

**Board for Sports Activities  
Indian Institute of Technology Delhi**

The Webmaster  
IIT Delhi

Sub: Web posting of NIQ

Dear Sir,

Please post the enclosed NIQ for football academy on the institute website.

Thank you

Yours sincerely

(Dr. Bishwajit Kundu)  
President, BSA

BOARD FOR SPORTS ACTIVITIES  
INDIAN INSTITUTE OF TECHNOLOGY DELHI

NOTICE INVITING QUOTATIONS

Board for Sports Activities, IIT Delhi intends to hire the services of reputed and experienced agency in the line of providing football coaching and maintenance of football field and surrounding area. Interested parties may send their offers in two parts in separate sealed envelopes marked “Technical Bid” & “Financial Bid”. The bids, as per the technical and financial specifications (Annexure I) and terms given in the Annexure II, should be submitted before 2 P.M. 20<sup>th</sup> Feb. 2013 in the Office of Dr. B. Kundu (President BSA), Kusuma School of Biological Sciences, IIT Delhi. The technical bid should contain

1. TIN/ITCC/PAN/ST/VAT etc. number and complete address of the bidding agency along with the name of the contact person and his/her phone number.
2. Earnest money of Rs. 25,000/- (Rupees Twenty five thousand only) by way of a Bank draft / pay order in favour of “Registrar, IIT Delhi” payable at New Delhi.

Clarification regarding the nature and extent of job, and the terms and conditions for running the contract (if any), can be had by contacting the following person in his office

Dr. Deepak Negi

Sports Office, SAC Building

Sports Officer, Tel: 011-26596986, E mail [soiitd@admin.iitd.ernet.in](mailto:soiitd@admin.iitd.ernet.in).

The Board reserves the right to accept or reject one or all bids without assigning any reason whatsoever and no correspondence will be entertained in this regard.

(Dr. Bishwajit Kundu)

President, BSA

## ANNEXURE I

### TECHNICAL SPECIFICATIONS

1. The bidding agency should have at least ONE year experience of imparting football coaching and maintenance at any similar institute (Govt. / Public sector undertaking / Universities / Institutes). Proof of the same should be attached with the technical bid alongwith the contact number of the institution where training is being imparted.
2. Applicant organization must be running at least FIVE football coaching centers within Delhi and NCR. A copy of satisfactory report issued by the concerned institute should be attached.
3. The agency should have a minimum annual turnover of Rs. 40 lacs for the last ONE year. Necessary certification by a CA should be attached with the technical bid.
4. A team of at least seven Assistant Coaches led by a Head Coach will be required to train about 150 players of different age groups.
5. The head coach should be qualified for coaching international level players, certified by any recognized body (FIFA, UEFA or equivalent).
6. Assistant coaches should have played in National level tournament approved by the All India Football Association (AIFA) and should have at least one year of coaching experience in similar institutes (Govt. / Public sector undertaking / Universities / Institutes / Schools etc.)
7. The agency must have a track record of producing national level players
8. The agency will be required to maintain the institute football field and the surrounding area.
9. Electricity and water will be provided by the institute while all other equipments, material and manpower will have to be arranged by the agency at their own cost.
10. Firms qualifying all the above points will be called for a technical presentation. The date of presentation will be intimated in due course of time. The financial bids of firms found suitable by the assessment committee will be opened.
11. The academy will be charging an amount of Rs.600 per month per child for providing coaching to IIT employee's children thrice a week for around 1.5 hrs per day. The

amount may be revised in future with the approval of the competent authority [Expected strength of this category is 50-80].

### SPECIFICATIONS FOR THE FINANCIAL BID

The Financial Bid should include

1. The amount (yearly) payable by the bidder to the institute as user charge for allowing a maximum of 50 outsiders (not above the age of 16years).

(Dr. Bishwajit Kundu)  
President, BSA

TERMS & CONDITIONS TO BE INCORPORATED IN TENDER DOCUMENTS

1. The time schedule for imparting coaching will be from 3.30pm -5.30 pm, which may be rescheduled as per requirement with the consent of President BSA.
2. The ground should be optimally maintained throughout the year by the agency without asking for additional expenditure from the institute. Sub-optimally maintained ground will draw a penalty of Rs. 500 per day. The decision of President BSA regarding maintenance of field and livid penalty will be binding.
3. A security deposit of Rs. 2 lakhs in form of a demand draft pledged in favor of President BSA IIT DELHI must be enclosed alongwith the tender documents
4. The agency will be liable to provide identity and verification proof of any coach or member involved in the programme.
5. All litigations involving coaches and outside members will be the sole responsibility of the agency and IITD will have no liability whatsoever.
6. The contract will be for three years from the date of signing of contract papers, renewed every years based on performance and feedback.
7. The field will be closed for two months for renovation (to be done by the agency) every year as and when considered suitable by the authority. No request for training or use of football field during this period will be entertained.
8. The Indian Institute of Technology, Delhi reserves the right to enter into similar agreement(s) simultaneously or afterwards with any other agency, as IIT, Delhi may think fit any time during the period the agreement is in force. The agency will not be entitled to make any representation/suggestion/complaint on this account.
9. The agency will keep a record of all coaches appointed in IIT Delhi and will be depositing attested copies of their relevant experience to the sports office within one week of signing of the contract. In future, if any new coach/asstt. coach is deputed, his/her attested copies of relevant experience will be also has to be deposited within one week of joining of the new coach, failing which penalty as deemed fit by IIT, Delhi will have to be borne by the agency. IIT Delhi reserves its rights to disallow any of the

coach/asstt. coach appointed by the agency for IIT, Delhi and the agency will have to immediately provide the replacement. The agency will not be entitled to make any representation/suggestion/complaint on this account.

10. The agency will be liable to comply with the Minimum Wages Act of the government. The payment of the agency will be released only on the production of salary payment certificate of the preceding month.
11. IIT, Delhi will not be a party to any dispute whatsoever between the agency and its employees etc. The agency shall provide identity cards for its staff and employees employed by them and in case the Institute is not satisfied with the staff/employee on account of misconduct, the staff would be changed within 24 hours and the Identity Cards shall be taken back from them immediately.
12. The agency shall on award of contract prepare and sign all necessary papers of agreements between the agency and the IIT Delhi within a week i.e. five working days.
13. Validity of rates quoted will be for one year from the date of award of contract.
14. The Jurisdiction in all dispute suits shall be in courts at New Delhi.
15. The contract shall be valid for three year from the date of agreement which may be extended for further period depending upon the performance of the agency.
16. The agreement can also be terminated by either party by giving a written notice of one month to the other party, where upon the agency shall remove itself and all of its equipment and staff etc. from the premises of the IIT, Delhi forthwith.



