

NDIAN INSTITUTE OF TECHNOLOGY: DELHI
HAUZ KHAS: NEW DELHI – 110016

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING

The Asstt. Executive Engineer (M-II)SS, IIT DELHI, HAUZ KHAS, New Delhi-16 (Phone No 011-26591796) on behalf of Board of Governors invite online item rate tenders from Firms/ Contractors Registered in appropriate class and category with CPWD, MES, BSNL, and Railways for Civil works of the following work:

| S. No. | NIT No. | Name of work & Location | Estimated cost put to tender | Earnest Money | Period of Completion | Last date & time of submission of financial bid | Period during which EMD, Cost of bid Document, E-tender Processing Fee and other Documents shall be submitted | Time & date of opening of price bid |
|--------|---------------------------------|--|------------------------------|---------------|----------------------|---|---|--|
| 1 | QO1909/IITD/AEE(M-II)SS/2013-14 | <p>Name of work : A.R. & M.O. Buildings in Residential Area (East Campus) during the year 2013-14 at IIT Delhi.</p> <p>Sub Head : Cleaning/ Disinfection of water storage tank (PVC / RCC) in East campus at IIT Delhi.</p> | Rs. 230979/- | Rs. 4620/- | 02 Months | 23-10-2013 upto 3:00 PM | 24/10/2013 upto 3:00 PM (Room No. MZ - 132) | 25/10/2013 at 3:30 PM (Room No. MZ -132) |

I.(a) Contractors who fulfill the following requirements shall be eligible to apply. Joint ventures are not accepted.

- (i) Should have satisfactorily completed the works as mentioned below during the last Seven years ending last day of the month 30-09-2013
- (ii) Firms/Contractors must have completed satisfactorily one similar work of value not less than Rs 1,84,800.00 /- or Two similar works each of value not less than Rs.1,38,600.00/- or there similar works each of value not less than Rs 92,400.00/- as per point No. (I).
- (iii) Completion certificates issued by an officer not below the rank of Executive Engineer of similar works completed by the Agency
- (iv) Attested copy of registration certificates to be submitted. Registration of firms/ Contractors must be valid on the last day of submission of Tenders.
- (v) Work means only work under Government/ Public Sector Under taking / Autonomous bodies.
- (vi) Similar work means work pertaining to works of maintenance of buildings/ Renovation/ Addition Alteration/ Rehabilitation/ New construction of buildings (Civil works).

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1. (b) The successful tenderer shall be required to submit a performance guarantee of 5% of the tendered amount in the form of Bank Guarantee or F.D.R. from a Nationalized/Scheduled Bank within 15 days of issue of letter of intent before award of work. In case of failure by the Contractor to supply the performance guarantee within the specified period, full earnest money will be forfeited and the tender shall be treated as void. The performance guarantee shall be initially valid up to the stipulated date of completion plus 60 (Sixty) days beyond that.
1. (c) The intending bidder must read the terms and conditions of IITD-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. Information and Instructions for bidders posted on website shall form part of bid document.
3. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website www.tenderwizard.com/IITDELHI or iitd.ac.in or e-procure.gov free of cost.
4. But the bid can only be submitted after uploading the mandatory scanned documents such as Demand Draft or Pay order or Banker's Cheque or Deposit at call Receipt or Fixed Deposit Receipts and Bank Guarantee of any Scheduled Bank towards cost of bid document and EMD in favour of Registrar IIT Delhi and Processing Fee in favour of K.S.E.D.C. Limited and other documents as specified.
5. Those contractors not registered on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website
6. The intending bidder must have valid class-III digital signature to submit the bid.
7. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
8. Contractor can upload documents in the form of JPG format and PDF format.
9. Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in pink colour and the moment rate is entered, it turns sky blue.


In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0".
Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).
10. When bid are invited in two /three stages systems and if it is desired to submit revised financial bid it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.
11. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.
12. The value of executed work shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum calculated from the date of completion to last date of receipt of application for tender.
13. IITD is committed to follow the principle of transparency, equity and competitiveness in public procurement. Before submission of bid each bidder should sign integrity pact at respective places and submit the bid if duly signed integrity pact is not submitted by bidder such bid shall not be considered.

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List of Documents to be scanned and uploaded within the period of bid submission:

1. Demand Draft/Pay order or Banker's Cheque /Deposit at Call Receipt/FDR/Bank Guarantee of any Scheduled Bank against EMD.
2. Demand Draft any Scheduled Bank towards cost of Processing Fee.
3. Enlistment / Annual Pre-Qualification order as specified in tender notice.
4. Certificate of work experience.
5. Attested valid TIN Registration Certificate under D-VAT including deposit receipt.

The Institute reserves the right to reject or accept any application for issue of Tender Forms without assigning any reason. The following should be super scribed on the envelope containing Tender Documents: -

- a. Name of work.
- b. Name of Firm/ Contractor.
- c. Date of opening.
- d. Deposit receipt number & amount.
- e. Estimated cost.

For details please see - (On website - www.iitd.ac.in)


 29/10/2013
Asstt. Executive Engineer (M-II)SS,
IIT Delhi, Hauz Khas,
New Delhi-110016.


Ch. Head: NPN-10

Copy to: -

1. Executive Engineer (C-I) for information.
2. D.A. (Works Accounts)
3. AEE (M-II)SS
4. D.R. (A/Cs) - for opening of tenders on 25/10/2013 at 3.30 PM in the office of A.E.E. (M-II)SS
5. Notice Boards.
6. Office Copy
7. Web site Administrator, I.I.T.D
8. NIT :- Publicity on Website on Institute as well as on CPP portal <http://eprocure.gov.in> may be ensured as per instruction issued.
9. E-tendering Web. www.tenderwizard.com/IITDELHI

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