

**INDIAN INSTITUTE OF TECHNOLOGY DELHI
HAUZ KHAS, NEW DELHI-110016**

(STUDENT AFFAIRS SECTION)

Ref. No. IITD/SAS/tender/ISTA-

Dated: 06/07/2011

Extension of date for Notice Inviting Tender upto Friday, 22nd July, 2011

The Indian Institute of Technology Delhi (IIT Delhi) invites tenders for running (i) Cafeteria & Holistic Health (Food) Centre, (ii) Juice Centres. The turnover and EMD of the Firm are different (not same) for the above mentioned commercial establishments, and therefore, the interested Firms that fulfill the eligibility criteria need to apply SEPARATELY for each said establishments alongwith non-refundable tender fee of Rs.1000/- in the form of Bank Draft/Bankers Cheque drawn in favour of 'Registrar, IIT Delhi'.

The interested Firms/parties are strongly advised to go through the detailed terms and conditions carefully which are downloadable/available on the Institute website: www.iitd.ac.in/tender. The terms and conditions can also be had from the Student Affairs Section between 10.00 AM to 5.00 PM on all working days against form cost of (non-refundable) Rs. 1,000/- (Rs. one thousand only) in the form of Bank Draft/Banker's Cheque or against bank challan of SBI/Canara Bank Branches at IIT Delhi only.

Following REVISED SCHEDULE will be strictly followed with respect to receipt and opening of tenders:

1.	Last date for issue of Tender Form from IIT Delhi	Thursday, 21 st July, 2011	Upto 5.00 P.M.
2.	Last date & time for receiving the tender	Friday, 22 nd July, 2011	Upto 3.00 P.M.
3.	Date & time for opening of Technical Bids	Friday, 22 nd July, 2011	At 4.00 P.M.

The tenderers are advised to visit the Canteen sites in their own interest.

Note: Clarification, if any, can be sought only between 2.00 PM to 3.00 PM from the signatory in person on phone

(N.C. Chauhan)
Deputy Registrar
Student Affairs Section
Phone No. 011-26591747

INDIAN INSTITUTE OF TECHNOLOGY DELHI

NOTICE INVITING TENDER

No.IITD/SAS/50 (Tender)/2011/ISTA-

Dated: 06/7/2011

Requirement of contractor(s) for running Cafeteria/Holistic Canteen in IIT Delhi

Sealed tenders are invited on behalf of Chairman, Board of Governors, IIT Delhi from the reputed firms for running **cafeteria and holistic canteen** on contract basis at Indian Institute of Technology Delhi.

The reputed firm that fulfills the following **criteria** shall be eligible to apply:

- (i) The agency should be having a minimum experience of 5 years in running cafeteria/canteen in large institution/MNC/Industrial units (having at least 1000 strength). The experience of running large eating joints by reputed Firms can also be considered.
- (ii) The agency should have an average annual financial turnover of Rs.100 lakhs from the relevant business during the last three consecutive years ending 31st March 2011.
- (iii) The agency should not have incurred losses in more than 2 years during last 5 years ending 31st March, 2011.
- (iv) The agency should produce a solvency certificate from a scheduled bank for an amount not less than Rs. 25 lakhs.
- (v) The agency should produce PAN No. and Service Tax No.
- (vi) The agency should have sales tax registration No. & should produce latest VAT clearance certificate.
- (vii) There shall be 29 controlled rates items as per Category "A" to be served from 9.00 A.M. to 7.30 (thereafter Firms rates will apply) the rates of which in both the cases (controlled & decontrolled) will be approved by the Competent Authority.
- (viii) The Firm MUST be able to serve 75% of items as per (Category- 'C') in Holistic Canteen.**

The Tender form alongwith terms and conditions can be downloaded from Institute website: www.iitd.ac.in/tender or collected from the **Student Affairs Section (Room No. 207/A-3B), IIT Delhi between 10.00 A.M. and 4.00 P.M. on any working day upto Thursday, 21st July, 2011** on payment of Rs.1000/- (non-refundable) in the form of demand draft/banker's cheque in favour of "Registrar, IIT Delhi" or cash deposit in SBI/Canara Bank at IIT Delhi through challan form. The last date for receipt of tender form is **Friday, 22nd July, 2011** upto 3.00 P.M., the same (Technical Bids) will be opened on the same day at 4.00 P.M.

Earnest money of Rs.1,00,000/- (Rupees one lakh only) in the form of Demand Draft in favour of "Registrar, IIT Delhi" shall be submitted alongwith the tender documents

The tender will be submitted in three parts:

- (i) Envelope containing Earnest Money
- (ii) Envelope containing Technical Bid
- (iii) Envelope containing Financial Bid (Categories 'A' & 'B' for Cafeteria and **Category 'C' for Holistic Canteen only**)

All three envelopes shall be duly sealed and superscribed with respect to its contents and shall be placed in a large envelope which shall be superscribed with name of work and its content.

The bids shall be received upto **3.00 P.M. on Friday, 22nd July, 2011 in the Student Affairs Section (Room No. 207/A-3B)**. The envelope marked Earnest Money shall be opened first at **4.00 P.M.** on the same day in the **office of the Dean of Students**. The envelope marked Technical Bid shall be opened subsequently in respect of those bidder whose earnest money shall be found in order. Envelopes containing Financial Bid of bidders who qualify in technical evaluation shall be opened at notified time, date and place in the presence of bidders or their representatives.

The **Technical Bid** should be accompanied by (a) a detailed report on the manner in which both the operation of cafeteria and holistic canteen proposed to be run including procurement, storage and **waste management**. The report should also consist of (b) **concept of holistic food** which includes knowledge and experience of nutritious foods/ snacks (raw/cooked/processed/storage as well as servicing).

After opening of Technical Bid, the firms eligible as per the documents submitted alongwith the Technical Bid as per prescribed format shall be required to **make detailed presentation** on operation of Holistic Canteen as well as cafeteria simultaneously at the available space proposed for the IIT Delhi campus. The Committee may make its assessment on cafeteria/canteen and/or eating joints quality of operation being run currently by the Firm after visits to current campuses/eating joints etc.

The following evaluation system may be adopted by the Committee for evaluation of technical bid:

- | | | |
|--|---|----------|
| • Presentation before Committee | - | 20 marks |
| • Quality of operation being run currently | - | 50 marks |
| • Satisfaction level of users | - | 15 marks |
| • Workers' satisfaction | - | 15 marks |

(Qualifying marks shall be 50% in individual criterion and 60% over all).

THE INSTITUTE RESERVES RIGHT TO ACCEPT OR REJECT ANY TENDER/APPLICATION WITHOUT ASSIGNING ANY REASON THEREFOR.

- Note:** i) Please go through the detailed terms & conditions attached herewith.
ii) Each page of the tender document is to be signed by authorized company representative with date and company's stamp.
iii) Late, incomplete and conditional tenders will be rejected.

Dy. Registrar (SA)
For and on behalf of Chairman BOG, IIT Delhi

Encl: Terms & conditions

IMPORTANT INFORMATION FOR THE APPLICANTS
TENDER FORM FOR RUNNING THE CAFETERIA & HOLISTIC HEALTH
CANTEEN

1. Trade for which license will be given is as under:

Location of Canteen	Area	Purpose
At IIT Delhi		Canteen.

TENDER FORM must be accompanied by the earnest money of Rs.1,00,000/- (Rupees one lakh only) in the form of a Bank Draft/Banker's Cheque in favour of Registrar, IIT Delhi payable at New Delhi. The Tender form without earnest money will not be considered.

2. The applicant should have minimum Five Years experience in running cafeteria/ canteen /restaurant in reputed schools / colleges / institution/ Industrial Unit /MNCs serving minimum 1000 customers /clients and should have a minimum **financial turnover of Rs. 100 (one hundred) lakh per annum**, for the past consequent three years ending March 2011. The firm applying for tender must submit audited balance sheet for the past three years along with Technical Bids. The firm should not have incurred losses in more than two years during last five years ending 31st March 2011.
3. A complete set of Tender forms will be returned duly filled in with signature on all pages, additional sheets, if required, shall be attached duly signed.
4. Initially the license will be awarded for **Two years** renewable every year for a period maximum upto **five years (i.e. 2+3 years)**. The performance of the establishment will be continuously judged by the Competent Authority of I.I.T. Delhi. If the performance is not found satisfactory at any stage, a notice to improve the performance would be issued. If even after that the performance continues to be unsatisfactory, the license may be cancelled after giving due notice.
5. If at any stage the Contractor or his employee(s) is/are found to be involved in any uncalled for activity inside or outside the premises of the Institute, which may bring disrepute to the Institute, the license is liable to be terminated by the Competent Authority by giving three months' notice.
6. In case of non-payment of dues and in the event of breach of any of the terms and conditions contained herein, the allotment of the Canteen is liable to be cancelled by giving one month's notice as provided in the license deed.
7. The Licensee once allotted for running the canteen(s) in the campus, will not be considered to participate in allotment of another commercial establishment in the campus during the entire period of its stay in the campus.
8. The Licensee/his servant(s)/his nominee will not be permitted night stay in the allotted premises.
9. One-month license fee along with the Security Deposit equal to six months license fee will have to be deposited within five days from the date of allotment of the specified premises.
10. The premises of the Canteen will be used only for the purpose for which the allotment is made and not for any other purpose without the written permission of the Competent Authority of the Institute.
11. The Licensee will not be permitted to franchise the Canteen for any commercial activity.
12. No person with any adverse record with the police will be allowed to be associated with the Canteen(s).
13. **The License fee water & electricity charges (as per rules of Institute)** must be deposited by the allottee in time and copy of the receipt to be deposited with the Estate & Works Section. Non-submission of dues in time may lead to imposition of penalty/fine and/or to cancellation of License.

14. The Licensee will have to execute and sign a License Deed on one hundred rupees Non-Judicial Stamp Paper as per the Institute format.
15. Late conditional tenders / application forms will be summarily **rejected**.
16. No Commercial Vehicles of the Licensee will be allowed to be parked in the premises and these will have to leave the Campus after loading / unloading.
17. Licensee will ensure all safety measures including Fire Risk due to equipments/oven/fridge etc. being used in the Canteen premises.
18. No child below 18 years of age will be employed by the licensee.
19. The modern state of the art equipment should be in use in presently running canteen, cafeteria, kitchen, etc. maintaining the cleanliness and hygienic conditions as desired by the latest methods for operating the same.
20. All required Licenses for running the canteen/cafeteria will be obtained from the Local Bodies by the Licensee at his own expenses.
21. Arrangement for lifting of left-over food (no other wastage) will be made by the Institute.
22. Items as per list specified in '**Category A**' (enclosed) will be on Controlled Rate basis. Additional items can be provided by the Firm and will have to be listed in '**Category B**' (to be prepared by the applicant Firm) as per choice of the Firm. The rates quoted for items in 'Categories 'A' & 'B' for Cafeteria and Category 'C' exclusively for Holistic Canteen will be the guiding factor for taking decision in the matter.
(Though rates of items in category 'A' are freezed yet Firm may suggest its rates).
23. All Firms applying for the Canteen must have valid STCC, VAT/TIN No. etc.
24. Prices are to be displayed on the Rate List at a prominent conspicuous place in the Canteen.
25. Menu cards of controlled and decontrolled rates items must be available on tables/counter.
26. Any tax imposed by any Govt. Agency due to this Canteen will be borne by the Licensee.
27. The health of workers shall be the responsibility of the Licensee. Labour employed shall not have any communicable disease. A certificate to this effect shall be submitted annually by the licensee.
28. All the workers shall be properly dressed during Canteen timings.
29. The Licensee cannot occupy any outside space without prior permission of the Institute.
30. Authorities of IIT Delhi reserve the right to reject any or all the Tenders / Applications without assigning any reason therefor.
31. **EARNEST MONEY WILL BE FORFEITED ON NON-ACCEPTANCE OF THE SPECIFIED PREMISES ALLOTTED.**

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- Note:**
- i) Only branded raw edible material shall be used by the vendor.
 - ii) Technical and commercial bids shall be placed and sealed in **three** different envelopes [(i) Earnest money (ii) Technical Bid and (iii) Financial Bid] and then be placed in a **single envelope**.
 - iii) Financial bids only of those Firms shall be opened which qualify in Technical Bids.

**INDIAN INSTITUTE OF TECHNOLOGY DELHI
HAUZ KHAS, NEW DELHI-110016**

TENDER FORM FOR OPERATION OF CAFETERIA/HOLISTIC CANTEEN

AT IIT DELHI

Form No. ()

Details of Earnest Money Rs. 1,00,000/- (Rs. one lakh only)

Bank Draft/Banker's Cheque No.....

Issuing Bank Branch:.....

1. Name of the Applicant/Firm
(In BLOCK LETTERS) _____

2. Father's Name (In case of an
individual and proprietors name
in case of firm/company) _____

3. Complete address of the applicant/
Firm/Company _____

Telephone Nos.: (Office) _____
(Contact person(s)) (Mobile) _____

4. Permanent Residential Address &
Tel. No., if any _____

5. Since how long you are in this
business? Give details. Please
attach extra sheet of your experience
with certificate of performance,
If any. _____

6. Do you have any other business?
If so, please give details _____

7. Document of proof i.e. certificate of
Performance, if possible. _____

8. Are you running Canteen/cafeteria
elsewhere. If yes, please give details of
your business set up & turnover. _____

9. What is the annual turn-over of the
Firm for the annual past three years _____

10. Name of your banker. Please attach
certificate of your financial soundness
from your banker. _____

11. Are you Income Tax payee/ If so,
Please attach I.T.C.C. & permanent
A/C.No. Issued by Income Tax Deptt. _____

12. Name of three respectable persons whom reference could be made about your business with their addresses and tele. Nos.

Ref. 1	Ref.2	Ref.3
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.....
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I/We have gone through the contents of the application form carefully. The information supplied by me/us is true to the best of my/ our knowledge and belief and nothing has been concealed therefrom. I/we further confirm that:

- a. I/ we shall abide by the terms and conditions of the Institute.
- b. Neither my /our blood relation nor I/ we had been allotted any Commercial Estt. in the past.
- c. Neither I/we nor any of my/our blood relations is/are presently holding any license of Commercial Establishment at IIT Delhi.

Dated:.....
N.B.:

(Signature of the Applicant(s))
(Seal, if any)

- i The applicants are advised to see the space available at site in their own interest.
- ii It should be clearly specified on the envelope containing the application form “Application for allotment of Cafeteria/Holistic Canteen at IIT Campus” and technical bid and commercial bid should be put in separate sealed envelopes and same be put in one bigger sealed envelop.
- iii The tender form duly filled under sealed cover should reach the Student Affairs Section Indian Institute of Technology, Hauz Khas, New Delhi–110016 by **Friday, 22nd July, 2011 to 3:00 PM.** The technical bids shall be opened on the **same day at 4:00 PM** in the presence of the Committee. Only those who qualify the technical bid, their commercial bids will be opened.
- iv Each page of tender must be signed by the **authorized signatory.**
- v In case the application having been made by the partnership firm, a copy of the partnership deed should be enclosed with the application form.
- vi **THE INSTITUTE RESERVES RIGHT TO ACCEPT OR REJECT ANY TENDER/APPLICATION WITHOUT ASSIGNING ANY REASON THEREFOR. LATE INCOMPLETE AND CONDITIONAL TENDER SHALL NOT BE ACCEPTED.**

CATEGORY 'A'**List of controlled Rates Items for Cafeteria: From 9.00AM to 7.30PM**

Sr. No	ITEMS	QUANTITY WEIGHT	RATE (in Rs.)	REMARK, if any, of the applicant
1	Tea/ Dip Tea	150 ML	5.00	
2	Coffee	150 ML	6.00	
3	Vegetable Sandwich	80 gms	7.00	
4	Omelette with two slices	One egg	6.00	
5	Egg Bhurji	One Egg	7.00	
6	Vegetable Maggi	One pkt.	15.00	
7	Butter Slice	2 slices	6.00	
8	Jam Toast	2 slices	5.00	
9	Alu Bonda	2 pcs.(80 gms)	8.00	
10	Masala Dosa	200 gms	13.00	
11	Sambar Vada	2 pcs.(150 gms)	10.00	
12	Sambar Idli	2 pcs. (150gms)	10.00	
13	Shahi Paneer	200 gms	20.00	
14	Kadai Paneer	200 gms	20.00	
15	Dal Makhani	200 gms	12.00	
16	Dal Fry	200 gms	12.00	
17	Rajma / Chole	200 gms	12.00	
18	Plain Rice (Full)	200 gms	18.00	
19	Plain Rice (Half)	100 gms	10.00	
20	Veg. fried rice	150 gms	13.00	
21	Stuff Parantha	150 gms	8.00	
22	Kachori	One (40 gms)	6.00	
23	Bread Pakora	80 gms	6.00	
24	Samosa	50 gms	5.00	
25	Choley Bhaturey 2pc. (250 gms)	One Plate	13.00	
26	Gulab Jamun	50 gms	6.00	
27	Balushai	50 gms	6.00	
28	Jalebi	100 gms	7.00	
29	Veg. Thali: 1. Kadai/Shahi/Masala/Palak-Paneer (150 gms) 2. Dal Fry/Dal Makhni/ Chhole/ Rajma (150 gms) 3. Seasonal Veg./Mixed Veg (150 gms) 4. 2 Roti/ one Naan (200 gms) 5. Plain rice (150 gms) Raita & Salad	800 + gms	30.00	

Note: Cold drinks & Ice creams, branded biscuits and chips etc. will be as per MRP.

(Financial Bid)

Suggestion list of items for CAFETERIA

CATEGORY 'B'

Sr. No.	ITEMS	QUANTITY WEIGHT	RATE	REMARK, if any of applicant
1	Tea	150 ML	Rs. 3.00	
2	Milk Tea	150 ML	Rs. 4.00	
3	Milk	150 ML	Rs. 5.00	
4	Milk Coffee	150 ML	Rs. 5.00	
5	Black Coffee	150 ML	Rs. 4.00	
6	Cold Coffee	150 ML	Rs. 7.00	
7	Lassi	150 ML	Rs. 8.00	
8	Banana Shake	150 ML	Rs. 8.00	
9	Mango Shake	150 ML	Rs. 8.00	
10	Ice Cream(Mother Diary)		MRP	
11	Butter Slice	2 Slices	Rs. 5.00	
12	Jam Toast	2 Slices	Rs. 5.00	
13	Vegetable Sandwich	80 gm	Rs. 6.00	
14	Paneer Sandwich	80 gm	Rs. 8.00	
15	Egg Sandwich	One egg with two slices	Rs. 8.00	
16	Omelette	One egg with two slices	Rs. 6.00	
17	Egg Bhurji	One Egg	RS. 5.00	
18	Egg Boiled	One	Rs. 5.00	
19	Vegetable Maggi	One Pkt.	Rs. 15.00	
20	Egg Maggi	One Pkt.	Rs. 17.00	
21				
	Breakfast (Timings 9.00 am to 11.00 am)			
22	Alu Onion Parantha	200 gm	Rs. 4.00	
23	Alu Parantha	200 gm	Rs. 3.50	
24	Gobi Parantha	200 gm	Rs. 4.00	
25	Egg Parantha	200 gm	Rs. 5.00	
26	Paneer Parantha	200 gm	Rs. 5.00	
27	Methi Parantha	200 gm	Rs. 4.00	
28	Palak Paneer	200 gm	Rs. 10.00	
29	Mutter Paneer	200 gm	Rs. 10.00	
30	Shahi Paneer	200 gm	Rs. 10.00	
31	Kadai Paneer	200 gm	Rs. 13.00	
32	Paneer Masala	200 gm	Rs. 12.00	
33	Malai Kofta	200 gm	Rs. 10.00	
34	Mutter Masroom	200 gm	Rs. 12.00	
35	Seasonal Vegetables	200 gm	Rs. 7.00	
36	Mix Vegetables	200 gm	Rs. 8.00	
37	Alu Soyabeen	200 gm	Rs. 7.00	
38	Alu Methi	200 gm	Rs. 7.00	
40	Zeera Alu	200 gm	Rs. 6.00	
41	Curry Pakora	200 gm	Rs. 7.00	
42	Dal Makhani	200 gm	Rs. 7.00	
43	Dal Fry	200 gm	Rs. 8.00	
44	Rajma	200 gm	Rs. 8.00	
45	Choley	200 gm	Rs. 8.00	

NON –VEG DISHES				
46	Mutton Masala Half Plate	100 gm	Rs. 20.00	
47	Mutton Saag	100 gm	Rs. 20.00	
48	Chicken Masala	150 gm	Rs. 30.00	
49	Chicken Curry	150 gm	Rs. 30.00	
50	Egg Curry	One egg	Rs. 7.00	
	Rice			
51	Plain Rice (Full)	150 gm	Rs. 10.00	
52	Plain Rice (Half)	100 gm	Rs. 6.00	
53	Zeera Fry Rice (full)	150 gm	Rs. 12.00	
54	Zeera Fry Rice (Half)	100 gm	Rs. 7.00	
55	Peas Pulao (full)	150 gm	Rs. 13.00	
56	Peas Pulao (Half)	100 gm	Rs. 7.00	
55	Paneer Pulao (full)	200 gm	Rs. 18.00	
56	Paneer Pulao (Half)	100 gm	Rs. 10.00	
	TANDOORI ITEMS			
57	Tandoor Roti	50 gm	Rs. 2.00	
58	Plain Parantha	50 gm	Rs. 3.00	
59	Stuff Parantha	50 gm	Rs. 5.00	
60	Plain Naan	50 gm	Rs. 3.00	
61	Butter Naan	50 gm	Rs. 5.00	
62	Stuff Naan	50 gm	Rs. 5.00	
63	Paneer Tikka (5 Piece)	150 gm	Rs. 15.00	
	Evening Snacks (Timings 5.30 pm to 7.30 pm)			
64	Vegetable Cuttlet (2 small)	one 40 gm	Rs. 7.00	
65	Kachori (with alu subzi)	one 40 gm	Rs. 7.00	
66	Bread Pakora	50 gm	Rs. 4.00	
67	Samosa	50 gm	Rs. 4.00	
68	Bread Roll	40 gm	Rs. 4.00	
69	Pav Bhaji	one pav bhaji	Rs. 7.00	
70	Mathhi Namak pare	50 gm	Rs. 4.00	
71	Gobi Pakora	100 gm	Rs. 5.00	
72	Onion Pakora	100 gm	Rs. 6.00	
73	Palak Pakora	100 gm	Rs. 6.00	
74	Alu Pakora	100 gm	Rs. 6.00	
75	Mixed Pakora (Half Plate)	100 gm	Rs. 6.00	
76	Choley Bhaturey (Full)	Two	Rs. 12.00	
77	Choley Bhaturey (Half)	One	Rs. 8.00	
	SWEET DISHES			
78	Badam Kheer	150 gm	Rs. 9.00	
79	Gulab Jamun	50 gm	Rs. 5.00	
80	Balushai	50 gm	Rs. 5.00	
81	Besan Laddoo	50 gm	Rs. 5.00	
82	Besan Burfi	50 gm	Rs. 5.00	
	CHOWMIN			
83	Veg. (full)	150 gm	Rs. 12.00	
84	Veg. (Half)	100 gm	Rs. 7.00	
85	Egg (Full)	150 gm	Rs. 14.00	
86	Egg (Half)	100 gm	Rs. 7.00	
87	Chicken (Full)	150 gm	Rs. 15.00	
88	Chicken (Half)	100 gm	Rs. 9.00	

Note: Cold drinks & Ice creams, branded biscuits and chips etc. will be as per MRP.

HOLISTIC HEALTH CENTRE CANTEEN**(FINANCIAL BID)**

S.No.	Items	Quality Characteristic With Quantity & Weight	Rates (Rs.)	Remarks
1	Thali (Dal Sabzi Mix, Rice, Curd, Roti-3)	Mixed flour and leafy biomass for roti/Parantha (900 gms)		
2	Thali Small	(500 gms)		
3	Mixed Veg. Parantha	Allo/Gobi/Seasonal etc. (100 gms)		
4	Idli	Sprouted Urd (225 gms)		
5	Vada (2 pcs) Normal	-do- (225 gms)		
6	Dosa	Plain Stuffed (400 gms)		
7	Utpam	Mixed seasonal vegetables (450 gms)		
8	Dahi vada (2 pcs)	Buffalo/cow milk for curd (225 gms)		
9	Sandwich (Brown Bread	Including seasonal vegetables (100 gms)		
10	Ankurit Ladoo	Sprouted chana, No white sugar (40 gms)		
11	Kheer	Seasonal ingredients, no white sugar (200 gms)		
12	Carrot Halwa	No white sugar (100 gms)		
13	Moong dal Halwa	Gud or ghee white sugar (100 gms)		
14	Besan Ladoo	(50 gms)		

15	Coconut Burfi (Nariyal Burfi)	(100 gms/ per kg.)		
16	Fruit Chaat	4 Seasonal fruits (apple, Papaya, Banana & seasonal fruits) (300 gms)		
17	Lassi	Buffalo/cow milk (250 ML)		
18	Sattu	(250 ML)		
19	Salads	(300 gms)		
20	Yoghurts	(100 gms)		
21	Wholesome fruits	Seasonal fruits/kg		
22	Veg. Soup	Tomato/mixed veg./ seasonal vegetables (200 ML)		

Note: i) Any other item(s) in tune with the above ingredients can be included/mentioned on a separate sheet(s) with full details about that item(s);

ii) Decision of the Competent Authority with respect to inclusion and/or exclusion of any new item(s), will be final.

IMPORTANT INFORMATION FOR THE APPLICANTS
TENDER FORM FOR RUNNING JUICE CENTRES

1. Trade for which license will be given is as under:

Location of Juice Centres
At IIT Delhi

Purpose
To Provide Fresh Juices of
different types/varieties

- a. Opening hours of Juice Centres **8.00 AM** from **10.00 PM**.
b. Only IIT Delhi students, faculty, staff and their families, and their accompanying guests are allowed at the Juice Centres.
c. Only fresh juices of fruits/vegetables shall be allowed (NO CANNED juice will be permitted)

TENDER FORM must be accompanied by the earnest money of Rs. 25,000/- (Rupees twenty five thousand only) in the form of a Bank Draft/Banker's Cheque in favour of Registrar, IIT Delhi payable at New Delhi. The Tender form without earnest money will not be considered.

2. The applicant should have minimum Five Years experience of serving different types of fresh juices in cafeteria/ canteen /restaurant in reputed schools / colleges / institution/ Industrial Unit /MNCs serving minimum 500 customers /clients and should have a minimum **financial turnover of Rs. 25 (twenty five) lakh per annum**, for the past consequent three years ending March 2011. The firm applying for tender must submit audited balance sheet for past three years along with Technical Bids.
3. A complete set of Tender forms will be returned duly filled in with signature on all pages, additional sheets, if required, shall be attached duly signed.
4. Initially the license will be awarded for **Two years** renewable every year for a period maximum upto **five years (i.e. 2+3 years)**. The performance of the establishment will be continuously judged by the Competent Authority of I.I.T. Delhi. If the performance is not found satisfactory at any stage, a notice to improve the performance would be issued. If even after that the performance continues to be unsatisfactory, the license may be cancelled after giving due notice.
5. If at any stage the Contractor or his employee(s) is/are found to be involved in any uncalled for activity inside or outside the premises of the Institute, which may bring disrepute to the Institute, the license is liable to be terminated by the Competent Authority by giving one month's notice.
6. In case of non-payment of dues and in the event of breach of any of the terms and conditions contained herein, the allotment of the Canteen is liable to be cancelled by giving one month's notice as provided in the license deed.
7. The Licensee once allotted for running the canteen(s) in the campus, will not be considered to participate in allotment of another commercial establishment in the campus during the entire period of its stay in the campus.
8. The Licensee/his servant(s)/his nominee will not be permitted night stay in the allotted premises.
9. One-month license fee along with the Security Deposit equal to six months license fee will have to be deposited within five days from the date of allotment of the specified premises.
10. The premises of the Juice Centres will be used only for the purpose for which the allotment is made and not for any other purpose without the written permission of the Competent Authority of the Institute.
11. The Licensee will not be permitted to franchise the Juice Centres for any other commercial activity.
12. No person with any adverse record with the police will be allowed to be associated with the Juice Centres.

13. **The License fee water & electricity charges as per rule:** must be deposited by the allottee in time and copy of the receipt to be deposited with the Estate & Works Section. Non- submission of dues in time may lead to imposition of penalty/fine and/or to cancellation of License.
14. The Licensee will have to execute and sign a License Deed on one hundred rupees Non-Judicial Stamp Paper as per the Institute format.
15. Late, conditional tenders / application forms will be summarily **rejected.**
16. No Commercial Vehicles of the Licensee will be allowed to be parked in the premises and these will have to leave the Campus after loading / unloading.
17. Licensee will ensure all safety measures including Fire Risk due to equipments/oven/fridge etc. being used in the Canteen premises.
18. No child below 18 years of age will be employed by the licensee.
19. The modern state of the art equipment should be in use in presently running Juice Centres maintaining the cleanliness and hygienic conditions as desired by the latest methods for operating the same.
20. All required Licenses for running the Juice Centres will be obtained from the Local Bodies by the Licensee at his own expenses.
21. All Firms applying for the juice centre must have valid STCC/ VAT/TIN No. etc.
22. Prices are to be displayed on the Rate List at a conspicuous place in the Juice Centre.
23. Any tax imposed by any Govt. Agency due to Juice Centres will be borne by the Licensee.
24. The health of workers shall be the responsibility of the Licensee. Labour employed shall not have any communicable disease. A certificate to this effect shall be submitted annually by the licensee.
25. All the workers shall be properly dressed during Canteen timings.
26. The Licensee cannot occupy any outside space without prior permission of the Institute.
27. Authorities of IIT Delhi reserve the right to reject any or all the Tenders / Applications without assigning any reason therefor.
28. **EARNEST MONEY WILL BE FORFEITED ON NON-ACCEPTANCE OF THE SPECIFIED PREMISES ALLOTTED.**

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- Note:**
- i) Only **FRESH FRUITS** for the juice shall be used by the vendor.
 - ii) Technical and commercial bids shall be placed and sealed in **three** different envelopes (i) Earnest money (ii) Technical Bid and (iii) Financial Bid] and then be placed in a **single envelope.**
 - iii) Financial bids only of those Firms shall be opened which qualify in Technical Bids.
 - iv) List of fresh juices is only suggestive and **not** exhaustive.

INDIAN INSTITUTE OF TECHNOLOGY DELHI
HAUZ KHAS, NEW DELHI-110016

TENDER FORM FOR OPERATION OF JUICE CENTRES AT IIT DELHI

Form No. () Details of Earnest Money Rs. 25,000/- (twenty five thousand only)
Bank Draft/Banker's Cheque No.....
Issuing Bank Branch:.....

1. Name of the Applicant/Firm
(In BLOCK LETTERS) _____

2. Father's Name (In case of an individual and proprietors name in case of firm/company) _____

3. Complete address of the applicant/
Firm/Company _____

Telephone Nos.: (Office) _____
 (Mobile) _____

4. Permanent Residential Address &
Tel. No., if any _____

5. Since how long you are in this business? Give details. Please attach extra sheet of your experience with certificate of performance, If any. _____

6. Do you have any other business? If so, please give details _____

7. Document of proof i.e. certificate of Performance, if possible. _____

8. Are you running Canteen/cafeteria elsewhere. If yes, please give details of your business set up & turnover. _____

9. What is the annual turn-over of the Firm for the annual past three years _____

10. Name of your banker. Please attach certificate of your financial soundness from your banker. _____

11. Are you Income Tax payee/ If so, Please attach I.T.C.C. & permanent A/C.No. Issued by Income Tax Deptt. _____

12. Name of three respectable persons whom reference could be made about your business with their addresses and tele. Nos.

Ref. 1	Ref.2	Ref.3
.....
.....
.....
.....

I/We have gone through the contents of the application form carefully. The information supplied by me/us is true to the best of my/ our knowledge and belief and nothing has been concealed therefrom. I/we further confirm that:

- a. I/ we shall abide by the terms and conditions of the Institute.
- d. Neither my /our blood relation nor I/ we had been allotted any Commercial Estt. in the past.
- e. Neither I/we nor any of my/our blood relations is/are presently holding any license of Commercial Establishment at IIT Delhi.

Dated:.....
N.B.:

(Signature of the Applicant(s))
(Seal, if any)

- i The applicants are advised to see the space available at site in their own interest.
- ii It should be clearly specified on the envelope containing the application form “Application for allotment of Cafeteria/Holistic Canteen at IIT Campus” and technical bid and commercial bid should be put in separate sealed envelopes and same be put in one bigger sealed envelop.
- iii The tender form duly filled under sealed cover should reach the Student Affairs Section Indian Institute of Technology, Hauz Khas, New Delhi–110016 by **Friday, 22nd July, 2011 to 3:00 PM.** The technical bids shall be opened on the **same day at 4:00 PM** in the presence of the Committee. Only those who qualify the technical bid, their commercial bids will be opened.
- iv Each page of tender must be signed by the **authorized signatory.**
- v In case the application having been made by the partnership firm, a copy of the partnership deed should be enclosed with the application form.
- vi **THE INSTITUTE RESERVES RIGHT TO ACCEPT OR REJECT ANY TENDER/APPLICATION WITHOUT ASSIGNING ANY REASON THEREFOR. LATE INCOMPLETE AND CONDITIONAL TENDER SHALL NOT BE ACCEPTED.**

(Financial Bid)
Suggestive list of juices for fresh fruits/vegetables

Sr. No.	ITEMS	QUANTITY WEIGHT	RATE	REMARKS, if any
1	Mausami Juice	250 ML		
2	Santra juice	250 ML		
3	Anar juice	250 ML		
4	Apple juice	250 ML		
5	Ananas juice	250 ML		
6	Mixed juice	250 ML		
7	Aloevera juice	250 ML		
8	Wheet grass+juice	250 ML		
9	Loki juice	250 ML		
10	Kinoo juice	250 ML		
11	Carrot juice	250 ML		
12	Karela juice	250 ML		
13	Amla juice	250 ML		
14	Amla-jinger Ras	250 ML		
15	Belras	250 ML		
16	Mango Shake	250 ML		
17	Banana Shake	250 ML		
18	Milk Shake	250 ML		
19	Mixed fruit Shake	250 ML		
20	White Petha	250 ML		
21	Coconut water	250 ML		
22	Fresh fruit chat (Min. 03 seasonal fruits)	200 gms		
23	Salad	200 gms		

Note: i) Please mention timings of availability of specific juices, if deemed appropriate.

ii) Other juices (except canned) considered good for health may be included.

iii) The decision of Competent Authority in the matter of inclusion and/or exclusion of juices will be final.