**NOTICE INVITING e-TENDERS**

Executive Engineer (E) Indian Institute of Technology, Hauz Khas, New Delhi-16.(Phone No. 011-26591742) on behalf of Board of Governors invites online **Item Rate Tender** from Firms/ Contractors Registered in appropriate class and category with CPWD, MES, BSNL, and Railways dealing with Electrical installation work of the following work:

| | | | |
|---|---|---|---|
| **1.** | NIT No | : | **8251/49/E/IITDELHI/2013-14** |
| | **Name of Work** | **:** | **A.R.& M.O. E.I. and fans in Hostel Area including street light arrangement at IIT Delhi** |
| | **Sub Head** | **:** | **Rewiring of Internal Electrical Installation and fans in House no. 15 of New Campus**. |
| **2.** | Estimated cost | : | Rs. 1,43,041/- |
| **3.** | Earnest Money | **:** | Rs. 2861/- |
| **4.** | Period of completion | : | 15 Days. |
| **5.** | Last time & date of submission of bid | : | **28/01/2014 upto 3:00 pm (on line)** |

The bid forms and other details can be obtained from the website www.tenderwizard.com/IITDELHI or www.iitd.ac.in or e-procure.gov.in. free of cost. For more clarification you may visit on above website and contact on e-tender helpdesk No: 011-49424365

**Assistant Engineer (E),**
**For & on Behalf of BOG, IIT Delhi**

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**Ch. Head: NPN-10**
**Work code- W02278**

**Copy to: -**

1. Institute Engineer
2. Executive Engineer (Elect.) for information.
3. D.A. (Works Accounts)
4. A.E.(E)
5. D.R. (A/Cs) – for opening of tenders on 31/01/2014 at 3.30 PM in the office of E.E. (E)
6. Notice Boards.
7. Office Copy
8. Web site Administrator, I.I.T.D.

C…..Nil I….. Nil O….. Nil

D'Man/ J.E. A.E.(E)HA E.E.(E)

# INDIAN INSTITUTE OF TECHNOLOGY: DELHI.
# HAUZ KHAS, NEW DELHI-110016

## INFORMATION AND INSTRUCTIONS FOR BIDDER FOR e-TENDERING

Executive Engineer (E) Indian Institute of Technology, Hauz Khas, New Delhi-16.(Phone No. 011-26591742) on behalf of Board of Governors invites online **Item Rate Tender** from Firms/ Contractors Registered in appropriate class and category with CPWD, MES, BSNL, and Railways dealing with Electrical installation work for the following work:

| SL. No. | NIT No. | Name of Work | Estimated Cost (in Rs.) | Earnest Money (in Rs.) | Processing fees (in Rs.) | Time for completion |
|---|---|---|---|---|---|---|
| 1. | 8251/49/E/IITDELHI/2013-14 | **Name of work :- A.R.& M.O. E.I. and fans in Hostel Area including street light arrangement at IIT Delhi.**<br>**Sub Head :- Rewiring of Internal Electrical Installation and fans in House no. 15 of New Campus.** | 1,43,041.00 | 2861.00 | 843.00 | 15 Days |

**Last date and time of submission of financial bid** :- **28/01/2014 upto 3:00 pm (on line)**

**Last date and time for physical submission of uploaded documents** :- **30/01/2014 upto 3:00 pm (Room No.AD-118)**

**Date and time of opening of price / financial bid** :- **31/01/2014 upto 3:30 pm (Room No. AD-118)**

1. The successful bidders shall be required to submit a performance guarantee of 5% of the tendered amount in the form of Bank Guarantee or F.D.R. from a Nationalized/Scheduled Bank within 15 days of issue of letter of intent before award of work. In case of failure by the Contractor to supply the performance guarantee within the specified period, full earnest money will be forfeited and the tender shall be treated as void. The performance guarantee shall be initially valid up to the stipulated date of completion plus 60 (Sixty) days beyond that.

2. Contractors who fulfill the following requirements shall be eligible to apply. Joint ventures are not accepted.

   i) Firms/ Contractors must have completed satisfactorily one similar work of value not less than Rs. **114400.00** or two similar works each of value not less than Rs. **85800.00** or three similar works each of value not less than Rs**. 52700.00** during last 7 years ending on date **31/12/2013** for the subject work.

   ii) e-tender processing fees **Rs. 843/-**to be deposited with "K.S.E.D.C. LTD" Electronically.

iii) **Earnest money of Rs. 2861.00** in the form of Banker's cheque or Demand draft or fixed deposit receipt of a schedule bank drawn in favour of **Registrar, I.I.T. Delhi**.

**3.** The intending bidder must read the terms and conditions of IITD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.

**4.** Information and Instructions for bidders posted on website shall form part of bid document.

**5.** The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from websitewww.tenderwizard.com/IITDELHI or www.iitd.ac.in or e-procure.gov.in free of cost.

**6.** But the bid can only be submitted after uploading the mandatory scanned documents such as Demand Draft or Pay order or Banker`s Cheque or Deposit at call Receipt or Fixed Deposit Receipts and Bank Guarantee of any Scheduled Bank towards cost of EMD in favour of Registrar IIT Delhi and Processing Fee to be deposited with "K.S.E.D.C. Limited" Electronically and other documents as specified.

**7.** Completion certificates issued by an officer not below the rank of Executive Engineer of similar works completed by the Agency.

**8.** Attested copy of registration certificates to be submitted. Registration of firms/ Contractors must be valid on the last day of issue of Tenders or extended date of issue of Tenders.

**9.** Work means only work under Government/ Public Sector Under taking / Autonomous bodies.

**10.** Similar work means providing and fixing Internal Electrical Installation work.

**11.** The value of executed work shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum calculated from the date of completion to last date of submission of Financial Bid.

**12.** IITD is committed to follow the principle of transparency, equity and competitiveness in public procurement. Before submission of bid each bidder should sign integrity pact at respective places and submit the bid, if duly signed integrity pact is not submitted by bidder such bid shall not be considered.

**13.** Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website

**14.** The intending bidder must have valid class-III digital signature to submit the bid.

**15.** On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.

**16.** Contractor can upload documents in the form of JPG format and PDF format.

**17.** Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in pink colour and the moment rate is entered, it turns sky blue. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0".Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).

**18.** When bids are invited in two /three stages systems and if it is desired to submit revised financial bid it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.

**19.** The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.

**List of Documents to be scanned and uploaded within the period of bid submission:**

1. Demand Draft/Pay order or Banker`s Cheque /Deposit at Call Receipt/FDR of any Scheduled Bank against EMD.
2. Enlistment order of contractor.
3. Attested certificate of work experience.
4. Certificate of Registration for Sales Tax / VAT and acknowledgement of up to date filed return of VAT.
5. Affidavit as per notice inviting tender condition 1.2.2.
6. Acceptance to execute INTEGRITY PACT at Page no. – 11.

**The following should be super scribed on the envelope containing Tender Documents: -**

a. Name of work.

b. NIT No.

c. Name of Firm/ Contractor.

d. Date of opening.

**Assistant Engineer (Elect.),**
**For & on Behalf of BOG, IIT Delhi**