भारतीय प्रौद्योगिकी संस्थान दिल्ली
Indian Institute of Technology Delhi

Hauz Khas, New Delhi – 110016. Website : www.iitd.ac.in

Advt. No. Rectt./34/2026(W) Dated November 11, 2026

IIT Delhi intends to conduct a Shortlisting-based Interview to engage the services of 03 Consultants for the Office of Dean (Faculty)/ Faculty Recruitment Cell/ Establishment-I Section. The engagement will be purely on contract basis for a period of 01 year, which can be extended up to maximum of 02 more years, subject to requirement and after review of satisfactory work performance based on functional need, at a consolidated remuneration as per details given below: -

Engagement position (Type-III)	Consolidated Remuneration*	Age Limit	Essential Qualification & Experience
Consultant-I (01-vacancy)	Rs.50,000/- to Rs.1,00,000/- (Per month)	Below 45 years	**Qualification:** Candidate must possess MBA in HR with at least 55% marks. **Experience:** Experience of at least 10 years in handling day-to-day HR/administrative activities including recruitment process, Data Analytics, Report Preparation, MIS data handling etc.
Consultant-II (02-vacancies)	Rs.40,000/- to Rs.75,000/- (Per month)	Below 40 years	**Qualification:** Candidate must possess Master's Degree in any discipline. **Experience:** At least 05 years of relevant experience in establishment matters including recruitment, office procedures, noting & drafting, pay-fixation, data management etc.

***The remuneration will be commensurate with the candidates' domain knowledge, skills and experience. Further, the remuneration shall not be more than twenty percent higher than the remunerations received in any of the previous services/engagements. The selected candidate(s) will be paid a minimum monthly remuneration at the rate of ₹50,000/- for Consultant-I and ₹40,000/- for Consultant-II.**

NOTE:

1. Please note that this is purely a temporary engagement and appearance in the Interview and selection thereafter, does not entitle for any claim what-so-ever for permanency on the regular establishment of IIT Delhi.

2. Immediate joinee will be preferred.

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3. (a) Candidates are required to submit the prescribed application form affixed with recent passport size photograph duly filled by him/her. The specimen of "Application Form" is available on the Website of IIT Delhi **<www.iitd.ac.in> (Please see link Jobs@IITDelhi, under the heading Non-Academic). The prescribed filled in application form along with self-attested copies of documents supporting Educational Qualification and Experience in PDF format** (all scanned documents are clearly legible, preferably at a resolution of 300 dpi or higher) **should be mailed at** recruitmentcell@admin.iitd.ac.in **by 01.12.2026. There is no need to submit hard copy through Post/Courier.**

   (b) The application form should contain detailed information regarding Educational Qualification indicating percentage of Marks/Division obtained in each examination and details of work experience.

   (c) Only complete and duly filled application forms, along with all supporting documents specified in the application form, will be considered for the selection process. Incomplete or incorrectly filled application forms, or resumes submitted in lieu of the prescribed application form, will be rejected and shall not be considered for further stages of the selection process.

   (d) The prescribed essential qualifications and experience are minimum and mere possession of the same does not entitle any candidate to be called for Interview. In the event of number of applications being large, the Institute reserves the right to adopt a shortlisting criteria to restrict the number of eligible candidates to be called for the Interview and the decision of the Committee will be final and binding on the candidates.

   (e) Applications received within the due date will be shortlisted by a Committee and only the shortlisted candidates will be considered for further selection process.

   (f) The date of the selection process will be communicated separately via e-mail to provisionally shortlisted candidates only.

4. The remuneration may be reviewed after completion of one year on annual basis. The enhancement of annual remuneration increment ranging between 03% to 10%, with the upper limit as mentioned in this advertisement, subject to performance assessment by the Reporting and Reviewing Officer. Accordingly, if the engagement is at the upper limit, no annual remuneration increment shall be admissible.

5. Cut-off date for determining the age/experience/educational qualification shall be **01.12.2026.**

6. Candidates must produce the original certificates/documents in support of Educational Qualification (both Academic/ Professional) and also work experience at the time of Written Test/ Interview/Joining, if selected.

7. The Institute reserves the right to increase or decrease the number of vacancies, postpone or cancel the recruitment altogether for any of the position(s) advertised above or for all the position(s) without assigning any reason thereof.

8. If any information is found false/incorrect at any stage, the candidature/appointment is liable to be cancelled.

(Recruitment Cell)
IIT Delhi