

Department of Management Studies

Date: 9.5.13

Notice Inviting Quotations

Subject: Technology Support for online sessions

Sealed quotations are invited by the Department of Management Studies, IIT Delhi Hauz Khas New Delhi for Technology support from the authorized vendors. Descriptions are given below:

Online support for classes

The vendor shall provide the necessary equipment and manpower to ensure:

1. Video recording of the lecture sessions
2. Live telecast of the lecture sessions
3. Archiving of the lecture sessions
4. Create an account and issue password to all registered participants of the course
5. Training of the faculty in using the system
6. The telecast should be such that any participants should be able to clearly view and listen to the lecture from his place of work/home on his/her PC/laptop with a broadband connection
7. The system should enable the participants to raise a query through mail and/or request for control and ask question through voice.

The support is required from 9.00 am to 6.00 pm on all days from 17th June to 22nd June and from 9.00 am to 9.00 pm on 23rd June.

Terms and Conditions:-

1. The quotations must be submitted in sealed envelopes scripted "Technology Support for Online sessions" addressed to:-

Dr. Harish Chaudhry
Department of Management Studies
Room No. 513 5th Floor, Vishwakarma Bhawan
Shaheed Jeet Singh Marg
New Delhi-110016

2. Quotation received after dues date and time will be rejected. No relaxation will be allowed.
3. Applicable TAX/VAT to be mentioned clearly.
4. Non-mentioning of VAT/TAX will amount to inclusive of all taxes.
5. Quotation validity should be clearly mentioned in the quotations
6. Service period must be mentioned.
7. Payment after satisfactory service.
8. Payment will be made as per Institute rules.
9. The Institute reserves the right to accept or reject any or all the quotations without assigning any reason thereof.
10. Other terms and conditions (if any), should be specified.