



भारतीय प्रौद्योगिकी संस्थान दिल्ली
Indian Institute of Technology Delhi
Hauz Khas, New Delhi – 110016. Website : www.iitd.ac.in

Advt. No. E-II/05/2026(W) Dated March 17, 2026

IIT Delhi intends to conduct a Shortlisting-based Interview to engage the services of 01 Consultant for the Office of Registrar. The engagement will be purely on contract basis initially for a period of 01 year which can be extended up to 02 years, subject to requirement and after review of satisfactory work performance based on functional need, at a consolidated remuneration as per details given below:

Engagement position (Type-I)	Consolidated Remuneration	Age Limit	Essential Eligibility Criteria
Consultant (01)	As per the prescribed guidelines mentioned in Office Memorandum of Government of India, Ministry of Finance, Department of Expenditure vide F.No.3-25/2020-E.IIIA dated 09.12.2020.	Below 62 years	<p>Candidates who have retired from Central Govt. / Autonomous bodies or Statutory Bodies under Central Govt. The person must be drawing pension as per CCS Pension/ Similar Rules.</p> <p><u>Experience:</u></p> <ul style="list-style-type: none">• At least 10 years of service in the administration at Level 6 or above, or equivalent.• The applicant must possess substantial experience in administrative functions, preferably in a government or autonomous institution.• The experience must include handling parliamentary and ministerial matters, APARs, MACP and DPC meetings.• Candidates with experience in CFTIs will be preferred.

Roles and responsibilities:

To analyze the data reports and provide consultation and coordination on parliamentary and ministerial matters, APARs, MACP and DPC meetings, etc. In addition, the role involves regular liaison with internal and external departments, requiring experience and institutional understanding.

NOTE:

1. Please note that this is purely a temporary engagement and appearance in the Interview and selection thereafter, does not entitle for any claim what-so-ever for permanency on the regular establishment of IIT Delhi.
2. Immediate joinee will be preferred.
3. **(a)** Candidates are required to submit the prescribed application form affixed with recent passport size photograph duly filled by him/her. **The specimen of "Application Form" is available on the Website of IIT Delhi <www.iitd.ac.in> (Please see link Jobs@IITDelhi, under the heading Non-Academic). The prescribed filled in application form along with self-attested copies of documents supporting Educational Qualification and Experience in PDF format** (all scanned documents are clearly legible, preferably at a resolution of 300 dpi or higher) **should be mailed at recruitmentcell@admin.iitd.ac.in by 02.04.2026 (Thursday). There is no need to submit hard copy through Post/Courier.**

Contd...2...

(b) The application form should contain detailed information regarding Educational Qualification indicating percentage of Marks/Division obtained in each examination and details of work experience. The incomplete application form will be summarily rejected.

(c) Applications received within the due date will be shortlisted by a Committee and only the shortlisted candidates will be considered for Interview.

(d) The date of Interview will be intimated separately through e-mail to shortlisted candidates only.

4. Candidates must produce the original certificates/documents in support of Educational Qualification (both Academic/ Professional) and work experience at the time of Written Test/ Interview/Joining, if selected.
5. Cut-off date for determining the age/experience/educational qualification shall be **02.04.2026**.
6. If any information is found false/incorrect at any stage, the candidature/appointment is liable to be cancelled.

**(Recruitment Cell)
IIT Delhi**