



भारतीय प्रौद्योगिकी संस्थान दिल्ली
Indian Institute of Technology Delhi
Hauz Khas, New Delhi – 110016. Website : www.iitd.ac.in

Advt. No. E-II/08/2023(W) Dated August 28, 2023

Selection through Shortlisting based-Interview

IIT Delhi intends to conduct a shortlisting based interview to engage the services of 02 Consultants (fulltime) in the office of Initiative for Gender Equity & Sensitisation (IGES). The engagement will be contract basis initially for a period of one year renewable subject to requirement & satisfactory work performance maximum upto 03 years.

Engagement position	Consolidated Remuneration	Age Limit	Minimum Qualification/Experience
Consultant (IGES) (02)	Rs.45,000/- to Rs.50,000/- (Per month) (No additional perks or emoluments will be provided)	40 years (As on the last date of receiving application)	<u>Essential Academics Qualification & Experience:</u> Post-Graduation in Humanities or Social Sciences with a specialization in Women's or Gender Studies. At least one year of work experience in a gender-related field. Good communication and dynamic interpersonal skills and a desire to assist others, especially students, in getting the help they need on the gender issues. Computer: Basic MS Word, Excel, PPT, Internet and Social media platforms like Facebook, Instagram, WhatsApp, etc. Language: Hindi and English (Reading, Writing and speaking). <u>Desirable:</u> Familiarity with working in Educational Institutions and demonstrated interest in issues of gender equality and inclusion.

NOTE:

1. Please note that this is purely a contractual engagement and appearance in the Interview and selection, thereafter, does not entitle for any claim what-so-ever for permanency on the regular establishment of IIT Delhi.
2. Immediate joiner will be preferred.
3. (a) Candidates are required to submit the prescribed application form affixed with recent passport size photograph duly filled by him/her. The specimen of "Application Form" is available on the Website of IIT Delhi www.iitd.ac.in (Please see link Jobs@IITDelhi, under the heading Non-Academic). **The prescribed filled in application form alongwith self-attested copies of documents supporting Educational Qualification and Experience in PDF format should be mailed at e2recruit@admin.iitd.ac.in by 11.09.2023 (Monday). There is no need to submit hard copy through Post/Courier.**
(b) The application form should contain detailed information regarding Educational Qualification indicating percentage of Marks/Division obtained in each examination and details of work experience.

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(c) Applications received within the due date will be shortlisted by a Committee and only the shortlisted candidates will be considered for Interview.

(d) The date of Interview will be intimated separately through e-mail to shortlisted candidates only.

4. Candidates must produce the original certificates/documents in support of Educational Qualification (both Academic/ Professional) and also work experience at the time of Written Test/ Interview/Joining, if selected.
5. If any information is found false/incorrect at any stage, the candidature/appointment is liable to be cancelled.

**Rectt. Cell (Estt.-2)
IIT Delhi**