

INDIAN INSTITUTE OF TECHNOLOGY DELHI
RECRUITMENT CELL (ESTT.- 2 SECTION)

Dated: 06.09.2023

Subject: Regarding recruitment for the post of Assistant Administrative Officer (Level-6) at IIT Delhi.

The Institute vide Advt. No. Mission Mode (DR) (3) / 2023 dated February 17, 2023, invited online applications for filling-up 28 posts (i.e. 16-UR, 02-SC, 02-ST, 05-OBC, 03-EWS) of Assistant Administrative Officer in Level-6 of Pay Matrix as per 7th CPC for Administration, IIT Delhi. The Shortlisting Committee has scrutinized the applications of the applicants in the light of Prescribed Educational and other qualification required and the 'General Terms and Conditions' of the advertisement for this post.

The following essential criteria was mentioned in the advertisement:

Essential:

Master's degree in any discipline from recognized university with at least 55% marks in qualifying degree with 01 year regular/permanent relevant experience of working under Central/ State Governments/ UTs/ their Universities or Institutions/ Autonomous bodies/ Government laboratories/ Statutory organizations/PSU/PSE.

OR

Bachelor's Degree in any discipline from recognized university with at least 55% marks in qualifying degree with 03 years' regular/permanent relevant experience of working under Central / State Governments/ UTs/ their Universities or Institutions/ Autonomous bodies/ Government laboratories/ Statutory organizations/PSU/PSE.

In addition to Essential Qualification, the Committee decided to adopt the following experience criteria for shortlisting purposes:

Considering the diversity of applications received, the Committee decided that at least 01 year regular/permanent experience (post essential qualification i.e. after Master's Degree) in Pay Level -3 (7th CPC) or equivalent as relevant experience.

OR

Considering the diversity of applications received, the Committee decided that at least 03 years regular/permanent experience (post essential qualification i.e. after Bachelor's Degree) in Pay Level -3 (7th CPC) or equivalent as relevant experience.

Based on the adopted criteria mentioned above, **1062** applicants have been provisionally shortlisted.

Please note that the Shortlisting for the above post is "Provisional" and is subject to verification of original certificates/ documents pertaining to his/her Educational Qualification, Marksheet, Experience & Salary etc. which he/she have mentioned in his/her online application. At any stage, if any applicant is found ineligible, his/her candidature for the said post will be treated as cancelled. Verification of documents will be done at later stage in the Selection process. If it is found that applicants have furnished false or wrong information, their candidature will be rejected at any time/ any stage.

The Institute reserves the right to increase or decrease the number of vacancies, postpone or cancel the recruitment altogether for any of the post advertised above or for all the posts without assigning any reason thereof.

Attached are 02 lists (indicating only the Registration numbers) **(1)** List of Provisionally Shortlisted & Not-Shortlisted applicants with reasons for their not shortlisting and **(2)** List of applicants who had not paid the requisite application fee and as such were not eligible for consideration.

All applicants are requested to go through these lists and **representations, if any from Not-Shortlisted applicants**, may be submitted through following Google Form (gmail ID) link on or before 15.09.2023:

<https://forms.gle/17Fp74qXqnv4NGz89>

No correspondence or queries in this regard shall be entertained after 15.09.2023, whatsoever the case may be.