name of work: Comprehensive Maintenance of Civil work, Horticulture, Public Health Works, Service of Hospitality, Housekeeping, Pest Control and round the clock O & M of E & M services at Sonipat Campus of IIT Delhi.	3,55,00,611/-	7,10,100/-	1500/-	12 Months

Last date and time of submission of financial & Technical bid :- 11/05/2023 upto 3:00 pm (on line)

Date and time of opening of Technical bid :- 12/05/2023 at 3.00 pm (office of D.R Store)

Price bids of eligible bidders as per NIT shall be opened at a later date after scrutiny of Technical bids.

- The successful bidders shall be required to submit a performance guarantee of 3% of the tendered amount in the form of Bank Guarantee or F.D.R. from a Nationalized/Scheduled Bank within **15 days** of issue of letter of intent before award of work. In case of failure by the Contractor to supply the performance guarantee within the specified period, full earnest money will be forfeited, and the tender shall be treated as void. The performance guarantee shall be initially valid up to the date of completion plus 60 (Sixty) days beyond that.
- Contractors who fulfill the following requirements shall be eligible to apply. Joint ventures are not accepted.
 - Firms/Contractors must have completed satisfactorily one similar work of value not less than **Rs. 2,84,00,500/-** or Two similar works each of value not less than **Rs. 2,13,00,400/-** or three similar works each of value not less than **Rs 1,42,00,300/-** during last 7 years ending on previous day of last date of submission of bid.
 - Earnest money of Rs.7,10,100/-** in the form of Banker's cheque or Demand draft or fixed deposit receipt of a schedule bank drawn in favour of **Registrar, I.I.T. Delhi**. No relaxation in EMD will be allowed for MSMEs and MSEs as per CPWD Manual.
- The intending bidder must read the terms and conditions of IITD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
- Information and Instructions for bidders posted on website shall form part of bid document.
- The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website <http://eprocure.gov.in/eprocure/app> in free of cost.

6. Completion certificates issued by an officer not below the rank of Executive Engineer of similar works completed by the Agency.
7. Work means only work under Government/ Central Public Sector Undertaking / State Public Sector Under Central Autonomous bodies/ State Autonomous bodies/ City Development Authority/ Municipal Cooperation of City formed under any act by Central/ State Government and published in Central/ State Gazette.
8. Similar work means successfully completed work of comprehensive maintenance including at least three components from (a). Civil work (b). Electrical work (c). Horticulture work (d).Housekeeping (e). Public health work (f). Services of Hospitality (g). Pest Control in a single contract.
9. The value of executed work shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum calculated from the date of completion to previous day of last date of submission of bid..
10. IITD is committed to follow the principle of transparency, equity, and competitiveness in public procurement. Before submission of bid each bidder should sign integrity pact at respective places and submit the bid, if duly signed integrity pact is not submitted by bidder such bid shall not be considered.
11. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website
12. The intending bidder must have valid class-III digital signature to submit the bid.
13. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
14. Contractor can upload documents in the form of JPG format and PDF format.
15. Contractor must ensure to quote rate of each item, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as “0”.Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as “0” (ZERO).
16. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.
17. In e-Tendering intending bidder can quote his rates in figures only. The rates in words against amount of each item and total is generated automatically. Therefore, the rate quoted by the bidder in figures will be taken as final.
18. The bid can only be submitted after uploading the mandatory scanned documents such as Demand Draft or Pay order or Banker`s Cheque or Deposit at call Receipt or Fixed Deposit Receipts and towards cost of EMD in favour of **Registrar IIT Delhi** to be deposited with <http://eprocure.gov.in/eprocure/app> / NEFT facility.
19. The physical EMD of the scanned copy of EMD uploaded shall be deposited by the lowest tenderer within a week after opening of financial bid failing which the tender shall be rejected.
20. The following undertaking in this regard shall be up-loaded by the intending bidders: **“the physical EMD shall be deposited by me / us with the Authority inviting the tender, in case I / we become the lowest tenderer, within a week of the opening of financial bid, otherwise, department may reject the tender and also take action to debar me / us from tendering in any form in IIT Delhi”**
21. **Copy of enlistment order and certificate of work experience and other documents as specified in the Press Notice / web notice shall be scanned and up-loaded to the e-Tendering website within the period of bid submission. However, certified / original copy of all the scanned and up-loaded documents as specified in press notice web / notice shall have to be submitted by the lowest bidder only along with physical EMD of the scanned copy of EMD uploaded within a week physically in the office of e-tendering authority and it shall be sole responsibility of lowest bidder.**
22. **Online bid documents submitted by intending bidders shall be opened only of those bidders, who has deposited EMD and other documents scanned and uploaded are found in order.**
23. When bids are invited in two /three stages systems and if it is desired to submit revised financial bid it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid – Not applicable.
24. **The bid submitted shall become invalid if:**
 - a. The bidder is found ineligible if he fails to upload documents from 1 to 10 on tender notice page 6.
 - b. The bidder does not upload all the documents (including GST registration) as stipulated in the bid document including the undertaking about deposition of physical EMD of the scanned copy of EMD uploaded etc.
 - c. If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest tenderer in the office of tender opening authority.
 - d. The lowest bidder does not deposit physical EMD within a week of opening of tender.
 - e. **The Bidder does not upload ESI & PF Registration.**
25. Bid validity shall be 75 days from previous day of last date of submission of bid.

26. Rate of bidders shall be considered inclusive of GST.

List of Documents to be scanned and uploaded within the period of bid submission:

1. Demand Draft/Pay order or Banker`s Cheque /Deposit at Call Receipt/FDR of any Scheduled Bank against EMD.
2. Enlistment order of contractor.
3. Certificate of work experience.
4. Certificate of Registration for GST and acknowledgement of up to date filed return of GST.
5. Affidavit as per Notice Inviting Tender Condition 1.3 page 7 of NIT. (Affidavit shall be purchased/ notarized between date of publishing and last date of submission of bids beside this NIT/Tender ID and name of work must be mentioned on the affidavit.).
6. Acceptance to execute INTEGRITY PACT.
7. Undertaking as per ‘Sl. No. 20 on page No. 5’ on firm’s letter head.
The physical EMD shall be deposited by me / us with the Authority inviting the tender, in case I / we become the lowest tenderer, within a week of the opening of financial bid, otherwise, department may reject the tender and also take action to debar me / us from tendering in any form in IIT Delhi.
8. ESI & EPF registration.
9. FORM “F” (Duly filled with all required details).
10. Tender Fee of Rs. 1500/- in favour of IITD to be deposited in IITD Canara Bank or IITD SBI Bank & receipt copy to be scanned & uploaded in tender (technical bid) or this fees can be directly RTGS to Registrar IITD and its proof to be uploaded in technical bid
11. In case of Partnership firm if all the papers of tender not signed by all the partners than a power of attorney authorizing the person who has signed the tender paper must be uploaded with the tender documents.
12. Annexure-I (duly filled & signed by the bidders)
13. Annexure-II (duly filled & signed by the bidders)
14. Annexure-III (duly filled & signed by the bidders)

Note :- All Documents mentioned S.N-1 to 10 are mandatory for technically qualifying and document mentioned 11 to 14 are not mandatory.

**Executive Engineer (CD-I),
For & on Behalf of BOG, IIT Delhi**

Hauz Khas, New Delhi-110016.

Budget Head: Civil Maintenance of Sonipat Campus/ 31.06.70 (2021/007/0064)

Copy to: -

1. Executive Engineer (CD-I) for information.
2. D.A. (Works Accounts)
3. D.R. (A/Cs) – for opening of tenders on 12/05/2023 at 3:30 PM in the office of D.R. Store
4. Notice Boards.
5. Office Copy
6. Web site Administrator, I.I.T.D
7. NIT :- Publicity on Website on Institute as well as on CPP portal <http://eprocure.gov.in> may be ensured as per instruction issued.
8. E-tendering Web. <http://eprocure.gov.in/eprocure/app> or www.iitd.ac.in

INDIAN INSTITUTE OF TECHNOLOGY: DELH
HAUZ KHAS: NEW DELHI – 110016
IITD-6 FOR e-TENDERING AND TERM & CONDITIONS

Item rate tenders are invited on behalf of Board of Governors from contractors/firms engaged in the field of **Civil and Electrical works** in appropriate category for the **work** as per tender notice.

1. The enlistment of the contractors should be valid on the last date of submission of tenders. In case the last date of submission of tender is extended, the enlistment of contractor should be valid on the original date of submission of tenders.
- 1.1 The work is estimated to cost **as per tender notice** This estimate, however, is given merely as a rough guide.
- 1.2 Details of criteria for eligibility As Indicated in “INFORMATION AND INSTRUCTIONS FOR CONTRACTORS FOR e-TENDERING FORMING PART OF NIT AND TO BE POSTED ON WEBSITE”
- 1.3 To become eligible for issue of tender, the tenderer shall have to furnish an affidavit as under:-

I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for tendering in IITD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee. (Scanned copy to be uploaded at the time of submission of bid)
2. Agreement shall be drawn with the successful bidders on prescribed Form No. IITD - 8 (or other Standard Form as mentioned) which is available as a Govt. of India Publication. Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
3. The time allowed for carrying out the work will be **as per tender notice** from the date of start as defined in schedule ‘F’ or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the tender documents.
4. **The site for the work is available.**
5. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen from the web Site <http://eprocure.gov.in/eprocure/app> or iitd.ac.in or e-procure.gov free of cost.
6. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of tender as notified.
7. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of tender as notified.
8. If it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the tender submitted earlier shall become invalid.
9. Earnest Money in the form of Demand Draft or Pay order or Banker’s Cheque or Deposit at Call Receipt (drawn in favour of Registrar IIT Delhi, HauzKhas, New Delhi) as specified of any Scheduled/ Nationalized Bank and shall be scanned & uploaded to the e-tendering website within the period of tender submission or through RTGS/ NEFT with UTR details and original should be deposited by lowest bidder within a week after the opening of financial bid in office of **Executive Engineer (CD-I), IIT Delhi, HauzKhas, New Delhi**

A part of earnest money is acceptable in the form of bank guarantee also. In such case, 50% of earnest money or Rs. 20 lakh, whichever is less, will have to be deposited in shape prescribed above, and balance in shape of Bank Guarantee of any scheduled bank which is to be scanned and uploaded by the intending bidders.

Interested contractor who wish to participate in the bid has also to make following payments in the form of Demand Draft/Pay order or Banker’s Cheque of any Scheduled Bank and to be scanned and uploaded to the e-Tendering website within the period of bid submission:

<http://eprocure.gov.in/eprocure/app>.
10. The bid submitted shall become invalid if:
 - (i) The bidders are found not eligible.
 - (ii) The bidders do not upload all the documents (including GST registration/ **other documents as per Tender Notice**) as stipulated in the bid document.

- (iii) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically in the office of tender opening authority.
- (iv) The lowest bidder does not deposit physical EMD within a week of opening of tender.
11. The time & date of submission & opening of financial bid of contractors qualifying the **criteria as per Tender Notice** shall be communicated to them at a later date.
 12. The contractor whose bid is accepted, will be required to furnish performance guarantee of 3% (Three Percent) of the tendered and accepted of the bided amount within the period specified in Schedule F. This guarantee shall be in the form of cash (in case guarantee amount is less than Rs. 15000/-) or Deposit at Call receipt of any scheduled bank/Banker's cheque of any scheduled bank/ Demand Draft of any scheduled bank/Pay order of any Scheduled Bank of any scheduled bank (in case guarantee amount is less than Rs. 1,00,000/-) or Government Securities or Fixed Deposit Receipts or irrevocable Bank Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F' including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor.
 13. Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.
 14. The competent authority on behalf of the Board of Governors does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.
 15. Canvassing whether directly or indirectly, in connection with tenderers is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
 16. The competent authority on behalf of Board of Governors reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
 17. The contractor shall not be permitted to tender for works in the IITD responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the Central Public Works Department or in the Ministry of Urban Development. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
 18. No Engineer of gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as afore said before submission of the tender or engagement in the contractor's service.
 19. The tender for the works shall remain open for acceptance for a period of **Seventy Five (75)** days from last date of submission of bid, if any tenderer withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the tender which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the tenderer shall not be allowed to participate in the retendering process of the work.
 20. This notice inviting Tender shall form a part of the contract document. The successful tenderer / contractor, on acceptance of his tender by the Accepting Authority shall within 10 days from the stipulated date of start of the work, sign the contract consisting of:-
 - a) The Notice Inviting Tender, all the documents including additional conditions, specifications and drawings, if any, forming part of the tender as uploaded at the time of invitation of tender and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
 - b) Standard IITD Form - 8 or other Standard IITD Form as mentioned.
 21. In case any discrepancy is noticed between the documents as uploaded at the time of submission of the bid online and hard copies as submitted physically in the office of Executive Engineer, then the bid submitted shall become invalid.

**Executive Engineer (CD-I),
IIT Delhi, Hauz Khas,
New Delhi - 110016**

Notice Inviting Tender

INDIAN INSTITUTE OF TECHNOLOGY DELHI

HAUZ KHAS, NEW DELHI-110016

Terms & Conditions

Indian Institute of Technology Delhi is in the process of purchasing following item(s) as per details as given as under.

Details of the item	As per Tender Notice
Earnest Money Deposit to be submitted	Rs. 7,10,100/-
Warranty	As per Tender Notice, NIT & IITD form 8
Performance security	As per Tender Notice, NIT & IITD form 8

Tender Documents may be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Aspiring Bidders who have not enrolled / registered in e-procurement should enroll / register before participating through the website <http://eprocure.gov.in/eprocure/app>. The portal enrolment is free of cost. Bidders are advised to go through instructions provided at 'Instructions for online Bid Submission'.

Tenderers can access tender documents on the website (For searching in the NIC site, kindly go to Tender Search option and type 'IIT'. Thereafter, Click on "GO" button to view all IIT Delhi tenders). Select the appropriate tender and fill them with all relevant information and submit the completed tender document online on the website <http://eprocure.gov.in/eprocure/app> as per the schedule given in the next page.

No manual bids will be accepted. All quotes (both Technical and Financial should be submitted in the E-procurement portal).

Schedule

Name of Organization		Indian Institute of Technology, Delhi
Tender Type (Open/Limited/EOI/Auction/Single)		Open
Tender Category (Services/Goods/works)		Works
Type/Form of Contract (Work/Supply/Auction/Service/Buy/Empanelment/ Sell)		Works
Product Category (Civil Works/Electrical Works/Fleet Management/ Computer Systems)		Civil& Electrical works
Source of Fund (Institute/Project)		<u>Civil Maintenance of Sonipat Campus/ 31.06.70 (2021/007/0064)</u>
Is Multi Currency Allowed		No
Date of Issue/Publishing		03/05/2023 (11.00 AM)
Document Download/Sale Start Date		03/05/2023 (11.00 AM)
Document Download/Sale End Date		11/05/2023 (15.00 PM)
Date for Pre-Bid Conference		Nil
Venue of Pre-Bid Conference		---
Last Date and Time for Uploading of Bids		11/05/2023 (15.00 PM)
Date and Time of Opening of Technical Bids		12/05/2023 (15.00 PM)
Tender Fee	Rs. 1500/	(To be paid through RTGS/NEFT. IIT Delhi Bank details are as under: Name of the Bank A/C : Registrar IIT Delhi SBI A/C No. : 10773572622 Name of the Bank : State Bank of India, IIT Delhi, Hauz Khas, New Delhi-110016 IFSC Code : SBIN0001077 MICR Code : 115002156 Swift No. : SBININBB547 (This is mandatory that UTR Number is provided in the on-line quotation/bid. (Kindly refer to the UTR Column of the Declaration Sheet at Annexure-II) <u>or as per NIT/ Tender notice</u>
EMD	Rs. 7,10,100/- (Those agencies who has already submitted the EMD for the same work, (between 21/04/2023 to 01/05/2023 upto 3:00 PM), they may not be submitted now)	
No. of Covers (1/2/3/4)		02
Bid Validity days		75 days from last date of Submission of bid
Address for Communication		EE(CD-I), Room No. AD-117, Academic Building, IIT Delhi
Contact No.		011-26591458
Fax No.		Nil
Email Address		<u>a25228@admin.iitd.ac.in</u>

Instructions for Online Bid Submission:

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at:

<http://eprocure.gov.in/eprocure/app>

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link “Click here to Enroll”. Enrolment on the CPP Portal is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / eToken.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of

each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as “on-line” to pay the tender fee / EMD as applicable and enter details of the instrument. Whenever, EMD / Tender fees is sought, bidders need to pay the tender fee and EMD separately on-line through RTGS (Refer to Schedule, Page No.2).
- 4) A standard BoQ format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

OR

In some cases Financial Bids can be submitted in PDF format as well (in lieu of BOQ).

- 5) The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 6) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

ASSISTANCE TO BIDDERS

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315.

General Instructions to the Bidders

- 1) The tenders will be received online through portal <http://eprocure.gov.in/eprocure/app> . In the Technical Bids, the bidders are required to upload all the documents in .pdf format.
- 2) Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app> . Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://eprocure.gov.in/eprocure/app> under the link “Information about DSC”.
- 3) Tenderer are advised to follow the instructions provided in the ‘Instructions to the Tenderer for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>.

Terms & Conditions Details

S.No.	Specification
1.	Due date: The tender has to be submitted on-line before the due date. The offers received after the due date and time will not be considered. No manual bids will be considered.
2.	<p>Preparation of Bids: The offer/bid should be submitted in two bid systems (i.e.) Technical bid and financial bid. The technical bid should consist of all technical details along with commercial terms and conditions. Financial bid should indicate item wise price for the items mentioned in the technical bid in the given format i.e BOQ_XXXX.</p> <p>OR</p> <p>Financial Bids to be submitted in Excel.</p> <p>The Technical bid and the financial bid should be submitted Online.</p>
3.	EMD (if applicable): As per NIT
4.	Refund of EMD :- As per NIT
5.	Opening of the tender: As per Tender Notice, NIT & IITD form 8
6.	Acceptance/ Rejection of bids: The competent authority of IIT Delhi reserves the right to reject any or all offers without assigning any reason.
7.	Pre-qualification criteria: - Mentioned in Tender notice
8.	Performance Security:-Mentioned in Tender notice
9.	Force Majeure :- As per IITD form 8
10.	Risk & Cost Clause : As per IITD form 8
11.	Delivery and Documents: As per Tender Notice & NIT & IITD form 8
12.	Delayed delivery: As per Tender Notice & NIT & IITD form 8

13.	Prices: As per Tender Notice & NIT & IITD form 8
14.	Progress of Work :As per Tender Notice & NIT & IITD form 8
15.	Inspection and Tests: As per Tender Notice & NIT & IITD form 8
16.	Resolution of Disputes: As per Tender Notice & NIT & IITD form 8
17.	Applicable Law:As per Tender Notice & NIT & IITD form 8
18.	Supplier Integrity : As per Tender Notice & NIT & IITD form 8
19.	Training : As per Tender Notice & NIT & IITD form 8
20.	Installation & Demonstration : As per Tender Notice & NIT & IITD form 8
21.	Incidental services: As per Tender Notice & NIT & IITD form 8
22.	Defect liability Period : As per Tender Notice & NIT & IITD form 8
23.	Governing Language : As per Tender Notice & NIT & IITD form 8
24.	Applicable Law : As per Tender Notice & NIT & IITD form 8
25.	Notices : As per Tender Notice & NIT & IITD form 8
26.	Taxes : As per Tender Notice & NIT & IITD form 8
27.	Termination for Default : As per Tender Notice & NIT & IITD form 8
28.	Disputes and Jurisdiction: As per Tender Notice & NIT & IITD form 8
29.	Completion certificate: As per Tender Notice & NIT & IITD form 8

Bid Submission

Online Bid Submission:

The Online bids (complete in all respect) must be uploaded online in two Envelops as explained below:-

Bid Document – 1			
(Following documents to be provided as single PDF file)			
Sl. No.	Documents	Content	File Types
1.	Technical Bid	Compliance Sheet as per Annexure – I	.PDF
2.		Organization Declaration Sheet as per Annexure – II	.PDF
3.		List of organizations/ clients where the same products have been supplied (in last two years) along with their contact number(s). (Annexure-III)	.PDF
4.		Technical supporting documents in support of all claims made at Annexure-I.	.PDF
Bid Document – 2			
Sl. No.	TYPES	Content	
1.	Financial Bid	Price bid should be submitted in Excel format.	.xls

HAUZ KHAS, NEW DELHI - 110016**NOTICE INVITING TENDER**

Item rate tenders are invited on behalf of The Board of Governors, I.I.T. Delhi, Hauz Khas, New Delhi - 16 from approved and eligible contractors of **CPWD** and those of appropriate class of **M.E.S., BSNL and Railway** dealing with **Composite works of Civil and Electrical** for the work of **Comprehensive Maintenance of Civil work, Horticulture, Public Health Works, Service of Hospitality, Housekeeping, Pest Control and round the clock O & M of E & M services at Sonipat Campus of IIT Delhi.**

1. The enlistment of the contractors should be valid on the last date of submission of tenders.

In case only the last date of submission of tender is extended, the enlistment of contractor should be valid on the original date of submission of tenders.

1.1 The work is estimated to cost Rs. **3,55,00,611/-** This estimate, however, is given merely as a rough guide.

1.1.1 The authority competent to approve NIT for the combined cost and belonging to the major discipline will consolidate NITs for calling the bids. He will also nominate Division which will deal with all matters relating to the invitation of bids.

For composite bid, besides indicating the combined estimated cost put to tender, should clearly indicate the estimated cost of each component separately. The eligibility of bidders will correspond to the combined estimated cost of different components put to bid.

1.2 Intending bidder is eligible to submit the bid provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified below:-

Criteria of eligibility for submission of bid documents.**1.2.1 Criteria of eligibility for CPWD as well as non-CPWD contractors.**

Three similar works each of value not less than 40% of estimated cost or two similar work each of value not less than 60% of estimated cost or one similar work of value not less than 80% of estimated cost (rounded to nearest Rs. 1500/-) **during last 7 years ending** on previous day of last date of submission of bid.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated **during last 7 years ending** on previous day of last date of submission of bid.

1.2.2 To become eligible for issue of bid, the bidders shall have to furnish an affidavit as under :-

I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in I.I.T.D in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Performance Guarantee.

2. Agreement shall be drawn with the successful bidders on prescribed Form No. I.I.T.D 7/8 which is available as I.I.T.D. Publication. Bidders shall quote their rates as per various terms and conditions of the said form which will form part of the agreement.
3. The time allowed for carrying out the work will be **as per Tender Notice** from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.
4. **The site is available to start the work.**
5. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen from the web Site **www.iitd.ac.in or e-procure.gov.in free of cost.**
6. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of tender as notified.
7. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of tender as notified.
8. If it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the tender submitted earlier shall become invalid.
Copy of Enlistment Order and certificate of work experience and other documents as specified in the press notice / web notice shall be scanned and uploaded to the tender website within the period of bid submission. However, certified copy of all the scanned and uploaded documents as specified in press notice / web notice shall have to be submitted by the lowest bidder in the office of tendering authority.

Online bid documents submitted by intending bidders shall be opened only of those bidders, who has deposited tender online fees with and earnest money deposit and other documents scanned and uploaded are found in order.

The bid submitted shall become invalid & Tender fees shall not be refunded if:

- (i) The bidder is found ineligible.
 - (ii) The bidder does not upload all the documents as stipulated in the bid documents.
 - (iii) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest tenderer in the office of tender opening authority.
9. The contractor whose bid is accepted will be required to furnish **performance guarantee of 3% (Three Percent)** of the bid amount within the period specified in Schedule F. This guarantee shall be in the form of cash (in case guarantee amount is less than Rs. 15000/-) or Deposit at Call receipt of any scheduled bank/Banker's cheque of any scheduled bank/ Demand Draft of any scheduled bank/Pay order of any Scheduled Bank (in case guarantee amount is less than Rs.1,00,000/-) or Government Securities or Fixed

Deposit Receipts or irrevocable Bank Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F' including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor.

10. Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and subsoil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.
11. The competent authority on behalf of the Board of Governors does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected.
12. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable to rejection.
13. The competent authority on behalf of Board of Governors reserves to himself the right of accepting the whole or any part of the bid and the bidder shall be bound to perform the same at the rate quoted.
14. The contractor shall not be permitted to bid for works in the IITD responsible for award and execution of contracts, in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the IIT Delhi. Any breach of this condition by the contractor would render him liable to be debarred from bidding process in future in IIT Delhi.
15. No Engineer of gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.
16. The bid for the works shall remain open for acceptance for a period of **Seventy Five (75) days** from the last date of submission of bid, if any bidder withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the IIT Delhi shall, without prejudice to any other right or remedy, the bidder shall be debarred for tendering in IIT Delhi for a period of one year.
17. This notice inviting bid shall form a part of the contract document. The successful bidder / contractor, on acceptance of his bid by the Accepting Authority shall within 10 days from the stipulated date of start of the work, sign the contract consisting of:-

The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.

b) Standard IITD Form –7/8 or other Standard IITD Form as mentioned.

18.In case any discrepancy is noticed between the documents as uploaded at the time of submission of the bid online and hard copies as submitted physically in the office of Executive Engineer, then the bid submitted shall become invalid and the IIT Delhi shall without prejudice to any other right or remedy, the bidder shall be debarred for tendering in IIT Delhi for a period of one year.

19.For Composite Bid

19.1 The **Executive Engineer [CD-I]** shall be Engineer-in-charge of the major component and will call the bids for the composite work, Earnest Money will be fixed with respect of the combined estimate cost put to tender for the composite bid.

19.2 **The bid document will include following three components: -**

Part A- IITD-6, IITD-7 including schedule A to F for the major component of the work. Standard General Conditions of contract for CPWD 2020 as corrected/modified upto date.

Part B – General/Specific conditions, specifications and schedule of quantities applicable to major component of the work.

Part C :- Schedule A to F for minor component of the work I.E. (Institute Engineer/EE Engineer-in-charge of major component shall also be competent authority under clause 2 and clause 5 as mentioned as schedule A to F to major components), General/ specific conditions, specifications and schedule of quantities applicable to minor component(s) of the work.

19.3 The bidder must associate himself, with experienced agencies of the appropriate class eligible of bid for each of the minor component individually.

19.4 The eligible bidders shall quote rates for all items of major component as well as for all items of minor component of work.

19.5 After acceptance of the bid by Component authority, the **EE [Civil]** of the work shall issue letter of award on behalf of the Board of Governors, IIT Delhi, After the work is awarded, the main contractor will have to enter into one agreement with **EE [Civil]** and has also to sign two or more copies of agreement. On such signed set of agreement shall be handed over to EE (E) in charge of minor component. **EE [E]** will operate minor component of Electrical work and EE (CD-I) will be in charge of major component shall operate Civil works.

19.6 Entire work under the scope of composite bid including major and all minor component shall be executed under one agreement.

19.7 Security Deposit will be worked out separately for each component corresponding to the estimated cost of the respective component of works. The Earnest Money will become part of security deposit of the major component of work.

19.8 The main contractor has to associate agency(s) for minor component (s) conforming to eligibility criteria as defined in the bid document and has to submit detail of such agency (s) to Engineer-in-charge of minor component(s) within prescribed time, Name of agency (s) to be associated shall be approved by Engineer-in-charge of minor component(s).

19.9 In case the main contractor to change any of the above agency/agencies during the operation of the contract, he shall obtain prior approval of Engineer-in-charge of minor component. The new agency/agencies shall also have agency, he can direct the contractor to change the agency executing such items of work and this shall be binding on the contractor.

19.10 The main contractor has to enter into agreement with contractor(s) associated by him for execution of minor components(s) in case the main contractor does not have capability to execute the minor component work. Copy of such agreement shall be submitted to EE[CD-I] and EE(E), in charge of major and minor component. In case of change of associate contractor, the main contractor has to enter into agreement with the new contractor associated by him.

19.11 Running payment for the major component shall be processed by EE [CD-I] of major discipline to the main contractor. Running payment of minor components shall be made by EE [E], discipline of minor component directly to the main contractor.

19.12A The composite work shall be treated as completed when all the components of the work are complete and certified. The completion certificate of the composite work shall be recorded by Engineers-in-charge of major component after record of completion certificate of all other components.

19.12B Final bill of whole work shall be finalized and paid by the EE[CD-I] of major component. EE (E), in charge of minor component(s) will prepare and pass the final bill for their respective component of work and pass on the same to the EE (CD-I) of major component for including in the final bill for composite contractor.

To,

.....,
.....,
.....

Subject:- NIT No. /IITD/EE(CD-I)/2022-23 for the work of Comprehensive Maintenance of Civil work, Horticulture, Public Health Works, Service of Hospitality, Housekeeping ,Pest Control and round the clock O & M of E & M services at Sonipat Campus of IIT Delhi.

Dear Sir,

It is here by declared that I.I.T.D is committed to follow the principle of transparency, equity, and competitiveness in public procurement.

The subject Notice Inviting Tender (NIT) is an invitation to offer made on the condition that the Bidder will sign the integrity Agreement, which is an integral part of tender/bid documents, failing which the tenderer / bidder will stand disqualified from the tendering process and the bid of the bidder would be summarily rejected.

This declaration shall form part and parcel of the Integrity Agreement and signing of the same shall be deemed as acceptance and signing of the Integrity Agreement on behalf of the I.I.T.D.

Yours faithfully

Executive Engineer (CD-I),

(To be signed by bidder and upload the scanned copy)

To,

Executive Engineer (CD-I),

IIT Delhi, Hauz Khas,

New Delhi – 110016.

Subject:- Submission of Bid for the work of Comprehensive Maintenance of Civil work, Horticulture, Public Health Works, Service of Hospitality, Housekeeping ,Pest Control and round the clock O & M of E & M services at Sonipat Campus of IIT Delhi.

Dear Sir,

I/We acknowledge that I.I.T.D is committed to follow the principles thereof as enumerated in the Integrity Agreement enclosed with the tender/bid document.

I/We agree that the Notice Inviting Tender (NIT) is an invitation to offer made on the condition that I/We will sign the enclosed integrity Agreement, which is an integral part of tender / bid documents, failing which I/We will stand disqualified from the tendering process. I/We acknowledge that THE MAKING OF THE BID SHALL BE REGARDED AS AN UNCONDITIONAL AND ABSOLUTE ACCEPTANCE of this condition of the NIT.

I/We confirm acceptance and compliance with the Integrity Agreement in letter and spirit and further agree that execution of the said Integrity Agreement shall be separate and distinct from the main contract, which will come into existence when tender/bid is finally accepted by I.I.T.D. I/We acknowledge and accept the duration of the Integrity Agreement, which shall be in the line with Article 1 of the enclosed Integrity Agreement.

I/We acknowledge that in the event of my/our failure to sign and accept the Integrity Agreement, while submitting the tender/bid, I.I.T.D shall have unqualified, absolute and unfettered right to disqualify the tender / bidder and reject the tender/bid in accordance with terms and conditions of the tender/bid.

Yours faithfully

(Duly authorized signatory of the Bidder)

To be signed by the bidder and same signatory competent / authorized to
sign the relevant contract on behalf of I.I.T.D.

INTEGRITY AGREEMENT

This Integrity Agreement is made at on this day of..... 20.....

BETWEEN

The Board of Governors, I.I.T. Delhi, Hauz Khas, New Delhi - 16 represented through Executive Engineer (CD-I), IIT Delhi.

....., (Hereinafter referred as the(Address of Division)

‘**Principal/Owner**’, which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns)

AND

.....(Name and Address of the Individual/firm/Company)through (Hereinafter referred to as the(Details of duly authorized signatory)“**Bidder/Contractor**” and which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns)**Preamble**

WHEREAS the Principal / Owner has floated the Tender (NIT No.) (Hereinafter referred to as “**Tender/Bid**”) and intends to award, under laid down organizational procedure, contract for

(Name of work)hereinafter referred to as the “**Contract**”.

AND WHEREAS the Principal/Owner values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relation with its Bidder(s) and Contractor(s).AND WHEREAS to meet the purpose aforesaid both the parties have agreed to enter into this Integrity Agreement (hereinafter referred to as “**Integrity Pact**” or “**Pact**”), the terms and conditions of which shall also be read as integral part and parcel of the Tender/Bid documents and Contract between the parties.

NOW, THEREFORE, in consideration of mutual covenants contained in this Pact, the parties hereby agree as follows and this Pact witnesses as under:

Article 1: Commitment of the Principal/Owner

- 1) The Principal/Owner commits itself to take all measures necessary to prevent corruption and to observe the following principles:
 - (a) No employee of the Principal/Owner, personally or through any of his/her family members, will in connection with the Tender, or the execution of the Contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
 - (b) The Principal/Owner will, during the Tender process, treat all Bidder(s) with equity and reason. The Principal/Owner will, in particular, before and during the Tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the Tender process or the Contract execution.
 - (c) The Principal/Owner shall endeavour to exclude from the Tender process any person, whose conduct in the past has been of biased nature.
- 2) If the Principal/Owner obtains information on the conduct of any of its employees which is a criminal offence under the Indian Penal code (IPC)/Prevention of Corruption Act, 1988 (PC Act) or is in violation of the principles herein mentioned or if there be a substantive suspicion in this regard, the Principal/Owner will inform the Chief Vigilance Officer and in addition can also initiate disciplinary actions as per its internal laid down policies and procedures.

Article 2: Commitment of the Bidder(s)/Contractor(s)

- 1) It is required that each Bidder/Contractor (including their respective officers, employees and agents) adhere to the highest ethical standards, and report to the Government / Department all suspected acts of **fraud or corruption or Coercion or Collusion** of which it has knowledge or becomes aware, during the tendering process and throughout the negotiation or award of a contract.
- 2) The Bidder(s)/Contractor(s) commits himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the Tender process and during the Contract execution:
 - a) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal/Owner's employees involved in the Tender process or execution of the Contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the Tender process or during the execution of the Contract.
 - b) The Bidder(s)/Contractor(s) will not enter with other Bidder(s) into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to cartelize in the bidding process.
 - c) The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act. Further the Bidder(s)/Contract(s) will not use improperly, (for the purpose of competition or personal gain), or pass on to others, any information or documents provided by the Principal/Owner aspart of the

business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

- d) The Bidder(s)/Contractor(s) of foreign origin shall disclose the names and addresses of agents/representatives in India, if any. Similarly Bidder(s)/Contractor(s) of Indian Nationality shall disclose names and addresses of foreign agents/representatives, if any. Either the Indian agent on behalf of the foreign principal or the foreign principal directly could bid in a tender but not both. Further, in cases where an agent participate in a tender on behalf of one manufacturer, he shall not be allowed to quote on behalf of another manufacturer along with the first manufacturer in a subsequent/parallel tender for the same item.
- e) The Bidder(s)/Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the Contract.
- 3) The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.
- 4) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm indulge in fraudulent practice **means a will ful misrepresentation or omission of facts or submission of fake/forged documents in order to induce public official to act in reliance thereof, with the purpose of obtaining unjust advantage by or causing damage to justified interest of others and/or to influence the procurement process to the detriment of the Government interests.**
- 5) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm use Coercive Practices (means the act of obtaining something, compelling an action or influencing a decision through intimidation, threat or the use of force directly or indirectly, where potential or actual injury may befall upon a person, his/ her reputation or property to influence their participation in the tendering process).

Article 3: Consequences of Breach

Without prejudice to any rights that may be available to the Principal/Owner under law or the Contract or its established policies and laid down procedures, the Principal/Owner shall have the following rights in case of breach of this Integrity Pact by the Bidder(s)/Contractor(s) and the Bidder/ Contractor accepts and undertakes to respect and uphold the Principal/Owner's absolute right:

- 1) If the Bidder(s)/Contractor(s), either before award or during execution of Contract has committed a transgression through a violation of Article 2 above or in any other form, such as to put his reliability or credibility in question, the Principal/Owner after giving 14 days' notice to the contractor shall have powers to disqualify the Bidder(s)/Contractor(s) from the Tender process or terminate/determine the Contract, if already executed or exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of transgression and determined by the Principal/Owner. **Such exclusion may be forever or for a limited period as decided by the Principal/Owner.**
- 2) **Forfeiture of EMD/Performance Guarantee/Security Deposit:** If the Principal/Owner has disqualified the Bidder(s) from the Tender process prior to the award of the Contract or terminated/determined the Contract or has accrued the right to terminate/determine the Contract according to Article 3(1), the Principal/Owner apart from exercising any legal rights that may have accrued to the Principal/Owner, may

in its considered opinion forfeit the entire amount of Earnest Money Deposit, Performance Guarantee and Security Deposit of the Bidder/Contractor.

- 3) **Criminal Liability:** If the Principal/Owner obtains knowledge of conduct of a Bidder or Contractor, or of an employee or a representative or an associate of a Bidder or Contractor which constitutes corruption within the meaning of IPC Act, or if the Principal/Owner has substantive suspicion in this regard, the Principal/Owner will inform the same to law enforcing agencies for further investigation.

Article 4: Previous Transgression

- 1) The Bidder declares that no previous transgressions occurred in the last 5 years with any other Company in any country confirming to the anticorruption approach or with Central Government or State Government or any other Central/State Public Sector Enterprises in India that could justify his exclusion from the Tender process.
- 2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the Tender process or action can be taken for banning of business dealings/ holiday listing of the Bidder/Contractor as deemed fit by the Principal/ Owner.
- 3) If the Bidder/Contractor can prove that he has resorted / recouped the damage caused by him and has installed a suitable corruption prevention system, the Principal/Owner may, at its own discretion, revoke the exclusion prematurely.

Article 5: Equal Treatment of all Bidders/Contractors/Subcontractors

- 1) The Bidder(s)/Contractor(s) undertake(s) to demand from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder/Contractor shall be responsible for any violation(s) of the principles laid down in this agreement/Pact by any of its Sub-contractors/sub-vendors.
- 2) The Principal/Owner will enter into Pacts on identical terms as this one with all Bidders and Contractors.
- 3) The Principal/Owner will disqualify Bidders, who do not submit, the duly signed Pact between the Principal/Owner and the bidder, along with the Tender or violate its provisions at any stage of the Tender process, from the Tender process.

Article 6- Duration of the Pact

This Pact begins when both the parties have legally signed it. It expires for the Contractor/Vendor 09 Months after the completion of work under the contract or till the continuation of defect liability period, whichever is more and for all other bidders, till the Contract has been awarded.

If any claim is made/lodged during the time, the same shall be binding and continue to be valid despite the lapse of this Pacts as specified above, unless it is discharged/determined by the Competent Authority, I.I.T.D.

Article 7- Other Provisions

- 1) This Pact is subject to Indian Law, place of performance and jurisdiction is the Headquarters of the Division of the Principal/Owner, who has floated the Tender.
- 2) Changes and supplements need to be made in writing. Side agreements have not been made.

- 3) If the Contractor is a partnership or a consortium, this Pact must be signed by all the partners or by one or more partner holding power of attorney signed by all partners and consortium members. In case of a Company, the Pact must be signed by a representative duly authorized by board resolution.
- 4) Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
- 5) It is agreed term and condition that any dispute or difference arising between the parties with regard to the terms of this Integrity Agreement / Pact, any action taken by the Owner/Principal in accordance with this Integrity Agreement/ Pact or interpretation thereof shall not be subject to arbitration.

Article 8- LEGAL AND PRIOR RIGHTS

All rights and remedies of the parties hereto shall be in addition to all the other legal rights and remedies belonging to such parties under the Contract and/or law and the same shall be deemed to be cumulative and not alternative to such legal rights and remedies aforesaid. For the sake of brevity, both the Parties agree that this Integrity Pact will have precedence over the Tender/Contact documents with regard any of the provisions covered under this Integrity Pact.

IN WITNESS WHEREOF the parties have signed and executed this Integrity Pact at the place and date first above mentioned in the presence of following witnesses:

.....
 (For and on behalf of Principal/Owner)

.....
 (For and on behalf of Bidder/Contractor)

WITNESSES:

1.
 (signature, name and address)

2.
 (signature, name and address)

Place:

Dated :

Form of Earnest Money Deposit Bank Guarantee Bond

WHEREAS, contractor .. (Name of contractor) (hereinafter called "the contractor") has submitted his tender dated (date) for the construction of(name of work) (hereinafter called "the Tender")

KNOW ALL PEOPLE by these presents that we (name of bank) having our registered office at (hereinafter called "the Bank") are bound unto (Name and division of Executive Engineer) (hereinafter called "the Engineer-in-Charge") in the sum of Rs. (Rs. in words) for which payment well and truly to be made to the said Engineer-in-Charge the Bank binds itself, his successors and assigns by these presents.

SEALED with the Common Seal of the said Bank thisday of 20....

THE CONDITIONS of this obligation are:

- (1) If after tender opening the Contractor withdraws, his tender during the period of validity of tender (including extended validity of tender) specified in the Form of Tender;
- (2) If the contractor having been notified of the acceptance of his tender by the Engineer-in-Charge:
 - (a) fails or refuses to execute the Form of Agreement in accordance with the Instructions to contractor, if required;
 - OR
 - (b) fails or refuses to furnish the Performance Guarantee, in accordance with the provisions of tender document and Instructions to contractor,
 - OR
 - (c) fails or refuses to start the work, in accordance with the provisions of the contract and Instructions to contractor,
 - OR
 - (d) fails or refuses to submit fresh Bank Guarantee of an equal amount of this Bank Guarantee, against Security Deposit after award of contract.

We undertake to pay to the Engineer-in-Charge either up to the above amount or part thereof upon receipt of his first written demand, without the Engineer-in-Charge having to substantiates his demand, provided that in his demand the Engineer-in-Charge will note that the amount claimed by his is due to him owing to the occurrence of one or any of the above conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date* after the deadline for submission of tender as such deadline is stated in the Instructions to contractor or as it may be extended by the Engineer-in-Charge, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

DATE

WITNESSSEAL

SIGNATURE OF THE BANK

(SIGNATURE, NAME AND ADDRESS)

*Date to be worked out on the basis of validity period of 6 months from last date of receipt of tender.

PERFORMANCE GUARANTEE

- (i) The contractor shall submit an irrevocable Performance Guarantee of 3% (Three percent) of the tendered amount in addition to other deposits mentioned elsewhere in the contract for his proper performance of the contract agreement, (not withstanding and/or without prejudice to any other provisions in the contract) within period specified in Schedule 'F' from the date of issue of letter of acceptance. This period can be further extended by the Engineer-in-Charge up to a maximum period as specified in schedule 'F' on written request of the contractor stating the reason for delays in procuring the Performance Guarantee, to the satisfaction of the Engineer-in-Charge. This guarantee shall be in the form of Cash (in case guarantee amount is less than Rs. 10,000/-) or Deposit at Call receipt of any scheduled bank/Banker's Cheque of any scheduled bank/Demand Draft of any scheduled bank/Pay Order of any scheduled bank (in case guarantee amount is less than Rs. 1,00,000/-) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the form annexed hereto. In case a fixed deposit receipt of any Bank is furnished by the contractor to the Government as part of the performance guarantee and the Bank is unable to make payment against the said fixed deposit receipt, the loss caused thereby shall fall on the contractor and the contractor shall forthwith on demand furnish additional security to the Government to make good the deficit.
- (ii) **The Performance Guarantee shall be initially valid up to the stipulated date of completion plus 60 days** beyond that. In case the time for completion of work gets enlarged, the contractor shall get the validity of Performance Guarantee extended to cover such enlarged time for completion of work. After recording of the completion certificate for the work by the competent authority, the performance guarantee shall be returned to the contractor, without any interest.
- (iii) The Engineer-in-Charge shall not make a claim under the performance guarantee except for amounts to which the BOG is entitled under the contract (not withstanding and/or without prejudice to any other provisions in the contract agreement) in the event of:
- (a) Failure by the contractor to extend the validity of the Performance Guarantee as described herein above, in which event the Engineer-in-Charge may claim the full amount of the Performance Guarantee.
- (b) Failure by the contractor to pay BOG any amount due, either as agreed by the contractor or determined under any of the Clauses/Conditions of the agreement, within 30 days of the service of notice to this effect by Engineer-in-Charge.
- (iv). In the event of the contract being determined or rescinded under provision of any of the Clause/Condition of the agreement, the performance guarantee shall stand forfeited in full and shall be absolutely at the disposal of the BOG.

FORM "F"
STRUCTURE & ORGANISATION

1. Name & Address of the bidder
2. Telephone no./ Telex no./ Fax no.
3. Legal status of the bidder (attach copies of original document defining the legal status)
 - a. An Individual
 - b. A proprietary firm
 - c. A firm in partnership
 - d. A limited company or Corporation
4. Particulars of registration with various Government Bodies (attach attested photocopy)

Organization/ Place of registration

Registration No.

- 1.
- 2.
- 3.
5. Name and titles of Directors & Officers with designation to be concerned with this work.....!
6. Designation of individuals authorized to act for the organization.....!
7. Has the bidder or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion?
If so, give name of the project and reasons for abandonment.....!
8. Has the bidder or any constituent partner in case of partnership firm, ever been debarred/ blacklisted for tendering in any organization at any time? If so, give details.....!
9. Past work experience in IIT Delhi will be considered in deciding the Technical bid.....!

Signature of Bidder(S)

COMPLIANCE SHEET

TECHNICAL SPECIFICATION

S.No.	Technical Bid Requirement As per Tender Notice & NIT & IITD form 8	Compliance Y/N
1	Demand Draft/Pay order or Banker`s Cheque /Deposit at Call Receipt/FDR of any Scheduled Bank against EMD.	
2	Enlistment order of contractor.	
3	Certificate of work experience.	
4	Certificate of Registration for GST and acknowledgement of up to date filed return of GST.	
5	Affidavit as per Notice Inviting Tender Condition 1.3 page 7 of NIT. (Affidavit shall be purchased/ notarized between date of publishing and last date of submission of bids beside this NIT/Tender ID and name of work must be mentioned on the affidavit.).	
6	Acceptance to execute INTEGRITY PACT.	
7	Undertaking as per page-5/ Sl. No. 20 on firm`s letter head. “the physical EMD shall be deposited by me / us with the Authority inviting the tender, in case I / we become the lowest tenderer, within a week of the opening of financial bid, otherwise, department may reject the tender and also take action to debar me / us from tendering in any form in IIT Delhi”	
8	ESI & EPF registration.	
9	FORM “F” (Duly filled with all required details).	
10	Tender Fee of Rs. 1500/- to be deposited through RTGS to Registrar IIT Delhi as per detail given in schedule page-10 and its proof to be uploaded with technical bid	
11	Annexure-1 (Dully Filled & signed by the bidders)	
12	Annexure 2 (Dully Filled & signed by the bidders)	
13	Annexure 3 (Dully Filled & signed by the bidders)	
14	In case of Partnership firm if all the papers of tender not signed by all the partners than a power of attorney authorizing the person who has signed the tender paper must be uploaded with the tender documents.	
15	Any other documents given in NIT	
16	BOQ	

I have also enclosed all relevant documents in support of my claims, (as above) in the following pages.

Signature of Bidder

Name: _____

Designation: _____

Organization Name: _____

Contact No. : _____

**<< Organization Letter Head >>
DECLARATION SHEET**

We, _____ hereby certify that all the information and data furnished by our organization with regard to this tender specification are true and complete to the best of our knowledge. I have gone through the specification, conditions and stipulations in details and agree to comply with the requirements and intent of specification.

This is certified that our organization has been registered as per Tender Notice & NIT & IITD form 8Tender. We further certified that our organization meets all the conditions of eligibility criteria laid down in this tender document.

We, further specifically certify that our organization has not been Black Listed/De Listed or put to any Holiday by any Institutional Agency/ Govt. Department/ Public Sector Undertaking in the last three years.	NAME & ADDRESS of the Vendor/ Manufacturer / Agent
1. Phone	As per Tender Notice & NIT
2. Fax	
3. E-mail	
4. Contact Person Name	
5. Mobile Number	
6. GST Number	
7. PAN Number	
8.(In case of on-line payment of Tender Fees) UTR No. (For Tender Fee)	
9.(In case of on-line payment of EMD) UTR No. (For EMD)	

(Signature of the Tenderer)

Name:

Seal of the Company

List of Govt. Organization/Deptt.

List of Government Organizations for whom the Bidder has undertaken such work As per Tender Notice & NIT & IITD form 8

Name of the organization	Name of Contact Person	Contact No.

As per Tender Notice & NIT

Signature of Bidder

Name: _____

Designation: _____

Organization Name: _____

Contact No. : _____

PART 'B'

I.I.T.D – 7/8 e-TENDERING

I.I.T.D

INDIAN INSTITUTE OF TECHNOLOGY
HAUZ KHAS, NEW DELHI - 110016

Item Rate Tender & Contract for Composite Work

Tender for the work of: **Name of work: - Comprehensive Maintenance of Civil work, Horticulture, Public Health Works, Service of Hospitality, Housekeeping Pest Control and round the clock O & M of E & M services at Sonipat Campus of IIT Delhi.**

- (i) To be submitted by **as per tender notice** to
.....
- (ii) To be opened in presence of bidders who may be present at **as per tender notice**
in the office of **D.R. (Store)**
Issued to
Signature of officer issuing the documents
Designation
Date of Issue

TENDER

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the The Board of Governors, I.I.T. Delhi, HauzKhas, New Delhi - 16 within the time specified in Schedule 'F' viz., schedule of quantities and in accordance in all respect with the specifications, designs, drawing and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

We agree to keep the tender open for **Seventy Five (75)** days from previous day of last date of submission of bid.

A sum of **as per tender notice** is hereby forwarded in Banker Cheque or Demand Draft or Fixed Deposit receipt of a schedule bank drawn in favour of IIT Delhi as earnest money. If I/We, fail to furnish the prescribed performance guarantee within prescribed period. I/We agree that the said The Board of Governors, I.I.T. Delhi, Hauz Khas, New Delhi - 16 or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/We agree that The Board of Governors, I.I.T. Delhi, Hauz Khas, New Delhi - 16 or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolutely, otherwise the said earnest money shall be retained by him towards security deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.5 of the tender form. Further, I/We agree that in case of forfeiture of Earnest Money & Performance Guarantee as aforesaid. I/We shall be debarred for participation in the re-tendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred for tendering in I.I.T.D in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated:

Signature of Contractor

Witness:

Postal Address

Address:

Occupation:

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for an on behalf of The Board of Governors, I.I.T. Delhi, Hauz Khas, New Delhi - 16 for a sum of (Rupees.....).

The letters referred to below shall form part of this contract agreement: -

- (a)
- (b)
- (c)

For & on behalf of Board of Governors, IIT Delhi

Signature

Dated: Designation

SCHEDULES (A to F)

(For Civil work, Horticulture, Public Health Works, Service of Hospitality, Housekeeping, Pest Control and round the clock O & M of E & M services)

SCHEDULE 'A'

Schedule of quantities for Civil work, Horticulture, Public Health Works, Service of Hospitality, Housekeeping, Pest Control and round the clock O & M of E & M services) as attached.

SCHEDULE 'B'

Schedule of materials to be issued to the contractor

S.No.	Description of item	Quantity	Rates in figures & words at which the material will be charged to the contractor	Place of issue
1	2	3	4	5
-----NIL-----				

SCHEDULE 'C'

Tools and plants to be hired to the contractor

S.No.	Description	Hire charges per day	Place of Issue
1	2	3	4
-----NIL-----			

SCHEDULE 'D'

Extra schedule for specific requirement/document for the work, if any. Nil.

SCHEDULE 'E'

Reference to General Conditions of contract : GCC for maintenance work 2020 for CPWD works along with correction slips/amendments issued upto previous day of last date of submission of bid.

Name of Work	:	Comprehensive Maintenance of Civil work, Horticulture, Public Health Works, Service of Hospitality, Housekeeping Pest Control and round the clock O & M of E & M services at Sonipat Campus of IIT Delhi.
Estimated cost of work:	:	Rs.3,55,00,611/-
Earnest Money:	:	Rs. 7,10,100/-
Performance Guarantee	:	3% of tendered Value
Security deposit	:	2.5 % of tendered value

SCHEDULE 'F'

GENERAL RULES & DIRECTIONS:

- | | | |
|---|---|---------------------------|
| 1. Officer inviting tender | : | Executive Engineer [CD-I] |
| 2. Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with Clauses 12.2 & 12.5 | : | See below |

Definitions:

- | | | |
|--|---|--|
| 2(i) Engineer-in-Charge | : | Executive Engineer [CD-I] |
| 2(ii) Accepting Authority | : | Institute Engineer |
| 2(iii) Percentage on cost of materials and Labour to cover all overheads and profits: | : | 15% |
| 2(iv) Standard Schedule of Rates: | : | DSR 2021 for Civil works with 7% cost index & DSR 2022 for Electrical works with corrected up to last date of submission of bid & Market Rate. |
| 2(v) Department: | : | Works department at I.I.T Delhi |
| 2(vi) Standard IITD Form & GCC for maintenance work 2020, modified & Corrected up to previous day of last date of submission of bid. | : | |

Clause 1

- (i) Time allowed for submission of Performance Guarantee from the date of issue of letter of acceptance : **15 days**

- (ii) Maximum allowable extension with late fee @ 0.1 % per day of Performance guarantee amount beyond the period provided in (i) above, : **5 days**

Clause 2

Authority for fixing compensation under clause 2: : Institute Engineer

Clause 5

Number of days from the date of issue of letter of acceptance for reckoning date of start: : 10 days

MILE STONE CHART

Sl. No.	Description of mile stone (financial terms)	Period for completion from date of start in days/months	Withheld amount for non-achievement of mile stone.
1	Nil		
2	Nil		
3	Nil		
4	Nil		

Allowed for execution of work : **12Months**

Authority to decide:

- (i) Extension of time : Institute Engineer

- (ii) Rescheduling of mile stones : Institute Engineer

(iii) Shifting of Date of start in case of delay in handing over of site : Institute Engineer

Clause 6A : Applicable (Computerized MB)

Clause 7

Gross work to be done together with net payment /adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment: Minimum Rs. 30.00 Lakhs

Clause -7A : **As per Institute Policy.**

No running account bill shall be paid for the work till the applicable labour licences, registration with EPFO, ESIC and BOCW Welfare Board, whatever applicable are submitted by the contractor to the Engineer-in-Charge

Clause 10A

List of testing equipment to be provided by the contractor at site lab : **Not Applicable**

Clause 10B : **Not Applicable**

Clause 10C

Component of labour expressed as percent of value of work: **50%** for Civil work
: **75%** for Electrical work

Clause 10CA : **Not Applicable**

S.No.	Material Covered under this clause	Nearest Materials (other than cement, reinforcement bars and the structural steel) for which All India Wholesale Price Index to be followed	Base Price of all Materials covered under clause 10 CA* (July 2022)
1.	Cement	Not Applicable	
2.	Cement		
3.	Reinforcement bars		
4.	Structural steel		

Clause 10CC

Clause 10 CC to be applicable in contracts with stipulated period of completion exceeding the period shown in next column

Not Applicable

Clause 11

Specifications to be followed for execution of work : **CPWD specifications 2019 Vol-I and Vol-II for civil work and CPWD Specification 2013** for Electrical works corrected slips & manufacturers Specifications upto the last date of bid submission/uploading of tender. Detailed nomenclature of items& specifications for market rate items as per Engineer-in-charge

Clause 12

	Type of work	:	Maintenance work
12.2&12.5	Deviation limit beyond which clauses 12.2 & 12.5 shall apply for building work	:	100%
12.5 (I)	Deviation Limit beyond which clauses 12.2 & 12.5 shall applicable for foundation work (Except items mentioned in earthwork subhead of DSR and related items)	:	100%
12.5 (II)	Deviation Limit for Items in earth work subhead of DSR and related items	:	100%

Clause 16

Competent Authority for deciding reduced rates : Institute Engineer

Clause 18 : As per requirement

List of mandatory machinery, tools & plants to be deployed by the contractor at site

Clause 25

Constitution of Dispute Redressal Committee (DRC)	
Chairman	NIL
Member	
Member	

Note: The above constitution of Dispute Redressal Committee is subject to change, for which necessary notification shall be issued by the competent authority of the department, if required.

Clause 32

Requirement of Technical Staff(s) & Recovery Rate

Cost of Work (Rs. In Crore)	Requirement of Technical Staff		Minimum Experience (Years)	Designation	Rate at which recovery shall be made from the Contractor in the event of not fulfilling provision of clause 32
	Qualification	Number			
More than 1.5 to 5 cr.	Graduate Engineer or Diploma Engineer	2 (1 Civil Engineer + 1 Electrical Engineer)	2 or 5 Respectively	Project Manager cum planning/ Quality/Site /billing Engineer	Rs. 15,000/- per month per person

Assistant Engineers retired from Government services that are holding Diploma will be treated at par with Graduate Engineers.

Diploma Holder with minimum 10 years relevant experience with a reputed construction company can be treated at par with graduate Engineers for the purpose of such deployment subject to the condition that such diploma holders should not exceed 50 % of requirement of degree Engineers.

Clause 38

i)	Schedule/statement for determining theoretical quantity of cement & bitumen on the basis of Delhi Schedule of Rates 2021 with up to date correction printed by C.P.W.D.	
ii)	Variations permissible on theoretical quantities	
a)	Cement:	
	For works with estimated cost put to tender not more than Rs.5 lakh.	3% plus/minus. (Three percent)
	For works with estimated cost put to tender more than Rs.5 lakh	2% plus/minus. (Two percent)
b)	Bitumen all works.	2.5% plus & only & nil on minus side
c)	Steel Reinforcement and structural steel sections for each diameter, section and category	2% plus/minus (Two percent)
d)	All other materials	
e)	Schedule for determining theoretical consumption of Brick work on the basis of DSR 2021	

SPECIAL CONDITIONS

- 1.0 Non Judicial stamp paper worth Rs. 10/- (Ten Rupees only) will be submitted by contractor which will have to be signed as token of acceptance.
- 2.0 No T & P would be supplied by the Institute and contractor will have to make his own arrangement.
- 3.0 The contractors are advised to get acquainted with the proposed work including specifications & its site and additional conditions carefully before quoting. No claim of any sort shall be entertained or account of any site conditions and ignorance of specifications & additional conditions. The work shall be carried out as per the availability of site.
- 4.0 The work shall be carried out as per CPWD specifications for civil and electrical work with up – to date correction slips unless otherwise specified in the nomenclature of individual item or in the specification, additional conditions where specifications are silent, the decision of Engineer-in-Charge shall be final and binding on contractor.
- 5.0 The rates quoted by the contractor shall be taken as net and nothing extra shall be paid on any account i.e Royalty, Cartage, GST & stacking of material required at places etc. The rates for different items of work shall apply for Heights & Depths, Leads & Lifts unless otherwise specified in the agreement or specifications applicable in the agreement.
- 6.0 Any damage done by the contractor to any existing item / any part of the building during the course of execution of work shall be made good by at his own cost.
- 7.0 Articles manufactured by the reputed firms as per approved make list and as approved by Engineer-in-charge shall only be used at work.
- 8.0 The sample of material required in the work brought at site shall be submitted prior Technical specification of individual item and got approval of material from Engineer –in-Charge before use in execution of work.
- 9.0 **The sample of material required for Testing shall be provided at free of cost by the contractor. Testing charges if any shall be borne by the IITD if satisfactory report and if test results are unsatisfactory than testing charges shall be deducted from bills of contractor. All other expenditure to be incurred for taking sample, conveyance, packing etc. shall be borne by the contractor.**
- 10.0 The contractor shall submit a detailed program of work within **10 days** of the date of award of work. The Engineer – in-Charge can modify the program and the contractors have to work accordingly.
- 11.0 The contractor shall make his own arrangement for getting the permission with respect to trucks from the Traffic Police.
- 12.0 No payment shall be made to contractor for any damage caused by the rain, snowfall or any other natural causes what so ever during the execution of work.
- 13.0 Some restrictions may be imposed by the security staff of IIT Delhi etc. on the working and or movement of labour& material. **No labour camp/ huts shall be allowed in IIT Campus. The contractor shall make his own arrangement for labour huts outside the campus.** However constructions of cement godown and Chowkidar’s hut in the Campus shall be permitted. The contractor shall be bound to follow all such restrictions/ instructions and nothing shall be payable on this account.
- 14.0 The contractor shall be fully responsible for the safe custody of the material issued or brought at site by him for doing the work.
- 15.0 The Malba / Garbage generated at site due to construction activities shall be removed from the site immediately & shall be disposed off by the contractor to the approved dumping site of MCD and all statutory approvals from local bodies shall be a sole responsibility of contractor.
- 16.0 The contractor shall clean the site thoroughly of scaffolding materials, rubbish, equipment’s left out of his work & dress the site around the building to the complete satisfaction of the Engineer-in-Charge before the work is treated as completed.

- 17.0 Contractor has to quote against the item of schedule of credit of material. The contractor cannot quote either minus rate or Zero rate for these items.
- 18.0 Income tax and other taxes as applicable shall be deducted from the bills of contractor.
- 19.0 1% labour cess or as applicable will be deducted from the bills of contractor.
- 20.0 Water charges @1% and Electricity charges @0.50% of gross work done shall be deducted from bills of contractor if electricity and water provided by IIT Delhi.
- 21.0 Agency has to take proper safety major during the execution of work.
- 22.0 GCC form 7/8 shall form part of NIT and the bidder shall go through GCC 2020 CPWD before quoting rates and the same shall be deemed to be accepted by bidder if he participates in the tender.**
- 23.0 ESI & EPF shall be reimbursed as per norms on production of original receipt of ESI & EPF from contractor specific to this work. .
- 24.0 The contractor shall submit the programmer of execution of work as per clause 5 of GCC of IIT form 7/8 of NIT including list of workers to be deployed by contractor for this work.
- 25.0 Contractor shall be responsible for keeping site free of any kind of mosquito breeding. If it is found that breeding is taking place the entire responsibility shall be of contractor to bear challan etc. done by local bodies.
- 26.0 GST shall considered as inclusive in quoted rate of agency.
- 27.0 Electrical work will be executed only through the agency who is having valid electrical license and the copy of valid electrical license will be submitted before start of work.
- 28.0 Specialized Work:**
- 28.1. The following works are considered as specialized work.
- (a). Water Proofing .**
 - (b). Housekeeping**
 - (c). Pest Control**
 - (d). Aluminum Work**
- 28.2. The above specialized work shall be carried by specialized agencies/ agency on their own if they have experience of
- (a) 03 similar work of 40% value of specialized work component of Tendered amount.
 - (b) 02 similar work of 60% value of specialized work component of Tendered amount.
 - (c) 01 similar work of 80% value of specialized work component of Tendered amount.

Integral Cement Based Water Proofing Treatment

- 1) The brickbats shall be from well-burnt bricks. The proprietary waterproofing compound shall conform to IS: 2645-1975. Before execution of work, water proofing compound has to be brought to site from which random sample would be got tested and a certificate of it's conforming to IS Code should be produced. The proprietary waterproofing compound shall be added at the rate recommended by the specialized firm but not exceeding 8% (Eight percent) by weight of cement.
- 2) The finished surface after waterproofing treatment shall have minimum slope of 1 in 80. At no point shall the thickness of waterproofing treatment be less than 65mm.
- 3) While treatment of roof surface is done it shall be ensured that the outlet drainpipes have been fixed and mouths at the entrance have been added and rounded off properly for easy flow of water.
- 4) The surface where the waterproofing is to be done shall be thoroughly cleaned with wire brushes. All loose scales shall be removed and dusted off. The surface shall be treated with neat cement slurry admixed with proprietary water proofing compound to penetrate into crevices and fill up all the pores in the surface. This cement slurry shall be applied at the junction of parapet and terrace slab by injection process.
- 5) After the slurry coat is laid, layer of well burnt brick bats shall be laid in cement mortar of mix as specified by the specialist firm but not leaner than 1:5(1 cement: 5 coarse sand) admixed with proprietary water proofing compound to required gradient and joints filled to half the depth. The brick bat of various thickness shall be used to achieve the specified gradient. This layer shall be rounded at the junction with the parapet and tapered towards top for a height of 300 mm. Curing of this layer shall be done for three days.
- 6) After curing, the surface shall be applied with a coat of cement slurry admixed with proprietary water proofing compound.
- 7) Joints of brick bat layer shall be filled fully with cement mortar of mix as specified by the specialized firm but not leaner than 1:4 (1 cement: 4 coarse sand) admixed with proprietary waterproofing compound and finally top finished with average 20mm thick layer of same mortar and finished smooth with cement slurry admixed with proprietary water proofing compound. The finished surface shall have marking of 300 x 300 mm false squares to give the appearance of tiles.
- 8) Curing of water proofing treatment shall be done for a minimum of ten days.
- 9) The Measurement shall be taken along with the finished surface of treatment including the rounded and trap portion of junction of parapet wall.

**FORM OF WATER PROOFING WORKS
GUARANTEE BOND ON STAMP PAPER**

This agreement made this.....day of two thousand..... between M/s.....(hereinafter called the Guarantor of the one part) and the BOG (hereinafter called the Govt. of the other part).

Whereas this agreement is supplementary to the contract (hereinafter called the Contract) dated..... made between the Guarantor of the one part and Govt. of the other part, whereby the contractor inter alia, undertook to render the Buildings and structures in the said contract recited completely water and leak proof.

And whereas the Guarantor agreed to give a guarantee to the effect that the said structure will remain waterproof for ten years to be reckoned from the date after the maintenance period prescribed in the contract expires.

During this period of guarantee the Guarantor shall make good all defects and for that matter, shall replace at his risk and cost such members as may be damaged by water and in case of any other defect being found he shall render the building waterproof at his cost to the satisfaction of the Engineer-in- Charge and shall commence the works of such rectification within seven days from the date of issuing notice from the Engineer-in-Charge calling upon him to rectify the defects failing which the work shall be got done by the Department by some other contractor at the Guarantor's cost and risk and in the latter case the decision of the Engineer-in-charge as to the cost, recoverable from the Guarantor shall be final and binding.

That if the Guarantor fails to execute the waterproofing or commits breaches hereunder then the Guarantor will indemnify principal and his successors against all loss, damage, cost, expense or otherwise which may be incurred by him by reason of any default on the part of the Guarantor in performance and observance of this supplemental agreement. As to the amount of loss and/or damage and/or cost incurred by the Government the decision of the Engineer-in-charge will be final and binding on the parties.

In witness whereof of these presents have been executed by the Obligor.....and by..... For and on behalf of the BOG on the day, month and year first above written.

SIGNED, SEALED and delivered by OBLIGOR in presence of-

- 1.
- 2.

SIGNED for and on behalf of BOG by.....in the presence of-

- 1.
- 2.

Blanks to be filled by Contractor/EE(CD-I)

LIST OF APPROVED MAKES FOR CIVIL & ELECTRICAL WORKS

A-Civil Items

S. No.	Description	Approved Makes
1	EWC Seat Covers	HINDWARE/PARRYWARE/ CERA
2	C.P Brass Fittings/ Accessories	JAQUAR, MARC, KOHLAR
3	Cement (Grey) OPC/ PPC Grade-43	ACC/ L&T/ J.K./ BIRLA/ ULTRA TECH/ VIKRAM
4	Cement (White)	J.K./ BIRLA
5	Reinforcement Steel	PRIMARY MANUFACTURERS APPROVED BY MINISTRY OF STEEL/ SECONDARY MANUFACTURER HAVING VALID BIS LICENSE (TO BE AS PER LATEST BIS PROVISIONS)
6	Structural Steel	PRIMARY MANUFACTURERS APPROVED BY MINISTRY OF STEEL/ SECONDARY MANUFACTURER HAVING VALID BIS LICENSE (TO BE AS PER LATEST BIS PROVISIONS)
7	Stainless Steel (Grade 304)	JINDAL/ SAIL/ SALEM
8	Bricks	COMMERCIALLY AVAILABLE OR REQUIRED STRENGTH
9	Aluminum Sections	HINDALCO/ JINDAL/ MAHAVIR
10	Flush Doors	CENTURY/ MERINO/ DURO BOARD/ GREEN
11	Laminates	GREENLAM/ DURO/ ARCHID/ MERINO/ DECOLAM/ CENTURY
12	Glass	SAINT GOBIN/ MODI FLOAT/ ASAHI FLOAT
13	Ceramic Glazed tiles/ Border tiles	1 ST QUALITY KAJARIA / NITCO/ JOHNSON/ ORIENT/ SOMANY
14	Vitrified Tiles	JOHNSON/ KAJARIA/ ORIENT/ SOMANY
15	Interlocking precast paver blocks/ Kerb Stone	HINDUSTAN TILES/ SWASTIK/ DALAL
16	Stainless Steel Hinges	JOLLY/ GARG/ AMIT/ ASI/ SUPREME
17	Stainless Steel Nuts bolts / Screws	KUNDAN/ PUJA/ ATUL/ GKW
18	Paint/ Primer/ Oil bound distemper/ Acrylic paint/ Plastic paint	1 ST QUALITY PAINTS OF ASIAN/ BERGER/ NEROLAC/ SHALIMAR/ DULUX
19	Water Proof Cement Paint/ Exterior Paint	1 ST QUALITY PAINTS OF ASIAN/ BERGER/ NEROLAC/ SHALIMAR/ DULUX
20	Sanitary ware (Vitreous China) (European Seats, Urinals, Wash Basins, etc.)	HINDWARE/ PARRYWARE/ CERA
21	G.I. Pipes	TATA/ JINDAL(HISSAR)/ BHUSHAN/ APL APPOLO/ TT SWASTIK
22	G.I. Fittings	UNIK/ ZOLOTO/ AM
23	Stainless Steel Sink	NEELKANTH/ JAINA/ KINGSTON (COBRA)/ PRAYAG
24	Commercial Board/ Ply	MERINO/ DURO/ GREEN/ CENTURY/ KIT (SWASTIK)
25	CI Pipes/ Fittings & Manhole covers	RIF/ NECO/ BENGAL IRON WORKS/ BC/ SKF
26	CI Pipes "Class LA"	NICO/ KESORAM/ ELECTRO STEEL/ KAPILANSH
27	Floor Spring	DOORKING/ EVERITE/ SANDHU
28	Door Closer	EVERITE/ SANDHU/ HARDWIN
29	Mirror	ATUL/ MODIGUARD/ SAINT GOBAIN/ AASHI
30	Vertical Blinds	VISTA/ MAC/ MARVEL DÉCOR/ SAINT GOBAIN
31	False Ceiling	ARMSTROBG/ SAINT GOBAIN/ META WORTH
32	Water Proofing Compound	CICO/ FOSROC/ PIDILITE/ ECMAS/ ASIAN
33	Polymer Compound	CICO/ PIDILITE/ FOSROC/ ECMAS/ ASIAN
34	Particle Board	NOVA PAN/ BHUTAN BOARD/ ECO BOARD
35	Rust Remover/ Anticorrosive	FOSROC/ CICO/ PIDILITE/ ECMAS/ ASIAN
36	Adhesive	FEVICOL/ VAMICOL/ DUNLOP/ VAM ORGANIC
37	Tile Adhesive	PIDILITE/ FERROUSCRETE/ BALLNDURA/ CICO
38	Wall Putty	BIRLA / JK/ SARA
39	Epoxy Grout	BALLENDURA/ KERAKOLL/ FERROUSCRETE
40	PVC Water storage tank (ISI marked)	SINTEC/ UNI PLAST/ POLYWELL
41	PVC insulated water storage tank Heavy duty 4/5 layer	SINTEX/ UNI PLAST/ POLYWELL/ EURO
42	Brass Ball Valve/ Gate Valve/ Float Valve	ZOLOTO/ AM/ LEADER/ SANT
43	Aluminum Door Fittings	CLASSIC/ EVEREST/ ARGENT
44	Brass Bib/ Stop Cock	AGI/ ELITE/ SHAKTI/ SANT/ LEADER/ PRIMA
45	Thermoplastic Paint	CBM/ CMS/ S.N. INDUSTRIES
46	Plaster of Paris Putty	ADHARSHREE/ SHREE RAM/ J.K./ BIRLA
47	Rcc Pipe	LAKSHMI/ SOOD & SOOD/ JAIN & CO. / DIWAN SPUN PIPES
48	Pvc Pipe	PRAKASH/ PRINCE/ SUPREME

49	Sandwich Roof Panel (Puff Panel)	JSW, BHUSHAN, D-META
50	WPC Board And MPC Board	FLORESTA, ECOSTE, RAJ SHREE
51	WPC Door Frame	FLORESTA, ECOSTE, RAJ SHREE
52	Self Closing Hinges	HETTICH, KITCH, PLUM
53	Poly Carbonate Sheet	GE LEXAN / POLYGAL/ TUFLITE
54	Acp Panel	ALSTRONG/ ALUCOBOND/ EUROBOND/ ALUDECOR
55	Acoustic Wooden/ Fabric Paneling	ARMSTRONG/ ANUTONE/CREDENCE/ TOPAKUSTIC
56	Polyvinyl Flooring	ARMSTRONG / POLY FLOR/ TARKETT
57	Glow Stud, Solar Power Stud	ROAD STAR / 3M / DARK EYE /EVERY DENNISON
58	Wooden Flooring	VISTA/ ACTION TESA/ ARMSTRONG/ PERGO
59	Sun Control Film	3M/ GARWARE/ SAINT GOBAIN
60	Insulation	UP TWIGA LTD OR EQUIVALENT
61	Fire Door	NAVAIR/ SHAKTI/ GODREJ/ RADIANT
62	Flush Door Shutters Of Various Thickness	MERINO/ DURO/ GREEN/ CENTURY/ KIT (SWASTIK)
	Furniture	
63	Work Station	GODREJ INTERIO/ HAWORTH/ STEELCASE/ WIPRO/ FEATHERLITE/ HERMAN MILLER
64	Executive Table/ Other Table	GODREJ INTERIO/ HAWORTH/ STEELCASE/ WIPRO/ FEATHERLITE/ HERMAN MILLER
65	Chair/ Audi Chair	GODREJ INTERIO/ HAWORTH/ STEELCASE/ WIPRO/ FEATHERLITE/ HERMAN MILLER
66	Lab Furniture's	KEWANEE/ WALDNER/ GODREJ/ WIPRO/ FEATHERLITE
67	Hostel Beds And Cots	ZUARI/ EVOK/ GODREJ/ WIPRO/ FEATHERLITE
68	Hospital Beds	HUNTLEY/ STRIKER/ GODREJ/ WIPRO/ FEATHERLITE
	Electrical	
69	MCB(10KA) & MCB DB	Legrand /Havells/ Siemens/ Standard/Crompton/ L&T / GM/ C&S
70	MCCB	Legrand /Havells/ Siemens/Crompton/ L&T / C&S/ GE Power Control
71	MCCB BOX	Legrand /Havells/ Siemens/Crompton/ L&T / C&S/ GE Power Control
71	Modular type switch/ socket, TV socket,	Havells Crabtree / L&T/ MDS/ Wipro North West/ Legrand/GM / Polycab/ Schneider
72	Steel conduit pipe and Accessories (ISI)	BEC/ AKG/ NIC
73	PVC conduit pipe and Accessories(ISI)	BEC/ AKG/ NIC
74	Junction Boxes/ MS Boxes	Havells Crabtree / Anchor / North West / Legrand
75	Bushes	PVC/ Nylon
76	FRLS PVC insulated copper conductor cable	Polycab / Finolex / Havells/ KEI
77	Light Fixture	Philips/ Panasonic/ Bajaj/ Osram/ Havells/ Halonix
78	Ceiling Fans (Double ball bearing) & Wall Fan	Havells/ Atomberg/ Bajaj/ Usha/ Orient/ Halonix.
79	Exhaust Fan (Double Ball Bearing)	Crompton Greaves / GE / Almonard / Usha/ Havells/ Orient
80	Industrial type socket	Schneider / L&T/ ABB / Legrand
81	DLP U-PVC channel & accessories	Schneider / Legrand
83	Modular Plate & Cover Plate	Havells Crabtree / L&T/ MDS/ Wipro North West/ Legrand/GM / Polycab/ Schneider
85	Distribution Board	Legrand /Havells/ Siemens/ Standard/Crompton/ L&T / GM/ C&S
86	XLPE Alumium/ Copper conductor Armoured cable	Havells/ Gloster/ Polycab/ RR kabel/ KEI/ Universal
87	Multifunction Meter	L&T/ AE/ Universal/ ABB/ Siemens/ Kirloskar
88	Ammeter	L&T/ AE/ Universal/ ABB/ Siemens/ Kirloskar
89	Voltmeter	L&T/ AE/ Universal/ ABB/ Siemens/ Kirloskar
90	Frequency Meter	L&T/ AE/ Universal/ ABB/ Siemens/ Kirloskar
91	CT's	L&T/AE/ KAPPA/ Pragati
92	Selector Switches	L&T/AE/ KAPPA/ Pragati
93	Contractors	L&T/ GR power controls/ Crompton/ Havells/ Legrand
94	Push button & Polor lamps	L&T/ Vishnoo/ BCH
95	LED indicating Lights	L&T/ Siemens/ Kaycee/ Crompton/ Vaishno
96	GI Pipe	Jindal Steel/ Jindal Hisar
97	DW HDPE Pipe	Reliance/ Duraline/ Hasti
98	LED Lights	Philips/ Panasonic/ Bajaj/ Osram/ Havells/ Halonix
99	Panel Manufacturers (Panel Shall be CPRI approved)	Eva engineering/Milestone/Tricolite/Edlac/ L&T
100	Cat 6 LAN Cable	D-Link
101	AC	As per BOQ

BID SUBMISSION

ONLINE BID SUBMISSION

The Online bids (complete in all respect) must be uploaded online in **two** Envelops as explained below: -

Envelope – 1			
(Following documents to be provided as single PDF file)			
Sl. No.	Documents	Content	File Types
1.	Technical Bid	Demand Draft/Pay order or Banker's Cheque /Deposit at Call Receipt/FDR of any Scheduled Bank against EMD.	.PDF
2.		Enlistment order of contractor.	.PDF
3.		Attested certificate of work experience.	.PDF
4.		Certificate of Registration of GST and acknowledgment of up to date field return of GST.	.PDF
5.		Affidavit as per Notice Inviting Tender Condition 1.3 page 19 of NIT. (Affidavit shall be purchased/ notarized between date of publishing and last date of submission of bids beside this NIT/Tender ID and name of work must be mentioned on the affidavit.)	.PDF
6.		Acceptance to execute INTEGRITY PACT.	.PDF
7.		Undertaking as per on firm's letter head. “the physical EMD shall be deposited by me / us with the Authority inviting the tender, in case I / we become the lowest tenderer, within a week of the opening of financial bid, otherwise, department may reject the tender and also take action to debar me / us from tendering in any form in IIT Delhi”	.PDF
8.		ESI and EPF Registration.	PDF
9.		FORM "F" (Duly filled with all required details)	.PDF
10.		Proof of tender fees	.PDF
11		In case of Partnership firm if all the papers of tender not signed by all the partners than a power of attorney authorizing the person who has signed the tender paper must be uploaded with the tender documents.	PDF
12		Annexure-I (duly filled & signed by the bidders)	PDF
13		Annexure-II (duly filled & signed by the bidders)	PDF
14		Annexure-III (duly filled & signed by the bidders)	PDF
15		Any other documents specified in NIT	PDF
Envelope – 2			
Sl. No.	TYPES	Content	
1.	Financial Bid	Price bid should be submitted in BOQ format.	.Xls

All above documents shall be as per Tender Notice.

PART 'C'

SCHEDULE OF QUANTITY

Name of work:- Comprehensive Maintenance of Civil work, Horticulture, Public Health Works, Service of Hospitality, Housekeeping, Pest Control and round the clock O & M of E & M services at Sonipat Campus of IIT Delhi.

S.No	Description	Unit	Qty.	Rate Rs. (Inclusive of GST)	Amount Rs.
	Civil Work (A)				
1	Earth work in surface excavation not exceeding 30 cm in depth but exceeding 1.5 m in width as well as 10 sqm on plan including getting out and disposal of excavated earth upto 50 m and lift upto 1.5 m, as directed by Engineer-in- Charge:				
1.1	All kinds of soil	Sqm.	200		
2	Earth work in excavation by mechanical means (Hydraulic excavator) / manual means in foundation trenches or drains (not exceeding 1.5 m in width or 10 sqm on plan), including dressing of sides and ramming of bottoms, lift upto 1.5 m, including getting out the excavated soil and disposal of surplus excavated soil as directed, within a lead of 50 m.				
2.1	All kinds of soil.	Cum.	10		
3	Filling available excavated earth (excluding rock) in trenches, plinth, sides of foundations etc. in layers not exceeding 20cm in depth, consolidating each deposited layer by ramming and watering, lead up to 50 m and lift upto 1.5 m.	Cum.	10		
4	Supplying chemical emulsion in sealed containers including delivery as specified.				
4.1	Chlorpyrifos emulsifiable concentrate of 20%	Ltr.	50		
5	Diluting and injecting chemical emulsion for POST-CONSTRUCTIONAL anti-termite treatment (excluding the cost of chemical emulsion) :				
5.1	Along external wall where the apron is not provided using chemical emulsion @ 7.5 litres / sqm of the vertical surface of the substructure to a depth of 300mm including excavation channel along the wall & rodding etc. complete:				
5.1.1	With Chlorpyrifos E.C. 20% with 1% concentration	Mtr.	100		
5.2	Along the external wall below concrete or masonry apron using chemical emulsion @ 2.25 litres per linear metre including drilling and plugging holes etc.:				
5.2.1	With Chlorpyrifos E.C. 20% with 1% concentration	Mtr.	100		
6	Extra for levelling & neatly dressing of disposed soil completely as directed by Engineer-in-charge.	Cum.	200		
7	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level :				
7.1	1:2:4 (1 cement : 2 coarse sand (zone-III) derived from natural sources : 4 graded stone aggregate 20 mm nominal size derived from natural sources)	Cum.	5		
7.2	1:4:8 (1 Cement : 4 coarse sand (zone-III) derived from natural sources : 8 graded stone aggregate 40 mm nominal size derived from natural sources)	Cum.	5		
8	Making plinth protection 50mm thick of cement concrete 1:3:6 (1 cement : 3 coarse sand (zone-III) derived from natural sources : 6 graded stone aggregate 20 mm nominal size derived from natural sources) over 75mm thick bed of dry brick ballast 40 mm nominal size, well rammed and consolidated and grouted with fine sand,	Sqm.	20		

	including necessary excavation, levelling & dressing & finishing the top smooth.				
9	Brick work with common burnt clay F.P.S. (non modular) bricks of class designation 7.5 in foundation and plinth in:				
9.1	Cement mortar 1:4 (1 cement : 4 coarse sand)	Cum.	5		
10	Steel work welded in built up sections/ framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer using structural steel etc. as required.				
10.1	In gratings, frames, guard bar, ladder, railings, brackets, gates and similar works	Kg.	600		
11	12 mm cement plaster:				
11.1	1:4 (1 cement : 4 fine sand)	Sqm.	100		
12	15 mm cement plaster:				
12.1	1:4 (1 cement : 4 fine sand)	Sqm.	100		
13	Providing and applying plaster of paris putty of 2 mm thickness over plastered surface to prepare the surface even and smooth complete.	Sqm.	200		
14	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade :				
14.1	Two or more coats on new work over an under coat of suitable shade with ordinary paint of approved brand and manufacture	Sqm.	500		
15	Wall painting with plastic emulsion paint of approved brand and manufacture to give an even shade:				
15.1	One or more coats on old work	Sqm.	4500		
16	Painting with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade :				
16.1	One or more coats on old work	Sqm.	4500		
17	French spirit polishing :				
17.1	One or more coats on old work	Sqm.	250		
18	Repairs to plaster of thickness 12 mm to 20 mm in patches of area 2.5 sq.meters and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping ground, all complete as per direction of Engineer-in-Charge.				
18.1	With cement mortar 1:4 (1 cement : 4 fine sand)	Sqm.	50		
19	Providing and laying 60mm thick factory made cement concrete interlocking paver block of M -30 grade made by block making machine with strong vibratory compaction, of approved size, design & shape, laid in required colour and pattern over and including 50mm thick compacted bed of coarse sand, filling the joints with line sand etc. all complete as per the direction of Engineer-in-charge.	Sqm.	250		
20	Providing and fixing G.I. chain link fabric fencing of required width in mesh size 50x50 mm including strengthening with 2 mm dia wire or nuts, bolts and washers as required complete as per the direction of Engineer-in-charge.				
20.1	Made of G.I. wire of dia 4 mm	Sqm	100		
21	Providing and laying C.C. pavement of mix M-25 with ready mixed concrete from batching plant. The ready mixed concrete shall be laid and finished with screed board vibrator , vacuum dewatering process and finally finished by floating, brooming with wire brush etc. complete as per specifications and directions of Engineer-in-charge. (The panel shuttering work shall be paid for separately). (Note:- Cement content considered in this item is @ 330 kg/cum. Excess/less cement used as per design mix is payable/ recoverable separately).	Cum	10		
22	Taking out existing CC interlocking paver blocks from footpath/ central verge, including removal of rubbish etc., disposal of unserviceable material to the dumping ground, for which payment shall be made separately and stacking of serviceable material	Sqm.	100		

	within 50 metre lead as per direction of Engineer-in-Charge.				
23	Laying old cement concrete interlocking paver blocks of any design/ shape laid in required line, level, curvature, colour and pattern over and including 50 mm thick compacted bed of coarse sand, filling the joints with fine sand etc. all complete as per the direction of Engineer-in- charge. (Old CC paver blocks shall be supplied by the department free of cost).	Sqm.	350		
24	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, including fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and testing of joints complete as per direction of Engineer in Charge.				
24.1	15 mm nominal dia Pipes	Mtr.	50		
24.2	20 mm nominal dia Pipes	Mtr.	50		
24.3	25 mm nominal dia Pipes	Mtr.	50		
25	Providing and fixing G.I. pipes complete with G.I. fittings and clamps, i/c cutting and making good the walls etc.				
25.1	15 mm dia nominal bore	Mtr.	50		
25.2	20 mm dia nominal bore	Mtr.	50		
25.3	25 mm dia nominal bore	Mtr.	50		
26	Providing and fixing gun metal gate valve with C.I. wheel of approved quality (screwed end) :				
26.1	25 mm nominal bore	Each	60		
27	Providing and fixing ball valve (brass) of approved quality, High or low pressure, with plastic floats complete :				
27.1	20 mm nominal bore	Each	60		
27.2	25 mm nominal bore	Each	60		
28	Providing and fixing gun metal non- return valve of approved quality (screwed end) :				
28.1	25 mm nominal bore				
28.1.1	Horizontal	Each	10		
29	Providing and fixing up lasticised PVC connection pipe with brass unions :				
29.1	45 cm length				
29.1.1	15 mm nominal bore	Each	700		
30	Providing and fixing C.P. brass shower rose with 15 or 20 mm inlet :				
30.1	100 mm diameter	Each	150		
31	Repainting G.I. pipes and fittings with synthetic enamel white paint with one coat of approved quality :				
31.1	20 mm diameter pipe	Mtr.	100		
31.2	25 mm diameter pipe	Mtr.	100		
31.3	40 mm diameter pipe	Mtr.	100		
31.4	50 mm diameter pipe	Mtr.	100		
32	Providing and fixing G.I. Union in existing G.I. pipe line, cutting and threading the pipe and making long screws, including excavation,refilling the earth or cutting of wall and making good the same complete wherever required :				
32.1	15 mm nominal bore	Each	75		
32.2	20 mm nominal bore	Each	75		
32.3	25 mm nominal bore	Each	75		
33	Providing and placing on terrace (at all floor levels) polyethylene water storage tank, IS : 12701 marked, with cover and suitable locking arrangement and making necessary holes for inlet, outlet and overflow pipes but without fittings and the base support for tank.	Per Ltr.	2500		

34	Providing and fixing C.P. brass bib cock of approved quality conforming to IS:8931 :				
34.1	15 mm nominal bore	Each	150		
35	Providing and fixing C.P. brass long body bib cock of approved quality conforming to IS standards and weighing not less than 690 gms.				
35.1	15 mm nominal bore	Each	50		
36	Providing and fixing C.P. brass stop cock (concealed) of standard design and of approved make conforming to IS:8931.				
36.1	15 mm nominal bore	Each	50		
37	Providing and fixing C.P. brass angle valve for basin mixer and geyser points of approved quality conforming to IS:8931				
37.1	15mm nominal bore	Each	50		
38	Providing and fixing C.P. Brass extension nipple (size 15mmx50mm) of approved make and quality as per direction of Engineer-in-charge.	Each	300		
39	Providing and fixing double scaffolding system (cup lock type) on the exterior side, up to seven story height made with 40 mm dia M.S. tube 1.5 m centre to centre, horizontal & vertical tubes joining with cup & lock system with M.S. tubes, M.S. tube chollies, M.S. clamps and M.S. staircase system in the scaffolding for working platform etc. and maintaining it in a serviceable condition for the required duration as approved and removing it there after .The scaffolding system shall be stiffened with bracings, runners, connection with the building etc wherever required for inspection of work at required locations with essential safety features for the workmen etc. complete as per directions and approval of Engineer-in- charge .The elevational area of the scaffolding shall be measured for payment purpose .The payment will be made once irrespective of duration of scaffolding. Note: - This item to be used for maintenance work judicially, necessary deduction for scaffolding in the existing item to be done.	Sqm	200		
40	Disposal of building rubbish / malba / similar unserviceable, dismantled or waste materials by mechanical means, including loading, transporting, unloading to approved municipal dumping ground or as approved by Engineer-in-charge, beyond 50 m initial lead, for all leads including all lifts involved.	Cum	200		
	(B) Up Keeping of Maintenance Work				
41	Up-Keeping of maintenance work including day to day complaint servicing related to buildings, external landscape (Roads, boundary, footpath etc.), round the clock plumbing (internal/ external water supply, sewerage, drainage etc.), round the clock STP & WTP (operating Pumps, Motors, Starters and other allied services on Main Water Supply Pipeline Network and Tube well Pumps, Booster Pumps, Main Reservoir Plant, UG tanks, Overhead Tanks and STP including noting of Pressure Readings, Chlorination at various locations etc.), horticulture work (like grass cutting by hand/ machine and maintenance of flower beds, weeding, watering, hedge plantation and other gardening operations) and pest control etc. at all leads and lifts as per the schedule and directions of Engineer-In-Charge. All the above work includes the tools, plants and all maintenance related material such as Cement, Coarse Sand, Fine Sand, Stone aggregate of different sizes etc. Job work by specified nos. of workers with necessary tools required for 08 hours per day and 26 days per month as per the schedule. The detail of manpower to be engaged for above works mentioned at Annexure-I	Job	12		

(C) Housekeeping Services					
42	Automated mechanized housekeeping services for I-Tech Building (Academia and Guest House Block), CRF Building, Staff Quarters, Basement and external landscape area at all leads and lifts by Sweeping, Mopping, Scrubbing, Buffing, Vacuum cleaning, Pressure washing etc. as per frequency of cleaning chart and directions of Engineer-In-Charge for period of one year including :				
42.1	Job work by specified nos. of housekeeping workers required for 08 hours per day and 26 days per month as per the schedule.				
42.1.1	Workers for Housekeeping Services (28 Nos. per day)	Pre Job	8736		
42.1.2	Supervisor for Housekeeping Services (01 Nos. per day)	Per Job	312		
42.1.3	Manager for Housekeeping Services (01 Nos. per day)	Per Job	312		
43	Job work by various housekeeping machines/ equipments etc. required for 08 hours per day and 26 days per month as per the schedule.				
43.1	Ride on Scrubber Drier (02 Nos. Per Day)	Day	624		
43.2	Back pack Vacuum Cleaner (03 Nos. Per Day)	Day	936		
43.3	Single Disc Scrubber (03 Nos. Per Day)	Day	936		
43.4	Heavy Duty High pressure Jet Washer (01 Nos. Per Day)	Day	312		
44	Providing specified quantity of Housekeeping chemicals, toiletries and consumable etc. required as per the schedule.				
44.1	Bathroom Cleaner (R1), (20 Ltr. Per Month)	Ltr.	240		
44.2	Hard Surface Cleaner/ All-purpose cleaning agent (R2) (20 Ltr. Per Month)	Ltr.	240		
44.3	Glass Cleaner (R3), (15 Ltr. Per Month)	Ltr.	180		
44.4	Furniture polish (R4), (10 Ltr. Per Month)	Ltr.	120		
44.5	Toilet bowl cleaner (R6), (20 Ltr. Per Month)	Ltr.	240		
44.6	Scale Remover (Removal of hard stains from Bathroom walls and Fittings (R9) (10 Ltr. Per Month)	Ltr.	120		
44.7	Floor Cleaner for machines (R7 or Taski Spiral) (10 Ltr. Per Month)	Ltr.	120		
44.8	Stainless steel polish,(10 Ltr. Per Month)	Ltr.	120		
44.9	Wringers trolley (double Bucket 50Ltr, life 1 year)	Each	6		
44.10	Telescopic Rod (life 1 year)	Each	2		
44.11	Wash Room Cleaning kit holder within build stool (life 1 year)	Each	6		
44.12	Sign Board (life 1 year)	Each	4		
44.13	Kentucky Mop (Life 6 month)	Each	20		
44.14	Dry Mop (Life 6 month)	Each	20		
44.15	Wiper (large) life 6 months	Each	20		
44.16	Wiper (Small) life 6 months	Each	20		
44.17	Dustbin capacity 100 ltr plastic (life 12 month)	Each	20		
44.18	Toilet Brush (life 3 months)	Each	48		
44.19	Dustbin foot operated for washrooms 15 ltr capacity (life 4 months)	Each	36		
44.20	Floor Scrubbing Brush with Handle (life 3 months)	Each	48		
44.21	Plastic Mug (life 6 months)	Each	60		
44.22	Kentucky Mop Refill	Each	120		
44.23	Dry Mop Refill	Each	120		
44.24	Odonil 100gm	Each	240		
44.25	Spray pump	Each	120		
44.26	Floor Duster Full size	Doz	120		
44.27	Duster Check-Blue	Doz	60		
44.28	Duster Check-Green	Doz	60		
44.29	Vim Powder (1 kg Packet)	Kg.	60		
44.30	Scroch Brite (large)	Each	120		
44.31	Small chock pump	Each	120		

44.32	Plastic Juna	Each	144		
44.33	Broom Soft	Each	120		
44.34	Hard broom with long handle for Road sweeping	Each	60		
44.35	Face mask	Each	1200		
44.36	Hand Gloves	Each	1200		
44.37	Dustpan Plastic	Each	120		
44.38	Garbage bag big black	Kg.	120		
44.39	Garbage bag small Green	Kg.	120		
44.40	Glass squeeze	Each	24		
44.41	Feather Brush Heavy	Each	60		
44.42	Urinal Cubes	Kg.	120		
44.43	Urinal Screen V-Screen	Each	360		
44.44	Room Freshener	Each	240		
44.45	Hand wash liquid	Ltr.	240		
44.46	Glass Cleaning kit (life 6 month)	Each	4		
44.47	Hit/ Bagyon spray	Each	60		
44.48	Terranova Marble Maintainer	Ltr.	60		
	(D) Hospitality services				
45	Up-Keeping of Hospitality services for guest house including facility management/ room service, booking/ billing, check-in/ check-out of guest rooms etc. at all leads and lifts as per the schedule and directions of Engineer-In-Charge for period of one year including :				
45.1	Job work by specified nos. of hospitality management workers required for 08 hours per day and 26 days per month as per the schedule.				
45.1.1	Supervisor for Hospitality Management (01 Nos. a day)	Per Job	312		
45.1.2	Senior Accountant for Hospitality Management (01 Nos. a day)	Per Job	312		
45.1.3	Manager for Hospitality Management (01 Nos. a day)	Per Job	312		
	Laundry Services and Rooms services				
46	Providing laundry service for specified quantity of linen of guest rooms required as per the schedule.				
46.1	Single Bed Sheet	Each	360		
46.2	Double Bed Sheet	Each	480		
46.3	Single Duet Cover	Each	480		
46.4	Double Duet Cover	Each	600		
46.5	Blanket	Each	1320		
46.6	Pillow Protector	Each	120		
46.7	Hand Towel	Each	120		
46.8	Bath Towel	Each	360		
46.9	Curtain	Each	600		
47	Providing specified quantity of guest room ancilnaries, toiletries and consumable etc. required as per the schedule.				
47.1	Bath soap bar (guest room pack 40 gm)	Each	6000		
47.2	Toilet tissue paper roll (guest room pack)	Each	4800		
47.3	Water bottle (1.0 ltr)	Each	18000		
47.4	Tea/ coffee kit (single pack)	Each	18000		
48	Disinfestations and Pest Control for I-Tech Building (Academia and Guest House Block), CRF Building, Staff Quaters, Basement and external lanscape area at all leads and lifts including deputing specialized manpower, application equipments and chemicals etc. as per frequency of treatment chart and directions of Engineer-In-Charge for period of one year including :				
48.1	Effective disinfestations and satisfactory Pest Control Treatments designed through a program for reducing and controlling: Flies, American Cockroaches, German cockroaches, Lizards, Mosquitoes, Silverfish, Spider, Red ants and black ants, Rodents & Mice. (Termite & Bedbug Treatment not covered in this	Job	12		

	contract)				
48.2	Service Frequency & Manpower Employed :				
48.3	Agency will be deputing 2 Technician including reliever in all working days. 1 manager will visit fortnightly 1 Audit report of health & Hygiene shall be handover to you monthly/Bimonthly if required.				
48.4	Scope of Work :				
48.5	(i) C-GEL (Cockroaches Management Service)				
48.6	(ii) Crawling insect pest's management (American Cockroaches, Silverfish, Spiders, red and black ants)				
48.7	(iii) House fly management				
48.8	(iv) Mosquito management services				
48.9	(v) ROD-X (Rodent Management Services)				
	Electrical works				
SH-I	Operation & Maintenance manpower				
1	Round the clock O&M of Electrical and mechanical services of sonipat campus as per following				
	HVAC				
1.1	Operation & Maintenance [Routine & Preventive] and Break down maintenance of Complete Air-conditioning System of the Building including high side & low side of the Water Cooled Chiller Air conditioning plant (3 x 350 TR, Carrier make) comprising of all the machinery, equipment installed in the AC Plant room including cooling towers, Hot water cycle accessories, all AHUs and FCUs installed in building, VFDs, control panel, etc. for their proper operation.				
1.2	Operation & Maintenance Routine & Preventive and Break down maintenance of the Complete Air Conditioning system of the Building including high side & low side of the Air Cooled Chilled water circulation Air conditioning plant (3 x 48 TR, Carrier make) comprising of all the machinery, equipment installed in the AC Plant room including all Air Handling Units (AHU), FCUs, VFDs, control panel, etc. for their proper operation.				
1.3	Operation & Maintenance including Routine, Preventive and Break down maintenance of small AC units like Split, Window, Tower and Cassette type including their all accessories for proper cooling output at all times.				
2	LIFT				
2.1	Maintenance including Routine, Preventive and Break down maintenance and daily checking of lifts installed in building including residential quarters for their proper operation at all times, proper ARD working, attending of lifts for rescue operation in case of exigency.				
3	FIRE DETECTION AND FIRE FIGHTING SYSTEM				
3.1	Maintenance including Routine, Preventive and Break down maintenance and daily checking of Fire Detection and Fire Fighting Systems installed in buildings including Automatic Fire Alarm Panels, Detectors, Fire pumps (main, DG, jockey), entire Wet Riser and Sprinkler System including all hydrants, hoses, proper operation of valves, and other portable extinguishing system periodical testing and checking and mock fire drilling etc. as required. The whole system should be ready at all times for detecting fire incidence and combating fire by use of pressurised wet riser system.				
3.2	Maintenance including Routine, Preventive and Break down maintenance and daily checking of all pressurisation & mechanical ventilation fans installed in basement or elsewhere in the building for their proper operation at all times, VFDs, control panel, etc. as required.				
4	ELECTRICAL SUBSTATION & POWER DISTRIBUTION				
	Routine, Preventive and Break down maintenance of HT Sub				

	Station ensuring proper operation of transformers, HT switchgears, LT switchgears, all distribution panels, monitoring of load.				
5	DG SET				
	Maintenance including Routine, Preventive and Break down Maintenance of 2X500KVA DG sets make Cotton grevaes & 1X500KVA make : KOEL for their proper operations at all times whenever required, six monthly servicing including replacement of all consumables etc. as required.				
6	UPS				
	Maintenance including Routine, Preventive and Break down maintenance of all UPSs in the buildings for their proper operation at all times complete as required.				
7	ON GRID SOLAR PLANT WITH SOLAR WATER HEATING SYSTEM				
	Maintenance including Routine, Preventive and Break down maintenance of rooftop ongrid solar power generation plants including their all accessories for proper operation and generation of power, well maintaining of rooftop solar water heater systems for proper operations at all times complete as required.				
8	RO SYSTEM / DRINKING WATER FILTRATION				
	Maintenance including Routine, Preventive and Break down maintenance of reverse Osmosis water filtration unit as required and water coolers for their proper operations.				
9	DAY TO DAY COMPLAINT AND FAULT & MANNING / OPERATIONS OF SERVICES				
	Attending day to day complaints and rectifications faults relating to all sphere of Electrical & Mechanical activities pertaining to the entire building and periphery (compond lights), Maintaing of record in complaint register, repairing register, etc. Replacement of minor components like modular switches (upto 16/20 amp), sockets (upto 16/20 amp), copper electrical wiring of size (upto 6 sqmm), similar to existing make and model adhesive insulation tape as per requirement, tools and tackles, necessary instruments for measuring voltage and currents, continuity, megger, etc. shall be provided by the contractor as and when required.				
9.1	DEPUTATION & MODALITY OF AT-THE-SITE WORKER				
	<p>Providing following reserve manpower for manning, operation, attending day to day complaints / faults, testing, managing all E & M activities who shall be on duty in the building during the whole contract period.</p> <ol style="list-style-type: none"> 1. Supervisor/ Foreman (Diploma in Electrical)/ITI Passed with 10Yrs. Exp. - 01 no. 2. AV operator/ technician (Diploma/ Degree in relevant field)-2 No. 3 Operator for Online complaint management - 01 no. 4. ESS operator/ DG operator/ Electrician (ITI passed)- 04 nos. 5. Electrician/ wiremen (ITI passed) - 7 Nos. 6. HVAC operator (ITI passed) - 7 Nos. 7. Firemen (having fire fighting certificate/diploma of 6 months/ 01yr.) - 04 nos. (round the clock) 8. Pump Operator (ITI passed) - 04 Nos. 9. Helper - 07 nos. <p>Total 37 Nos.</p> <p>The above-mentioned manpower is responsible for round the clock operation of AC plants (person should be physically present at site round the clock), Testing, checking and operation of Fire detection and Wet Riser system, attending of lifts and rescue operation as and when required, day to day attending faults and repairing round the clock, operation of DG sets and logging of all operational services pertaing to fault, various parameters of AC plants, Fire Systems, Substation, DG set.</p>				

	[1 job means -- Carrying out the scheduled work by providing the above-mentioned on-the-spot manpower and fulfilling Terms & Conditions as stipulated for a period of one month.	Job	12		
SH:2	A.R.M.O. EI IN SONIPAT CAMPUS.				
1	Wiring for light point/ fan point/ exhaust fan point/ call bell point with 1.5 sq.mm FRLS PVC insulated copper conductor single core cable in surface / recessed steel conduit, with modular switch, modular plate, suitable GI box and earthing the point with 1.5 sq.mm FRLS PVC insulated copper conductor single core cable etc. as required. Group C	Points	150		
2	Wiring for light/ power plug with 2X4 sq. mm FRLS PVC insulated copper conductor single core cable in surface/ recessed steel conduit along with 1 No. 4 sq. mm FRLS PVC insulated copper conductor single core cable for loop earthing as required.	Metre	200		
3	Wiring for light/ power plug with 4X4 sq. mm FRLS PVC insulated copper conductor single core cable in surface/ recessed steel conduit along with 2 Nos. 4 sq. mm FRLS PVC insulated copper conductor single core cable for loop earthing as required.	Metre	250		
4	Wiring for circuit/ sub main wiring along with earth wire with the following sizes of FRLS PVC insulated copper conductor, single core cable in surface/ recessed steel conduit as required.				
4.1	2 X 10 sq. mm + 1 X 6 sq. mm earth wire	Metre	120		
4.2	2 X 16 sq. mm + 1 X 6 sq. mm earth wire	Metre	100		
5	Supplying and drawing following sizes of FRLS PVC insulated copper conductor, single core cable in the existing surface/ recessed steel/ PVC conduit as required. 3 x 6 sq. mm	Metre	150		
6	Supplying and fixing of following sizes of medium class PVC conduit along with accessories in surface/recess including cutting the wall and making good the same in case of recessed conduit as required.				
6.1	20 mm	Metre	50		
6.2	25 mm	Metre	50		
7	Supplying and fixing following modular switch/ socket on the existing modular plate & switch box including connections but excluding modular plate etc. as required.				
7.1	5/6 A switch	Each	75		
7.2	3 pin 5/6 A socket outlet	Each	75		
7.3	15/16 A switch	Each	75		
7.4	6 pin 15/16 A socket outlet	Each	75		
8	Supplying and fixing call bell/ buzzer suitable for single phase, 230 V, complete as required.	Each	15		
9	Installation, testing and commissioning of ceiling fan, including wiring the down rods of standard length (upto 30 cm) with 1.5 sq. mm FRLS PVC insulated, copper conductor, single core cable, including providing and fixing phenolic laminated sheet cover on the fan box etc. as required.	Each	40		
10	Installation of exhaust fan in the existing opening, including making good the damage, connection, testing, commissioning etc. as required.				
10.1	Upto 450 mm sweep	Each	20		
11	Providing and fixing following rating and breaking capacity and pole MCCB with thermo magnetic release and terminal spreaders in existing cubicle panel board including drilling holes in cubicle panel, making connections, etc. as required.				
11.1	125 A,36KA,FPMCCB	Each	5		
11.2	200 A,36KA,FPMCCB	Each	2		
11.3	630 A,50KA,FPMCCB	Each	1		
12	supplying and fixing following way, single pole and neutral, sheet steel, MCB distribution board, 240 V, on surface/ recess, complete with tinned copper bus bar, neutral bus bar, earth bar, din bar, interconnections, powder painted including earthing etc. as required. (But without MCB/RCCB/Isolator)				

12.1	8 way , Double door	Each	2		
13	Supplying and fixing of following ways surface/ recess mounting, vertical type, 415 V, TPN MCB distribution board of sheet steel, dust protected, duly powder painted, inclusive of 200 A tinned copper bus bar, common neutral link, earth bar, din bar for mounting MCBs (but without MCBs and incomer) as required . (Note : Vertical type MCB TPDB is normally used where 3 phase outlets are required.)				
13.1	4 way (4 + 12), Double door	Each	2		
13.2	8 way (4 + 24), Double door	Each	1		
14	Supplying and fixing 5 A to 32 A rating, 240/415 V, 10 kA, "C" curve, miniature circuit breaker suitable for inductive load of following poles in the existing MCB DB complete with connections, testing and commissioning etc. as required.				
14.1	Single pole	Each	80		
14.2	Double pole	Each	40		
14.3	Triple pole	Each	20		
14.4	Triple pole and neutral	Each	15		
15	Supplying and fixing following rating, four pole, 415 V, isolator in the existing MCB DB complete with connections, testing and commissioning etc. as required.				
15.1	63 A	Each	10		
15.2	100 A	Each	5		
16	Supplying and fixing following rating, double pole, (single phase and neutral), 240 V, residual current circuit breaker (RCCB), having a sensitivity current 30 mA in the existing MCB DB complete with connections, testing and commissioning etc. as required.				
16.1	40 A	Each	15		
16.2	63 A	Each	10		
17	Supplying and fixing DP sheet steel enclosure on surface/ recess Along with 25/32 A 240 V "C" curve DP MCB complete with connections, testing and commissioning etc. as required.	Each	15		
18	Supplying and fixing TP sheet steel enclosure on surface/ recess along with 16/25/32 A 415 V "C" curve TP MCB complete with connections, testing and commissioning etc. as required.	Each	10		
19	Supplying and fixing 20 A, 240 V, SPN Industrial type socket outlet, with 2 pole and earth, metal enclosed plug top along with 20 A "C" curve, SP, MCB, in sheet steel enclosure, on surface or in recess, with chained metal cover for the socket out let and complete with connections, testing and commissioning etc. as required.	Each	10		
20	Supplying and fixing 30 A, 415 V, TPN Industrial type socket outlet, with 4 pole and earth, metal enclosed plug top along with 30 A "C" curve, TPMCB, in sheet steel enclosure, on surface or in recess, with chained metal cover for the socket outlet and complete with connections, testing and commissioning etc. as required.	Each	5		
21	Providing and fixing H.T. danger notice plate of 250 mm X 200 mm, made of mild steel, at least 2 mm thick, and vitreous enameled white on both sides, and with inscription in single red colour on front side as required.	Each	10		
22	Providing and fixing M.V. danger notice plate of 200 mm X 150 mm, made of mild steel, at least 2 mm thick, and vitreous enameled white on both sides, and with inscription in single red colour on front side as required.	Each	10		
23	Providing and fixing 6 SWG dia G.I. wire on surface or in recess for loop earthing along with existing surface/ recessed conduit/ submain wiring/ cable as required.	Metre	400		
24	Earthing with copper earth plate 600 mm X 600 mm X 3 mm thick including accessories, and providing masonry enclosure with cover plate having locking arrangement and watering pipe of	Set	2		

	2.7 metre long etc. with charcoal/ coke and salt as required.				
25	Providing and fixing 25 mm X 5 mm copper strip in 40 mm dia G.I. pipe from earth electrode including connection with brass nut, bolt, spring, washer excavation and re-filling etc. as required.	Metre	10		
26	Supplying and laying of following size DWC HDPE pipe ISI marked along with all accessories like socket, bend, couplers etc. conforming to IS 14930, Part II complete with fitting and cutting, jointing etc.direct in ground (75 cm below ground level) including excavation and refilling the trench but excluding sand cushioning and protective covering etc., complete as required.				
26.1	63 mm dia (OD-63 mm & ID-51 mm nominal)	Metre	400		
26.2	90 mm dia (OD-90 mm & ID-76 mm nominal)	Metre	300		
27	Supply & fixing of Neoprene rubber coupling suitable for 20 HP 3 Phase motor pump set installed in HVAC plant of ITEC building including connection, testing, etc complete as required.	Each	9		
28	Supply & fixing of Belts A33 in existing AHUs installed in HVAC system of ITEC building including connection, testing, etc complete as required.	Each	10		
29	Supply & fixing of Belts A54 in existing AHUs installed in HVAC system of ITEC building including connection, testing, etc complete as required.	Each	10		
30	Repairing of PLC/controller synchronizing panel used for operation of 2X500KVA Dg set make cotton greaves including reformatting, programming, testing, checking of logic for DG1 and DG2for proper operation and load sharing etc complete as required as per the direction of engineer in charge.	Job	1		
31	Supplying and fixing of 9W white LED bulb including connection, testing, etc complete as required (make: Crompton /Havells / phillips.	Each	350		
32	Supplying and fixing of 15W recess mounting white LED light including connection, testing, etc complete as required (make: crompton/Havells/phillips.)	Each	200		
33	Supplying and fixing of 150mm sweep, 25W exhaust fan having speed of 1300RPM & air delivery of 275cmm, including connection, testing, etc complete as required (make: crompton/Havells/phillips.)	Each	15		
34	Supplying and fixing of 50W, 400mm wall fan having 1300RPM speed & air delivery of 60cmm, including connection, testing, etc complete as required (make: crompton/Havells/phillips.)	Each	20		
35	Supply, Installation, Testing and Commissioning of 1200 mm sweep, BEE 5 star rated, ceiling fan with Brush Less Direct Current (BLDC) Motor, class of insulation: B, 3 nos. blades, 30 cm long down rod, 2nos. canopies, shackle kit, safety rope, copper winding, Power Factor not less than 0.9, Service Value (CM/M/W) minimum 6.00, Air delivery minimum 210 Cum/Min , 350 RPM (tolerance as per IS : 374-2019), THD less than 10%, remote or electronic regulator unit for speed control and all remaining accessories including safety pin, nut bolts, washers, temperature rise=75 degree C (max.), insulation resistance more than 2 mega ohm, suitable for 230 V, 50 Hz, single phase AC Supply, earthing etc. complete as required.	Each	40		
36	Supplying and fixing of 60 W, IP66 LED flood light including connection, testing, etc complete as required (make: crompton/Havells/phillips.)	Each	15		
37	Supplying and fixing of 100W IP66 LED flood light including connection, testing, etc complete as required (make: crompton/Havells/phillips.)	Each	10		
38	Supplying and fixing of 300W IP66 LED flood light including connection, testing, etc complete as required (make: crompton/Havells/phillips.)	Each	4		
39	Supplying and fixing of 24 W LED batten light 4ft including	Each	100		

	connection, testing, etc complete as required (make: crompton/Havells/phillips.)				
40	Supplying and fixing of 9 W LED batten light 1ft including connection, testing, etc complete as required (make: crompton/Havells/phillips.)	Each	100		
41	Supplying and fixing of 36 W LED 2X2 panel including connection, testing, etc complete as required (make: crompton/Havells/phillips.)	Each	35		
42	Supply & fixing of 3KW capacity heater element in the existing tank of solar water heater system installed on rooftop of ITEC building including connection, testing, etc complete as required.	Each	18		
43	Supplying and laying of one number 4X25 Sqmm PVC insulated XLPE sheathe red Copper conductor, armoured cable of 1.1KV grade on surface/cable tray etc complete as required.	Metre	125		
44	Supplying and laying of one number 4X25 Sqmm PVC insulated XLPE sheathered aluminium conductor, armoured cable of 1.1KV grade on surface/cable tray etc complete as required.	Metre	200		
45	Supplying and laying of one number 4X10 Sqmm PVC insulated XLPE sheathered aluminium conductor, armoured cable of 1.1KV grade on surface/cable tray etc complete as required.	Metre	450		
	Total Rs.				

Special Conditions:

1. No labour huts shall be allowed in IIT Campus and nothing shall be paid extra on this account.
2. The contractor must visit the site of work /buildings before quoting the rates.
3. No labour to stay in IIT Campus nothing shall be paid extra on this account.
4. Site shall be available as per directions of Engineer in Charge.
5. Quoted rates of participating agencies shall be inclusive of GST.

Annexure - 1

(A) Manpower Requirement

Up-Keeping of maintenance work including day to day complaint servicing related to buildings, external landscape (Roads, boundary, footpath etc.), round the clock plumbing (internal/ external water supply, sewerage, drainage etc.), round the clock STP & WTP (operating Pumps, Motors, Starters and other allied services on Main Water Supply Pipeline Network and Tube well Pumps, Booster Pumps, Main Reservoir Plant, UG tanks, Overhead Tanks and STP including noting of Pressure Readings, Chlorination at various locations etc.), horticulture work (like grass cutting by hand/ machine and maintenance of flower beds, weeding, watering, hedge plantation and other gardening operations) and pest control etc. at all leads and lifts as per the schedule and directions of Engineer-In-Charge. All the above work includes the tools, plants and all maintenance related material such as Cement, Coarse Sand, Fine Sand, Stone aggregate of different sizes etc.

Job work by specified nos. of workers with necessary tools required for 08 hours per day and 26 days per month as per the schedule. The detail of manpower to be engaged for above works mentioned as:

S.No.	Designation	Qty (Nos)
1	Gardener/ Mali for Horticulture operations (08 Nos. a day)	8
2	Helper/ Beldar/ Coolie for Civil Maintenance (08 Nos. a day)	8
3	Valve/ Pump Operator for Civil Maintenance (04 Nos. a day)	4
4	Mason for Civil Maintenance (01 Nos. a day)	1
5	Carpenter for Civil Maintenance (01 Nos. a day)	1
6	Plumber for Civil Maintenance (02 Nos. a day)	2
7	Supervisor for Civil Maintenance (01 Nos. a day)	1