Notice Inviting Quotation

Quotations are invited for the purchase of a tissue culture incubator for the Kusuma School of Biological Sciences. Interested suppliers are required to submit their quotations as per the specifications given below. The sealed Quotations are to be submitted in two separate envelopes:

A - for Technical Quote (Specifications) &
B - for Financial Quote
(For details see Terms and Conditions)

Both these envelopes should be enclosed in an outer envelope, which should also be sealed and addressed, clearly mentioning on top right corner of the envelope “Quotation for tissue culture incubator” due on 14th October 2013.

The quotations should reach the office of Dr. Manidipa Banerjee, Room No. 308, Kusuma School of Biological Sciences, by 5 PM on 14th October 2013.

Technical Specifications

1) Microprocessor controlled CO₂ incubator, with a volume of 170 liters or higher.
2) Temperature range 4°C above ambient to 50 °C, with control accuracy of ±0.1°C.
3) CO₂ control range from 0.2 to 20%, with control accuracy of ±0.1%, and recovery of 0.7% per minute or higher.
4) Fanless, six-sided direct heating.
5) Glass inner door with door lock, and independent door heater to remove condensation.
6) Infrared (IR) CO₂ sensor with automated calibration capacity at regular intervals
7) Digital display for indicating parameters like temperature and CO₂ concentration, with audio-visual alarm
8) High temperature decontamination facility at 120°C or higher.
9) Relative humidity at least 95% at 37°C. Removable humidity reservoir to be supplied.
10) A minimum of 4 shelves with adjustable height.
11) HEPA filter on CO₂ inlet.
12) RS232 communication port and 25mm access port.
13) Additional safety features such as over temperature control and automatic reset for alarms.
14) CO₂ gas cylinder with regulator.
15) ISO 9001 & CE Certification.
16) A comprehensive warranty for 3 years after installation. The warranty to include all consumables, spares and labor charges, sufficient for satisfactory performance of the equipment for three years.
17) A similar comprehensive warranty, for an additional 2 years (years 4-5), to be quoted separately.
TERMS AND CONDITIONS

1. The following details are to be included in the quotation:

**Envelope A: Technical Quote (Mention clearly on this envelope – Technical Quote)**

(i) Technical brochures mentioning all details with complete address of the principals.
(ii) A compliance chart based on the specifications as per the NIQ.
(iii) Any optional equipment / accessory/ spares advised to be included separately.
(iv) All installation requirements should be clearly stated.
(v) Details of similar equipment supplied to IIT Delhi specifying the Department/ centre / lab to which the equipment was supplied. Also mention if the equipment is being maintained by your organization.
(vi) Address of the technical office, in India, with telephone and FAX numbers. Kindly clarify the type of support available in India.
(vii) If the bidder is an authorized dealer of any manufacturer, the authorized Indian dealership certificate from the principals should be enclosed. Similarly, proprietary certificate for proprietary items should be provided from the principals stating “Certified that __________ is a proprietary item of M/S __________ and no other manufacturer makes these items”
(ix) The agent should be registered for import with the Ministry of Finance / Commerce.

**Envelope B: Financial Quote (Mention clearly on this envelope – Financial Quote)**

(i) Prices are to be quoted at FOB New Delhi, inclusive of installation charges. CIP charges should also be quoted separately. If quote is in INR, all taxes applicable should be mentioned clearly. The cost of spares and optional equipment to be quoted separately.
(ii) Institute makes payment after delivery and successful installation (see item 5 below). In case the payment terms are different, it should be mentioned clearly. If equipment is to be imported, the address of the company in whose name the LC is to be opened should be stated.
(iii) **Three years comprehensive warranty be provided** and **AMC price for 2 more years** should be mentioned separately.

2. IIT Delhi is exempted from paying custom duty under notification No.51/96 (partially or fully) and necessary “Custom Duty Exemption Certificate” can be issued after providing the following information.
   (i) Shipping details i.e. Master Airway Bill No. and House Airway No. (if exists).
   (ii) Forwarder details i.e. name, contact No., etc.
   Custom Duty Exemption Certificate will be issued to the shipment in the name of Institute and Bills of Entry should be submitted to IIT Delhi later on.

3. IIT Delhi is exempted from paying Excise Duty and necessary Excise Duty Exemption Certificate will be provided for which following information is required-Quotation with details of Basic Price, Rate & Amount on which ED is applicable.
4. Either he Indian agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender. If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product.

5. Payment Options - Letter of Credit: 90% payment against shipping documents & balance 10% after satisfactory installation.

6. Delivery period: within 1 month from the issue of supply order

7. The quotations must have validity of at least three months.

8. The products will be used for educational purposes. Any applicable academic institution discounts should be offered and stated clearly.

9. Authority of IIT Delhi reserves the right to reject any or all quotations without assigning any reasons.