

Application¹ for Non-Permanent Faculty Position

Part A: to be filled in by the Visitor

Application for: VISITING FACULTY/ PROFESSOR GUEST FACULTY
 ADJUNCT FACULTY PROFESSOR OF PRACTICE (PoP)
 ADJUNCT PROFESSOR OF PRACTICE (APoP)
 OTHER (specify)

(PART TIME FULL TIME)

VISITOR				
Name of proposed Visitor:			Address for correspondence:	
<small>FIRST</small>	<small>MIDDLE</small>	<small>Last</small>		
<input type="checkbox"/> Check here if independent / unaffiliated			Tel: Fax: email:	
Date of Birth (dd/mm/yyyy):				
Current Job Title / Designation:				
Duration of visit: From To (years/months/days)				
Academic / Professional Credentials (<i>reverse chronological order, highest qualification first</i>):				
	Institute / Organisation	Deptt. / Section	From	To
<i>PhD</i>				
<i>Masters</i>				
<i>Graduate</i>				
Self-declaration: I hereby declare the following disclosures to be authentic to the best of my knowledge, (the details/reasons of each disclosure, if it is not so, to be provided on a separate sheet as Annexure, if applicable)				
<ol style="list-style-type: none"> 1. There has not been any break in service career. If there has been one, the details and reason thereof are as explained separately. 2. I have never faced punitive action, nor been asked to resign, nor been discharged or dismissed dishonourably nor have I ever been punished by a Court of Law. If there has been such action, the details and reason thereof are as explained separately. 3. I am medically fit for academic activities (teaching and research) as per the workplan submitted. Or, if not fit, why being medically unfit is not to be considered adversely by IIT Delhi or held against my application, the details and reason thereof are explained separately. 				
Place:			Signature ² of Visitor:	
Date:			Name:.....	

1 This Application has two parts. PART A is to be filled in by the Visitor and sent to the Host Academic Unit. Part B is to be filled in by the Host Academic Unit. Then both Parts of the application are to be forwarded to Dean Faculty.

2 If the document was filled and emailed and either the signature (in ink) is not available, please attach an email showing clearly the consent of the Visitor to this proposed appointment. **The Host / Head of the concerned Academic Unit should countersign the email.**

HOST ACADEMIC UNIT OF IIT DELHI

Academic Unit (Deptt. / Centre / School):

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Name of host(s), if not the Head of the Academic Unit:

1.....

2.....

3.....

Designation of Primary Host:

Employee Code.....

Contact Address:

Tel:

Fax:

email:

- Please enclose:
1. CV of the Visitor
 2. Workplan / Outline of activities to be carried out at IIT Delhi
 3. Source of funding / budget (travel / subsistence / other) – include any funding from parent organisation also

Part B

This part (Part B) is to be filled in **by the Host Academic Unit of IIT Delhi** before forwarding the Application to Dean Faculty.

1. Home Country / Country applying from:			
2. Country of Citizenship:			
3. Country of legal residence:			
4. OCI / PIO / Dual citizenship?			
5. If applying under a existing MoU, specify which:			
6. (a) Major academic discipline		
(b) Specialization / sub-field		
7. Academic Qualifications (reverse chronological order):	Degree	Institute	Date Received
8. Industrial experience, if any:			
9. Specialized training / experience of relevance to IIT Delhi in terms of research/ development / design/ management / projects?			
10. Professional Career summary:	Check here if: <input type="checkbox"/> independent <input type="checkbox"/> unaffiliated <input type="checkbox"/> retired		
	Institute / Organisation	Deptt. / Section	From – To dates)
Current position:	since		

11. Academic credentials: (list in reverse chronological order)

Institute	City / Country	Discipline	Degree	Date Received

12. Professional Memberships: (recent-most first)

Organisation	Role	Duration / since when

13. List the most significant achievements, honours and awards (max 750 words)?

14. List the five most significant publications (list **all** publications separately in a Annexure.)

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15. What is the academic work-plan in IIT Delhi (courses / research)?	Please attach a Summary of the Workplan (max 750 words) along with the detailed Workplan as a Annexure No(3 to 5 pages)
<ul style="list-style-type: none"> • Summary of achievements 	<p>IPR: # of patents # of technologies developed # of products developed (state TRL)..... # of copyrights</p> <p>Number of students / theses guided: UG Masters PhD</p> <p>Post-doc Mentorship: Number of Post-docs</p> <p>Numbers of courses taught</p> <p>New courses developed:</p> <p>New academic programs developed:</p> <p>New institutions developed:</p>
<ul style="list-style-type: none"> • Is the Visitor fluent in English (sufficiently so for teaching Classes to IIT Delhi students)? 	
16. Emergency Contact for the Visitor: Name: Address: Tel: Fax: Email:	
17. Names of all dependents accompanying the Visitor:	Provide information for each dependent in this tabular format (repeating the table for each dependent)

	<p>Dependent #: Relationship to visitor:</p> <p>Name:</p> <p>Length of stay planned: Gender:</p> <p>Date of Birth: Place of Birth:</p>
<p>18. Finance / Budget</p>	<p><input type="checkbox"/> Will the visitor draw sabbatical pay from parent institute? <input type="checkbox"/> If not, what is the monthly payment expected from IITD? Rs. x Months = Rs.....</p> <p><input type="checkbox"/> Will there be a part-support from any other budget such as a research budget? If yes, specify : Rs. X Months = Rs. from</p> <p>Rs. X Months = Rs. from</p> <p>Rs. X Months = Rs. from</p>
<p>19. What are the logistical arrangements expected from IIT Delhi ?</p>	<p><input type="checkbox"/> Any physical accessibility assistance from IIT Delhi</p> <p><input type="checkbox"/> Residential on-campus housing from IIT Delhi</p> <p><input type="checkbox"/> Residential off-campus leased housing through IIT Delhi</p>
<p>20. No-objection Certificate from parent institute / organization:</p>	<p>Please attach a NOC from the parent Institution or organisation of the Applicant (if employed).</p> <p>If any form of remuneration is being sought from IIT Delhi, it should be categorically stated in the above NOC that the parent organisation/institute is aware of the amount and has no objection to the Visitor receiving that remuneration.</p>